

MINUTES OF REGULAR MEETING  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 11  
HARRIS COUNTY, TEXAS

5 October 2022

THE STATE OF TEXAS       §  
COUNTY OF HARRIS       §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 11 (the "District") met in regular session, open to the public at 5:00 p.m. on the 5th day of October 2022, at the offices of Coats Rose, P.C., 9 Greenway Plaza, Suite 1000, Houston, Texas 77046, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Kenneth D. Vasina	President/Investment Officer
Cynthia Ann Cruz	Vice President
Tammy B. Rose	Secretary/Treasurer
Marvin L. Zahradnik	Assistant Secretary/Treasurer
Luther F. Cowling	Assistant Vice President

and all of said persons were present, thus constituting a quorum.

Also present were Robin Goin of Bob Leared Interests, the District's Tax Assessor/Collector; Troy Bordelon, P.E., of A&S Engineers, Inc. ("A&S"), the District's Engineer; Dennis Wright of Water District Management Company, Inc. ("WDM"), the District's Operator; Cole Konopka, Christopher Hsu, and David Green of Coats Rose, P.C., the District's Attorney; JoAnn Vasina, an interested party; and Leroy Rose, a resident of the District.

Director Vasina called the meeting to order.

### **Operator's Report**

Mr. Wright presented the Operator's Report, a copy of which is attached hereto as an exhibit to these minutes. He reviewed with the Board the status of the District's facilities as detailed in the Operator's Report.

Automated Mass Notification System. The Board then discussed the status of the automated mass notification system (the "Notification System") for providing information to the District's customers. Mr. Wright called the Board's attention to the Delivery Results Report for the Notification System, a copy of which is included with the Operator's Report attached hereto.

Collection and Deposit of Customer Payments. Mr. Wright and Mr. Konopka then discussed with the Board matters relating to the collection and deposit of payments from

the District's customers (the "Payments") on their bills for water and sanitary sewer service. Mr. Konopka explained to the Board that First Billing Services, LLC ("First Billing"), the company that collects the Payments on behalf of WDM, had inadvertently deposited the Payments for two billing periods in the collections account at Central Bank that had been closed out earlier this year following a check fraud incident. He stated that First Billing had accepted responsibility for the incorrect routing of the Payments and was working with WDM and Claudia Redden & Associates, L.L.C., the District's Bookkeeper, to resolve the matter. He pointed out to the Board that the District's customers were not affected by the misrouting of the Payments.

After further discussion, upon a motion duly made and seconded, the Board voted unanimously to accept the Operator's Report.

### **Tax Assessor/Collector's Report**

Ms. Goin presented the Tax Assessor/Collector's Report for the Board's consideration. She reported that the District's 2021 tax levy was 97.8% collected as of 30 September 2022. She asked for the Board's approval of five checks written on the District's tax account, said checks including the transfer of \$1,226.01 in revenues from the District's tax for maintenance and operations to the General Fund. Ms. Goin then called the Board's attention to the list of Top Delinquent Taxpayers, a copy of which is included in the Tax Assessor/Collector's Report.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to: (1) accept the Tax Assessor/Collector's Report; and (2) authorize the disbursements from the District's Tax Account as listed therein. A copy of the Tax Assessor/Collector's Report is attached hereto as an exhibit to these minutes.

### **Hearing on Proposed Tax Rate**

The Board then convened a public hearing to discuss the proposed tax rate for the 2022 tax year (the "Tax Rate"). The Directors noted that there were no taxpayers of the District in attendance who desired to address the Board regarding the Tax Rate.

### **Adopt Order Levying Taxes**

Next, the Directors reviewed an ORDER LEVYING TAXES as prepared by Coats Rose, P.C., the District's Attorney. Then, upon a motion duly made and seconded, the Board voted unanimously to adopt a debt service tax rate of \$0.465 per \$100 of assessed valuation. The Board then, upon a motion duly made and seconded, voted unanimously to adopt a maintenance tax rate of \$0.23 per \$100 of assessed valuation and to adopt the ORDER LEVYING TAXES, a copy of which is attached hereto and shall be considered a part of these minutes. Also attached as an exhibit to these minutes is an Affidavit of Publication for the Notice of Public Hearing on the 2022 Tax Rate.

