

NOTICE OF MEETING

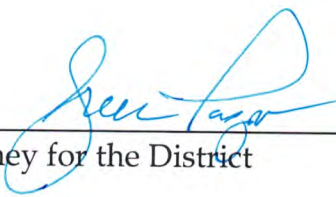
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 391

The Board of Directors of Harris County Municipal Utility District No. 391 will hold a regular meeting on Monday, December 12, 2022, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Neches Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve Minutes.
3. Financial and bookkeeping matters, including payment of bills and review of investments.
4. Travel Reimbursement Guidelines and Director Expenses for the AWBD winter conference.
5. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
6. Discuss street light proposal and authorize appropriate action, if necessary.
7. Discuss new development adjacent to the District and authorize appropriate action, if necessary, including agreement for sale of water and wastewater capacity.
8. Engineering matters, including:
 - a. authorize engineer to design facilities in the service area;
 - b. approve plans and specifications and authorize advertisement for bids for construction of water, sewer and drainage;
 - c. review bids and award contract for construction of water, sewer and drainage facilities for the following project;
 - d. approve pay estimates, change orders and final acceptance as appropriate, for construction of water, sewer and drainage facilities;
 - i. wastewater treatment plant expansion;
 - e. deeds, easements, consent to monument encroachment, requests for service or utility commitment letters;
 - f. wastewater reuse program feasibility, including water user agreements; and
 - g. sanitary sewer televising and cleaning.
9. Lake and turf management report, including approval of proposals for necessary repairs or replacements, improvements, renewal of permits, or landscaping Agreements.

10. Master parks plan and future park development, including:
 - a. authorize design of projects and authorize advertisement for bids, if any;
 - b. review bids and award contracts; and
 - c. approve pay estimates, change orders and final acceptance as appropriate.
11. Operation of District facilities, including:
 - a. billings, repairs and maintenance;
 - b. conduct hearing on termination of water and sewer service to delinquent customers and authorize termination of service;
 - c. adopt Resolution Approving Central Bank's Electronic Lockbox Payment Services for District Customers;
 - d. review amendment to Professional Services Agreement and authorize appropriate action; and
 - e. review Processing Agreement with Central Bank and authorize appropriate action.
12. Garbage collection matters.
13. Report regarding development in the District.
14. Discuss Security report.
15. Website matters, including discuss proposal for community outreach and authorize appropriate action, if necessary.





Attorney for the District