

MINUTES OF REGULAR MEETING
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 11
HARRIS COUNTY, TEXAS

7 December 2022

THE STATE OF TEXAS §
COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 11 (the "District") met in regular session, open to the public at 5:00 p.m. on the 7th day of December 2022, at the offices of Coats Rose, P.C., 9 Greenway Plaza, Suite 1000, Houston, Texas 77046, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Kenneth D. Vasina	President/Investment Officer
Cynthia Ann Cruz	Vice President
Tammy B. Rose	Secretary/Treasurer
Marvin L. Zahradnik	Assistant Secretary/Treasurer
Luther F. Cowling	Assistant Vice President

and all of said persons were present, thus constituting a quorum.

Also present were Robin Goin of Bob Leared Interests, the District's Tax Assessor/Collector; Dennis Wright of Water District Management Company, Inc. ("WDM"), the District's Operator; Troy Bordelon, P.E., of A&S Engineers, Inc. ("A&S"), the District's Engineer; Cole Konopka, Christopher Hsu, and David Green of Coats Rose, P.C., the District's Attorney; JoAnn Vasina, an interested party; and Leroy Rose, a resident of the District.

Director Vasina called the meeting to order.

Operator's Report

Mr. Wright presented the Operator's Report, a copy of which is attached hereto as an exhibit to these minutes. He reviewed with the Board the status of the District's facilities as detailed in the Operator's Report.

Storm Sewer Repairs on Woodsdale Boulevard. The Board briefly discussed the repairs to the storm sewer along Woodsdale Boulevard in the District (the "Storm Sewer Repairs") being undertaken by Harris County (the "County"). Mr. Wright reported that the office of Harris County Precinct 2 had recently called the District's Operator to inquire about the steel plates covering the excavated portion of the roadway on Woodsdale Boulevard (the "Steel Plates"). He explained to the Board that Precinct 2 had erroneously assumed that the Steel Plates had been placed on the roadway in connection with a project being undertaken by the District. Mr. Wright stated that the

District's Operator reminded Precinct 2 that the Steel Plates were not the responsibility of the District but were in fact associated with the County's Storm Sewer Repairs.

After further discussion, upon a motion duly made and seconded, the Board voted unanimously to accept the Operator's Report.

Review of District's Rates for Water and Sanitary Sewer Service

The Directors conducted their annual review of the rates charged to the District's customers for water and sanitary sewer service provided by the District (the "Service Rates"). After review, the Directors agreed that no revisions to the Service Rates were necessary at this time. The Board then discussed with Mr. Wright the fees charged by the District's Operator to the District's customers pursuant to the District's Consolidated Rate Order for constructing water and sanitary sewer service taps (the "Tap Fees"). Mr. Wright expressed his view that the Tap Fees were comparable to those charged by other water district clients of WDM. After further discussion, Mr. Wright stated that he would review the Tap Fees and present a recommendation at the Board's meeting on 20 December 2022.

Tax Assessor/Collector's Report

Ms. Goin presented the Tax Assessor/Collector's Report for the Board's consideration. She reported that the District's 2021 tax levy was 98.1% collected as of 31 October 2022. She asked for the Board's approval of three checks written on the District's tax account and two transfers by wire as follows: the transfer of \$17,359.71 in revenues from the District's tax for maintenance and operations to the General Fund and the transfer of \$40,000 to the Debt Service Fund. Ms. Goin then called the Board's attention to the list of Top Delinquent Taxpayers, a copy of which is included in the Tax Assessor/Collector's Report.

Aerial Photograph of District. Ms. Goin inquired if the Directors desired a new aerial photograph of the District. The Board responded in the negative.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to: (1) accept the Tax Assessor/Collector's Report; and (2) authorize the disbursements from the District's Tax Account as listed therein. A copy of the Tax Assessor/Collector's Report is attached hereto as an exhibit to these minutes.

Engineer's Report / Updates

Next, Mr. Bordelon presented the Engineer's Report, a copy of which is attached hereto as an exhibit.

Rehabilitation of Sanitary Sewer Lines in Woodgate Subdivision, Sections 1 and 2 (the "Sewer Repairs"). Mr. Bordelon reported on the status of the contract with King Solution Services LLC ("KSS") for the Sewer Repairs. Mr. Bordelon stated that A&S is

still waiting on CenterPoint Energy Houston Electric, LLC ("CenterPoint") to provide the easements for the neighboring tract. He recommended that the Board authorize KSS to close out the contract at this time minus the two extra work items (the "Extra Items") consisting of repairs to the sanitary sewer manhole and the sag in the sanitary sewer line connecting with the manhole located north of Daywood Drive and west of Veterans Memorial Boulevard. Mr. Bordelon explained that the Extra Items could be bid in a separate contract after CenterPoint has relocated the power pole. The Directors expressed their agreement with Mr. Bordelon's recommendation.

