

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 166
Minutes of Meeting of Board of Directors
July 15, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 166 (the "District") met in regular session, open to the public on July 15, 2022, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Richard Love, President
Nano Cox, Vice President
Bill Grzanka, Secretary
Lisa Mendel, Assistant Secretary
Thomas C. Knickerbocker, Assistant Secretary

all of whom were present at the meeting, with the exception of Director Knickerbocker, thus constituting a quorum.

Also attending the meeting were Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Odett Newman of Bob Leared Interests, Inc. ("Bob Leared"); Jason Hajduk and Eve Blakemore of IDS Engineering Group ("IDS"); Brian Williams of Pulte Homes of Texas, L.P. ("Pulte"); Roman Khoja of Municipal Accounts & Consulting, L.P. ("MA&C"); Barbara Nussa of Republic Services, Inc. ("Republic"); and Matthew Reed and Kris Eddlemon of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There being no members of the public present, the Board continued to the next item of business.

MINUTES

The Board considered the minutes of its meetings held on June 2, 2022, and June 17, 2022. After discussion, Director Grzanka moved that the minutes of the June 2, 2022, and June 17, 2022, Board meetings be approved, as written. Director Mendel seconded the motion, which unanimously carried.

TAX ASSESSOR-COLLECTOR REPORT

Ms. Newman presented to and reviewed with the Board the tax assessor-collector report for the month of May 2022, including the disbursements presented therein for payment from the District's tax account. A copy of the report is attached hereto as **Exhibit A**. After discussion,

Director Cox moved that the tax assessor-collector report be approved and that the disbursements identified in the report be authorized for payment from the District's tax account. Director Mendel seconded said motion, which unanimously carried.

DELINQUENT TAX COLLECTIONS ATTORNEYS' REPORT

The Board deferred review of the delinquent tax collections attorneys' report after noting that said report is presented on a quarterly basis, and that no report had been prepared for this Board meeting.

BOOKKEEPER'S REPORT

Mr. Khoja then presented to and reviewed with the Board the bookkeeper's report, dated July 15, 2022, including the disbursements presented for payment. A copy of the report is attached hereto as **Exhibit B**. Following discussion, it was moved by Director Grzanka that the bookkeeper's report be approved, and that the disbursements identified in the report be approved for payment, with the exception of check no. 7188, which was voided. Director Mendel seconded the motion, which unanimously carried.

ENGINEERING REPORT

Ms. Blakemore next presented to and reviewed with the Board the Engineering Report prepared by IDS relative to the status of various projects within the District, a copy of which report is attached hereto as **Exhibit C**. With regard to the construction of the new wastewater treatment plant ("WWTP"), Mr. Blakemore advised that the District is in receipt of Pay Estimate No. 10 and Pay Estimate No. 11 from R&B Group, Inc. in the amounts of \$276,345.00 and \$125,850.00, respectively, and that IDS recommends the Board approve the payment of same. Following discussion, Director Grzanka moved that the District approve the payment of said pay estimates, as recommended by IDS. Director Mendel seconded the motion, which unanimously carried.

Ms. Blakemore next advised that an unauthorized entry occurred at the WWTP, and that copper wire and tools were stolen from the site. A discussion ensued regarding the proposed construction of a permanent concrete fence at the WWTP. Following discussion, the Board requested that an item be included on the next agenda to further discuss this matter.

ISSUANCE OF UTILITY COMMITMENTS

The Board deferred the approval of utility commitment requests at this time.

FINANCIAL ADVISOR'S REPORT; REIMBURSEMENT OF PULTE

Mr. Reed advised that the District's financial advisor will attend the next meeting to present a report and discuss the District's options to reimburse Pulte.

MAINTENANCE OF DETENTION AND DRAINAGE FACILITIES

The Board reviewed a Drainage Facilities Report provided by Storm Water Solutions, L.P., a copy of which is attached hereto as **Exhibit D**. No action was taken by the Board at this time.

OPERATIONS AND MAINTENANCE REPORT

Ms. Bonilla-Odums presented to and reviewed with the Board the Operations and Maintenance Report for the month of May 2022, a copy of which report is attached hereto as **Exhibit E**.

Ms. Bonilla-Odums requested that Inframark be authorized to transfer four (4) delinquent accounts listed on the Operations and Maintenance Report totaling \$755.97 to Collections Unlimited for collection purposes. After discussion on the matter, Director Grzanka moved that the Board authorize Inframark to transfer said accounts as listed on Inframark's report to Collections Unlimited for collection purposes. Director Mendel seconded the motion, which unanimously carried.

Ms. Bonilla-Odums next presented a proposal to repair or replace blower no. 3 located at the WWTP, a copy of which is included as part of the Operations and Maintenance Report. Following discussion, Director Grzanka moved that Inframark be authorized to repair blower no. 3, as discussed. Director Mendel seconded the motion, which unanimously carried.

RATE ORDER

The Board next considered amending the District's Rate Order in connection with pulling and testing of customer water meters by Inframark. Following discussion, no action was taken by the Board.

REPORT BY REPUBLIC SERVICES, INC.

Ms. Nussa presented a verbal report to the Board in connection with services provided to the District by Republic. No action was taken by the Board at this time.

DEVELOPERS' REPORTS

The Board next considered the developers' reports. In that regard, Mr. Williams provided the Board with an update regarding development within the District by Pulte.

ATTORNEY'S REPORT

The Board next considered the attorney's report. Mr. Reed advised that he had nothing to report regarding legal matters other than those items which were previously addressed in the meeting.

EXECUTIVE SESSION

The Board determined it would not be necessary to enter into Closed Session pursuant to Texas Government Code, Section 551.071.

FUTURE AGENDA ITEMS

The Board next considered items for placement on future agendas. Ms. Bonilla-Odums requested that an item be included on the next agenda related to a proposed temporary fuel charge to be charged to the District by Inframark.

A discussion ensued regarding moving the District's tax account from Central Bank ("Central") to Allegiance Bank ("Allegiance") due to Central's monthly service charge and issues that Bob Leared has been encountering with Central this past season. Ms. Newman advised the Board that as of now, there are no fees implemented by Allegiance for its clients through Bod Leared. After discussion on the matter, Director Cox moved that Bod Leared be authorized to move the District's tax account from Central to Allegiance. Director Mendel seconded said motion, which unanimously carried.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Cox, seconded by Director Mendel and unanimously carried, the meeting was adjourned.


Secretary

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LIST OF EXHIBITS TO MINUTES

- Exhibit A Tax Assessor Collector's Report
- Exhibit B Bookkeeper's Report
- Exhibit C Engineering Report
- Exhibit D Drainage Facilities Report
- Exhibit E Operation and Maintenance Report