## **Amendment to Information Form**

The Board then considered Amendment Number 57 to the District's Information Form (the "Amendment") that states the District's most recent tax rate and will be filed with the Texas Commission on Environmental Quality (the "Commission") and in the Official Public Records of Real Property of Harris County, Texas. After discussion, upon a motion duly made and seconded, the Board voted unanimously to approve the Amendment and to authorize filing of same. A copy of the Amendment as approved is attached hereto and shall be considered part of these minutes.

## **Engineer's Report / Updates**

Next, Mr. Bordelon presented the Engineer's Report, a copy of which is attached hereto as an exhibit.

Status of Storm Sewer Outfall Pipes Into Drainage Channels and Roadside Ditches along Veterans Memorial Drive (the "Outfalls"). The Board discussed matters relating to the Outfalls. Mr. Bordelon stated that the Harris County Flood Control District had informed the District's Engineer that the vegetation around the Outfall pipes south of Frick Road had been cleared. He stated that A&S inspected the area on 30 September 2022 and confirmed that the vegetation had been cleared. He called the Board's attention to photographs taken of the Outfall pipes, copies of which are included with the Engineer's Report.

Water Supply and Groundwater Reduction Plan Wholesale Agreement (the "GRP Agreement"). The Board discussed matters relating to the GRP Agreement dated 5 March 2003 between the District and the City of Houston (the "City"). Mr. Bordelon reported that the District's Engineer followed up with EJES Incorporated ("EJES"), the design consulting engineer for the City's proposed surface water line (the "City Water Line"), regarding the status of the proposed meeting with the City regarding the final route for the City Water Line. As of this date, he told the Board, Option 2B is the preferred route for the City Water Line, according to EJES. He stated that the City wants EJES to evaluate different routes to extend the City Water Line more to the west. A discussion ensued regarding the projected route for the City Water Line. Mr. Bordelon remarked that the cost estimate for the District's water transfer line (the "Transfer Line") in the Bond Application Report being prepared for the proposed sale of the District's Series 2023 Bonds is based upon Option 2B being the selected route for the City Water Line. If Option 1A or 1B were selected for the City Water Line instead of Option 2B, he told the Board, the District would incur a higher cost for the construction of the Transfer Line. Mr. Bordelon then reported that he and Mr. Konopka were working on a proposed agreement between the District and Forest Hills Municipal Utility District to share the cost to construct the Transfer Line. The Board discussed matters relating to the City Water Line later in the meeting during the presentation of the Attorney's Report.

After further discussion, upon a motion duly and seconded, the Board voted unanimously to accept the Engineer's Report.

## Security Patrol Report

Director Zahradnik reviewed with the Board the Security Patrol Report for the month of September 2022 as prepared by the Harris County Sheriff's Office. A copy of the Security Patrol Report is attached hereto as an exhibit to these minutes.

## Attorney's Report

Mr. Konopka presented the Attorney's Report.

Maple Ridge Place Community Association, Inc. (the "Community Association"). Mr. Konopka reported on the status of the District's payment to the Community Association for the refund of the deposit placed with the District for the expenses incurred by the District for the maintenance and permitting of the stormwater detention pond serving the Maple Ridge Place Subdivision (the "Deposit Refund"). He informed the Board that the check for the Deposit Refund was transmitted via FEDEX to Consolidated Management Services, the management company for the Community Association.

City Water Line, continued. The Directors returned to their earlier discussion regarding the City Water Line. Mr. Hsu presented for the Board's review a draft letter from the District to the City's Planning and Development Services Division, requesting that the City provide the District with a finalized set of plans detailing the City Water Line (the "Request Letter"). After discussion, upon a motion duly made and seconded, the Board voted unanimously to authorize Director Vasina to execute the Request Letter. A copy of the executed Request Letter is attached hereto as an exhibit to these minutes.

There being no further business to come before the Board, the meeting was adjourned.

SEAL

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Secretary, Board of Directors

Harris County Municipal Utility District No. 11  
Meeting of 5 October 2022  
Attachments

1. Operator's Report;
2. Tax Assessor/Collector's Report;
3. Order Levying Taxes;
4. Affidavit of Publication;
5. Amendment to District's Information Form;
6. Engineer's Report;
7. Security Patrol Report; and
8. Letter to City of Houston Planning & Development Services Division.