

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371

Minutes of Meeting of Board of Directors
September 20, 2022

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 371 (“District”) met at Saltgrass Steakhouse, 23952 Northwest Freeway, Houston, Texas 77429 in accordance with the duly posted notice of said meeting, with a quorum of directors present, as follows:

Stephen Jester, President
Brad Davidsen, Vice President
Chris von Wiesenthal, Assistant Vice President
Trisha Bonar, Secretary

and the following absent:

Marta Galan, Assistant Secretary

Also present were Mr. Tim Applewhite of McGrath and Co., PLLC; Ms. Shammarie Leon, tax assessor-collector for the District; Mr. Jorge Diaz, bookkeeper for the District; Mr. Sergio Handal, engineer for the District; Mr. Chris Townsend, operator for the District; Mr. Craig Rathmann, financial advisor for the District; Deputy Thomas Polson; and Mr. J. Davis Bonham, Jr., attorney for the District.

The President opened the meeting for such business as might come before it.

1. The Board opened the floor for public comment. Hearing none, the President continued with the agenda.
2. The Board reviewed the minutes of the meeting held on August 16, 2022. Upon motion duly made and seconded, and unanimously carried, the Board approved the minutes as presented.
3. No developers were present and there was no report for consideration.
4. Mr. Jorge Diaz presented the bookkeeper’s report. The Board reviewed the report in detail. Upon motion duly made, seconded, and unanimously carried, the Board approved the bookkeeper’s report as presented and authorized payment of invoices as reflected therein.
5. Ms. Shammarie Leon presented the tax assessor collector’s report. The report showed 99.5% collections for 2021 taxes. The Board discussed the delinquent account list. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector’s report and the checks drawn on the tax fund.
6. The Board then recognized Mr. Craig Rathmann, the District’s financial advisor, who presented a cash flow analysis and recommendation with respect to the District’s 2021 tax rate. The Board reviewed the analysis and recommendation, as well as the 2022 tax rate worksheet. The Board considered the attached Resolution Finding District to be Low Tax Rate, Developed, Developing, or Developed District in a Declared Disaster Area, Calling Public Hearing on 2022 Tax Rate, and Authorizing Tax Assessor-Collector to Prepare and Publish Notice of the Public Hearing. After discussion, upon unanimous vote, the Board adopted the attached

Resolution and authorized publication of a Notice of a Public Hearing at which the Board will consider adoption of a total 2022 tax rate of \$0.778 per \$100 assessed valuation.

7. The Board recognized Chris Townsend of Inframark who presented the operator's report. The report showed 102% water accountability. The Board considered a request for relief from a customer with an excessive water bill. The Board discussed the circumstances in detail and agreed that due to the extenuating nature of the circumstances that the customer should be given a payment plan of an additional \$50 per month to be paid by the customer until the account is paid in full. Upon motion duly made, seconded, and unanimously carried, the Board approved the operator's report as presented and approved termination of service as necessary pursuant to the District's Rate Order.

8. Mr. Sergio Handal presented the engineer's report. He noted that the Water Plant Hydro-pneumatic tank probe testing is not complete. During both attempts to test, additional parts/tasks were identified to be needed for a successful test and for the system to perform as requested. Additional pressure sensors, solenoid valves, and programming are needed. The engineer presented a quote from Gupta and Associates for the pressure sensors and programming. Inframark will provide and install the solenoid valves. The engineers met on August 29, 2022 to perform a HAZOP analysis of the high-risk list items. Prologis has deposited funds for the various tasks requested including the wastewater treatment plant re-rate, water capacity analysis, and water well assessments. The engineers have started working on all three tasks. Upon motion duly made, seconded, and unanimously carried, the Board approved the engineer's report as presented.

9. Mr. Applewhite of McGrath & Co. presented the Board with an Auditor Engagement Letter to complete the 2022 audit. Upon motion duly made, seconded and unanimously carried, the Board agreed to engage Mr. Applewhite to perform the 2022 audit.

10. The Board then recognized Deputy Polson who addressed the Board regarding law enforcement matters.

There being no further business to come before the Board, the meeting was adjourned.



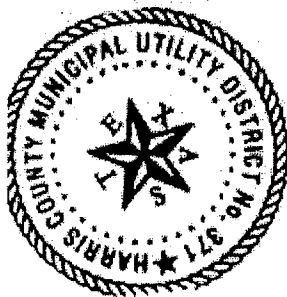
Secretary

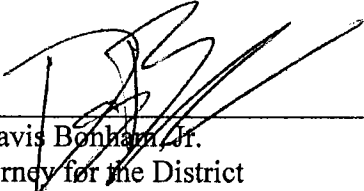
**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested parties that the Board of Directors of the captioned District will hold a public meeting at **Saltgrass Steakhouse, 23952 Northwest Freeway, Houston, Texas 77429.**

The meeting will be held at **6:30 p.m. on Tuesday, September 20, 2022.**

1. Public comments
2. Approve minutes of Board meeting held on August 16, 2022
3. Developer's report
4. Bookkeeper's report; review invoices and authorize payment of bills; review investment report and approve investment of District funds; Deposit of District Funds
5. Tax assessor-collector's report; status of tax collections; review invoices and authorize payment; status of delinquent taxes; authorize litigation as necessary; consider any taxpayer appeals; approve installment payment agreements, as necessary; Depository Pledge Agreement
6. Resolution (1) Finding District to be Low Tax Rate, Developed, Developing, or Developed District in a Declared Disaster Area, (2) Calling Public Hearing on 2022 Tax Rate and (3) Authorizing Tax Assessor-Collector to Prepare and Publish Notice of the Public Hearing
7. Operator's report; review active connections and water accountability; status of operation, maintenance and repair of District facilities; consider customer appeals and accounting issues; approve termination of service on delinquent accounts; Hazardous Operations Review; West Harris County Regional Water Authority;
8. Engineer's report; authorize preparation of plans as appropriate; authorize advertising for bids; award contracts; approve change orders
9. Engage auditor
10. Security report
11. Pending business, including:
 - a. Recycling Proposal





J. Davis Bonham, Jr.
Attorney for the District