

## **SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1**

Minutes of Meeting of Board of Directors

October 11, 2022

The Board of Directors (“Board”) of Southwest Harris County Municipal Utility District No. 1 (“District”) met at 2727 Allen Parkway, Suite 1100, Houston, Harris County, Texas, on October 11, 2022, in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Keith W. Bynam, President  
Jo Ann W. Miller, Vice President  
Stephanie A. Johnson, Secretary  
Bruce Zaborowski, Director  
Horace Q. Buckley, Director

and the following were absent:

None.

Also present were Mr. Juan Montano and Mr. Robert Lugo of Inframark; Ms. Michelle Guerrero of Bob Leared Interests; Mr. Bob Ideus of Municipal Business Services, Inc.; and Mr. James D. Bonham of Smith, Murdaugh, Little, & Bonham, L.L.P.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of September 13, and upon motion duly made, seconded, and unanimously carried, the Board approved the minutes as presented.

2. The Board then recognized Mr. Bob Ideus who presented the bookkeeper’s report. The Board reviewed invoices presented by the bookkeeper and reviewed a schedule of District investments. The Board also reviewed the general fund budget comparison of actual versus budgeted revenues and expenditures for the fiscal year ending December 31, 2022. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

3. The Board then recognized the tax assessor who presented the tax assessor/collector’s report reflecting year 2021 taxes to be 97.12% collected. The Board reviewed activity in the tax account and the checks presented for the Board’s approval. The Board reviewed a schedule of delinquent taxes, and after discussion, upon motion duly made, seconded, and unanimously carried, the Board approved the tax assessor/collector’s report and the checks drawn on the tax account.

4. The Board acknowledged publication of Notice of a Public Hearing to consider the District’s 2022 tax rate for the year 2022. The Board opened the meeting for public comment or question and, hearing none, the hearing was closed. The Board then considered the

attached Order adopting the District's 2022 tax rate, and upon vote of four to one, the Order was approved and executed. Director Zaborowski advised that his dissenting vote was based on his desire to set a lower tax rate.

5. The Board then recognized Mr. Robert Lugo who presented the operator's report and reviewed with the Board the billing and collections data which appears therein, as well as the repairs and maintenance required to the District's facilities during the previous month. The operator reported that 98.96% of the water pumped during the reporting period had been accounted for and advised that there were no waste discharge permit violations during the reporting period. The operator then reviewed with the Board a state assistance program which assists homeowners with payment of delinquent water bills. The Board discussed the matter and agreed to consider participating in the program at the next meeting. After further discussion, upon unanimous vote, the Board approved the operator's report and authorized termination of water service to all customers on the delinquent account list in accordance with the District's Rate Order.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary

**SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1**

**NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **2727 Allen Parkway, Suite 1100, Houston, Texas 77019.**

The meeting will be held at **11:15 a.m. on Tuesday, October 11, 2022.**

The subject of the meeting is to receive public comment on, consider and act on the following:

1. Minutes of Board of Directors Meeting(s)
2. Bookkeeper's Report; Checks and Invoices; Investment of District Funds; General Fund Budget; Depository Pledge Agreement(s)
3. Tax Assessor/Collector's Report; Invoices and Checks; Delinquent Tax Collections; Investment of District Funds; Tax Rate; Tax Exemptions
4. Public Hearing on proposed 2022 tax rate
5. Order Approving Tax Roll and Levying Debt Service Tax and Maintenance and Operation Tax
6. Amendment to Statement of Directors
7. Operator's Report; Operation, Maintenance and Repair of District Facilities; Rate Order; Water Well Permit; Waste Discharge Permit; Drought Contingency Plan; Customer Appeals; Termination of Service on Delinquent Accounts
8. Engineer's Report
9. Other Matters: Messaging Service; Insurance; Consultant Contracts; Contract for Electric Power; Audit Report; Critical Load Submission; Application to Texas Commission on Environmental Quality; Water Conservation Plan; Drought Contingency Plan; Continuing Disclosure
10. Public Discussion of Storm Water Management Plan; Documents Related to Storm Water Management Plan and Permit
11. Pending Business



A handwritten signature in black ink, appearing to read "James D. Bonham".

James D. Bonham, Attorney for the District