Traffic Issues in Woodgate Subdivision, Section 3 ("Section 3"). The Board discussed matters relating to traffic issues in Section 3, including the District's request for the installation of a traffic light at the intersection of Veterans Memorial Drive and Marshwood Road (the "Intersection"). Mr. Bordelon reported that the Traffic and Planning Division of the Harris County Engineer's Office had completed its traffic engineering study (the "Study") to determine whether traffic control devices would be necessary at the Intersection. He called the Board's attention to a memorandum dated April 29, 2022 from Suzanna Set, P.E. of the Traffic and Planning Division, a copy of which is included with the Engineer's Report. According to Ms. Set, he told the Board, the Study indicated that there were adequate gaps in the traffic to allow all vehicles to turn onto Veterans Memorial Drive from Marshwood Road. The memorandum goes on to say that no action was recommended at this time with regard to installing traffic control devices at the Intersection, he told the Board.

After further discussion, upon a motion duly and seconded, the Board voted unanimously to (1) accept the Engineer's Report; and (2) authorize the District's Engineer to notify KSS to close out the Sewer Repairs project.

Security Patrol Report

Director Zahradnik reviewed with the Board the Security Patrol Report for the month of November 2022 as prepared by the Harris County Sheriff's Office. A copy of the Security Patrol Report is attached hereto as an exhibit to these minutes. He then reviewed with the Board an electronic mail message from Sergeant David Angstadt of the Sheriff's Office stating the Deputy Kendal Hollins had been assigned to patrol in the District. A copy of the electronic mail message is attached hereto. Director Zahradnik stated that he would meet with Deputy Hollins in the following week.

Bond Application Report for Proposed Sale of Series 2023 Bonds (the "BAR")

Mr. Bordelon briefly reported on the status of the BAR. He stated that the District's Engineer would not be able to finalize the BAR and submit same to the Texas Commission on Environmental Quality until the City of Houston (the "City") determines the final alignment for the portion of the City's surface water line project near the District (the "Alignment"). He explained that the principal amount of the bonds would vary according on the Alignment.

Attorney's Report

Mr. Konopka presented the Attorney's Report.

Maple Ridge Place Community Association, Inc. (the "Community Association"). Mr. Konopka reported on matters relating to the improvements to the stormwater detention pond serving the Maple Ridge Place Subdivision (the "Pond Improvements"). He stated that the District's Attorney was awaiting an update from Michael Gainer, the attorney for the Community Association, regarding the status of the Pond Improvements.

Directors Election. The Board discussed matters relating to the 6 May 2023 Directors Election required for the District. Mr. Konopka remarked that Directors Cruz and Cowling have terms of office that would expire in 2023. He reviewed with the Board memorandum from the District's Attorney regarding the key dates for the Directors Election. A copy of the memorandum is attached hereto as an exhibit. Mr. Konopka added that the Board would need to adopt an order calling the Directors Election at the 1 February 2023 Board of Directors meeting.

Senate Bill 3 (87th Texas Legislature – 2021) / Notice Regarding Extreme Weather Emergencies (the "Notice"). Mr. Konopka reviewed with the Board a memorandum from the District's Attorney regarding the Notice to be provided to the District's customers pursuant to Rule §24.173 of the Texas Administrative Code as amended by Senate Bill 3. A copy of the memorandum is attached hereto as an exhibit. He explained that Rule §24.173 will require the District to transmit to the District's customers a Notice stating that the District is (1) prohibited from imposing late fees or disconnecting retail water or sewer service for nonpayment of bills that are due during an extreme weather emergency until after the emergency is over; (2) required to offer a payment schedule to a requesting affected customer for unpaid bills during an extreme weather emergency; and (3) prohibited from disconnecting the retail water or sewer service for nonpayment of bills due during an extreme weather emergency of an affected customer that has requested a payment schedule until after the payment schedule has been offered and the affected customer has either declined to accept the payment schedule in a timely fashion or violated the terms of the payment schedule. The Notice, he continued, must be printed in English and Spanish and be transmitted to the District's customers no later than 23 January 2023. For the purpose of the Notice, he told the Board, an "extreme weather emergency" is defined as a period beginning when the previous day's highest temperature in the area did not exceed 28 degrees Fahrenheit and the temperature is predicted to remain at or below that level for the next 24 hours according to the nearest National Weather Service reports for that area. Mr. Konopka recommended that the District's Operator include the Notice as a billing insert prior to the deadline date.

Greens Bayou Coalition. Mr. Hsu submitted to the Board a letter dated 22 November 2019 from Colleen Gilligan Gilbert, Executive Director of the Greens Bayou Coalition (the "Coalition"), in which Ms. Gilbert asked the Board to consider

purchasing an annual membership in the Coalition for the District. A copy of the letter is attached hereto as an exhibit to these minutes. A copy of the letter is attached hereto. The Board declined to take any action on this matter.

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

SEAL

Harris County Municipal Utility District No. 11
Meeting of 7 December 2022
Attachments

1. Operator's Report;
2. Tax Assessor/Collector's Report;
3. Engineer's Report;
4. Security Patrol Report;
5. Email from Sergeant Angstadt;
6. Coats Rose memo / Directors Election; and
7. Coats Rose memo / Senate Bill 3 and Rule §24.173 TAC; and
8. Letter from Greens Bayou Coalition.