

WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

Minutes of Meeting of Board of Directors
July 25, 2022

The Board of Directors (“Board”) of West Harris County Municipal Utility District No. 4 (“District”) met on July 25, 2022 at 303 Bridge Crest Blvd., Houston, Harris County, Texas, in accordance with the duly posted notice of said meeting, with a quorum of Directors present as follows:

Hanna Affram, Vice President
Anthony Rodriguez, Secretary
Michael Cummings, Treasurer

and the following absent:

Mary Gomez, President.

Also present were Mr. Bruce Dubiel, the District’s operator; Ms. Michelle Guerrero, the District’s tax assessor-collector; Mr. Bob Ideus, the District’s bookkeeper; and Ms. Jennifer B. Seipel, attorney for District. Also present was Ms. Dorothy Lavine.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. The Board opened the floor for public comment. There were none.

2. The Board reviewed the minutes of the meeting held on June 27, 2022.

Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

3. Ms. Guerrero presented the tax assessor-collector’s report, copy attached, which showed 98.1% collections for 2021 taxes as of the date of the report, which is June 30, 2022. She noted that this year’s collection rate continues to be on pace with prior years. Director Cummings asked a question regarding whether the District’s required payment to the Crestwater Homeowners Association might have increased due to an increase in taxable values in the District. The attorney stated that she would investigate the matter. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector’s report and the checks listed thereon as presented.

4. Mr. Ideus presented the bookkeeper’s report, copy attached. The Board reviewed its budget comparisons and the checks to be issued for services rendered during the

prior month, noting that the District is nine months into its budget for this fiscal year, and everything appears to be in order. Director Cummings asked a question about the invoice for sludge hauling, and the operator noted that they would utilize Magnaflo if their rates are better. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report and payment of the checks listed thereon.

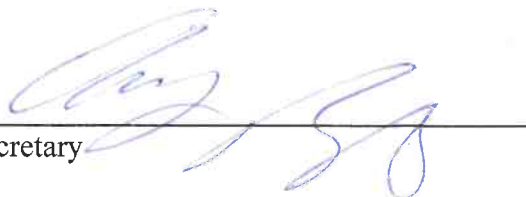
5. The Board considered an updated proposal from Storm Water Solutions. Upon motion duly made and seconded, the Board unanimously approved the revised proposal as presented.

6. Mr. Dubiel presented the operator's report, copy attached. He noted 568 connections in the District with 90.5% water accountability. The District's wastewater treatment plant operated at 31% of its capacity. He then reviewed notable system repairs and maintenance items performed during the prior month, stating that the District experienced water main breaks as a result of the current drought conditions. He noted that the District experienced approximately 749,000 gallons in water loss as a result of the breaks. The Board then discussed the request for a 0.4% temporary fuel surcharge discussed at last month's meeting. The operator then reviewed a list of delinquent accounts to the Board for termination of utility service, noting that no accounts were subject to termination this month. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report and approved the requested fuel surcharge.

7. Director Cummings presented the engineer's report on behalf of the engineer, copy attached. He noted that, with regard to the construction plans for the replacement of the 12-inch waterline at Westheimer Place Drive, the contractor has experienced some delays but is scheduled to mobilize in August. The Board also discussed a request for annexation for a tract adjacent to the District. The attorney stated that the engineer likely would bring additional information about the matter to the next meeting. Subject to that discussion, upon motion made and seconded, the Board unanimously approved the engineer's report as presented.

There being no further business to come before the Board, the meeting was adjourned.

Secretary



WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **303 Bridge Crest Blvd., Houston, Texas (enter code 032)**.

The meeting will be held at **7:00 p.m. on Monday, July 25, 2022.**

The subject of the meeting is to consider and act on the following:

1. Public comments/customer requests
2. Approve minutes of meeting held on June 27, 2022
3. Tax assessor-collector's report; status of tax collections; review invoices and authorize payment; status of delinquent taxes; authorize litigation as necessary; consider any taxpayer appeals; approve installment payment agreements, as necessary
4. Bookkeeper's report; review invoices and authorize payment of bills; review investment report and approve investment of District funds
5. Proposal from Storm Water Solutions
6. Operator's report; review active connections and water accountability; status of operation, maintenance and repair of District facilities; consider customer appeals; approve termination of service on delinquent accounts
7. Engineer's report; authorize preparation of plans as appropriate; authorize advertising for bids; award contracts; approve change orders
8. Pending business



Jennifer Seipel

Jennifer B. Seipel
Attorney for the District