

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

October 7, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 7th day of October, 2022, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Kurt A. Baerenstecher	President
Claude A. Zackary	Vice President
Jon Elmendorf	Secretary
Gary D. Lower	Assistant Vice President
Letha P. Slagle	Assistant Secretary

and all of the above were present except Director Zackary, thus constituting a quorum.

Also present for all or part of the meeting were Kelly Brezger and Pam Seghers, residents of the District; Patty Rodriguez of Bob Leared Interests, Inc.; Rahi Patel of Municipal Accounts & Consulting, L.P.; Scott Gray and Luis Cebrian of Champions Hydro-Lawn, Inc.; Andy Mersmann of BGE, Inc. ("BGE"); and Greer Pagan, Alexandra Manautou, and Justine M. Cherne of ABHR.

PUBLIC COMMENTS

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of its September 2, 2022, meeting. Following review and discussion, Director Slagle moved to approve the minutes as written. Director Elmendorf seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Patel presented the bookkeeper's report and invoices for payment. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Discussion ensued regarding adding a budget line item for BGE's preparation of specifications and a Request for Quotation for replacement of irrigation pump stations 100 and 200. Following discussion, the Board concurred to consider amending the District's budget for fiscal year ending September 30, 2023, at its next regular meeting. Additional discussion ensued regarding transferring funds from the District's operating account in August 2023 to pay a portion of the District's scheduled debt service

payment in September, 2023. Following review and discussion, Director Elmendorf moved to approve the bookkeeper's report and payment of the invoices as presented. Director Lower seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of September 30, 2022, 98.5% of the District's 2021 taxes were collected. Following review and discussion, Director Lower moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Elmendorf seconded the motion, which passed unanimously.

CONDUCT PUBLIC HEARING REGARDING DISTRICT'S TAX RATE, ADOPT ORDER LEVYING TAXES, AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Rodriguez stated that notice was published of the public hearing to be held at today's meeting regarding adoption of the District's proposed 2022 total tax rate of \$0.056.

Director Baerenstecher opened the public hearing. There being no comments from the public, Director Baerenstecher closed the public hearing.

Mr. Pagan presented an Order Levying Taxes reflecting the proposed 2022 tax rate. He then presented an Amendment to Information Form reflecting the tax rate and stated that the Amendment will be filed with the Texas Commission on Environmental Quality and recorded in the Official Public Records of Harris County.

After review and discussion, Director Slagle moved to: (1) adopt the Order Levying Taxes reflecting a total 2022 tax rate of \$0.056 per \$100 of assessed valuation, comprised of \$0.03 to pay debt service and \$0.026 for operations and maintenance; (2) authorize execution of the Amendment to Information Form; and (3) direct that the order and amendment be filed appropriately and retained in the District's official records. Director Lower seconded the motion, which passed by a vote of 3-1, with Director Elmendorf opposed.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE

Mr. Cebrian reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached.

Discussion ensued regarding an overflow pipe draining from a resident's backyard located on Cloud Cliff Lane into the District's swale located near Jade Cove

Court. Following discussion, the Board concurred to continue to monitor the area.

Discussion ensued regarding a sinkhole on Harris County Flood Control District's ("HCFCD") property. Mr. Mersmann reported that he informed representatives of HCFCD, and the City of Houston of the hazardous conditions caused by the sinkhole. He stated that the City of Houston has scheduled the repair of the sinkhole.

Mr. Cebrian stated that painting of the District's gate located at the swale near Valedictorian Drive is scheduled to begin soon.

Following review and discussion, Director Slagle moved to approve the Detention and Drainage Facilities Report. Director Elmendorf seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Mersmann reported on coordination with the Lakes of Parkway Homeowners Association and reviewed a Scope of Services related to BGE's preparation of specifications and a Request for Quotation for replacement of irrigation pump stations 100 and 200. A copy of the Scope of Services for the project is attached. Mr. Mersmann responded to questions and comments regarding the project and performance requirements.

WATER CONSERVATION PROJECT, PHASE III

Director Baerenstecher noted that the District's Water Conservation Project, Phase II is complete, and Phase III is yet to be defined.

CONTRACT MATTERS

There was no discussion on this item.

MEETING SCHEDULE

Following discussion, the Board concurred to hold its next regular meeting at 12:00 p.m. on Friday, December 2, 2022, at ABHR's offices. Mr. Patel presented additional check no. 5372 for payment of an anticipated invoice for October electricity services.

CONVENE IN EXECUTIVE SESSION

The Board convened in executive session at 1:05 p.m., pursuant to Section 551.071, Texas Government Code, to seek the advice of its attorney regarding pending or contemplated litigation or to seek and receive legal advice by the District's attorney.


RECONVENE IN OPEN SESSION

At 1:11 p.m., the Board reconvened in open session. Director Elmendorf moved to (1) approve a legal services engagement letter with Feldman & Feldman, and direct that the legal services engagement letter be filed appropriately and retained in the District's official records. Director Lower seconded the motion, which passed unanimously.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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