

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113**

**Minutes of Meeting of Board of Directors**

**October 11, 2022**

The board of directors ("Board") of Harris County Water Control and Improvement District No. 113 ("District") met on October 11, 2022 at 14707 Dale Hollow Ln., Cypress, Texas, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Carolyn Maniscalco, Vice President  
Darren Hoyland, Secretary  
Scott McCorkle, Director  
David Robicheaux, Director

and the following absent:

Ken Atchison, President

Also in attendance were K.C. Black and Victoria Black, Scott Shelnut, Michelle Guerrero, Chris Burke, and Lisa Stephens.

The Vice President called the meeting to order and declared it open for such business as might properly come before it.

1. K.C. and Victoria Black addressed the Board, indicating their concern over a very high water bill. There was discussion and Scott Shelnut advised he would look into this and report back. No further action was taken at this time. K.C. and Victoria Black thanked the Board and exited the meeting.

2. Minutes of the September 8, 2022 meeting were presented. Director Hoyland made a motion to accept the minutes as presented. Director McCorkle seconded the motion and with there being no opposition, said minutes were approved.

3. Michelle Guerrero presented the tax assessor-collector's report. Taxes were 98.33% collected. Ms. Guerrero presented the delinquent tax attorney's report which reflected no response on one account that a water termination letter was mailed. Upon motion then made by Director Hoyland, seconded by Director Robicheaux and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund, and further authorized the delinquent tax attorney to door tag the delinquent tax account that had no response by following up with termination of service as appropriate.

4. The Board acknowledged publication of Notice of a Public Hearing to consider a \$0.65 tax rate for the year 2022. The Board opened the meeting for public comment or question and, hearing none, the hearing was closed. The Board then considered the attached Order adopting the District's 2022 tax rate, and upon motion duly made by Director Hoyland,

seconded by Director McCorkle and unanimously carried, the Order was approved setting the 2022 tax rate at \$0.65 (\$0.085 for debt service and \$0.565 for maintenance and operations). The Board then reviewed an Amendment to Statement of Directors (“Amendment”) which is required after setting the District’s 2022 tax rate. Upon motion duly made by Director McCorkle, seconded by Director Hoyland and unanimously carried, the Board approved the Amendment.

5. The Board then recognized Jennifer Day of McCall Gibson Swedlund & Barfoot PLLC, who presented a draft audit of the District for the fiscal year ending May 31, 2022. After discussion, upon motion duly made by Director Hoyland, seconded by Director McCorkle and unanimously carried, the Board approved the draft audit for the fiscal year ending May 31, 2022 as presented.

6. The Board considered a Resolution Affirming Review of Investment Policy, Strategies and Objectives. Director Hoyland made a motion to approve the resolution, Director Robicheaux seconded the motion. With no opposition, the Board approved the attached Resolution Affirming Review of Investment Policy, Strategies and Objectives.

7. Scott Shelnuttt presented the operator’s report. There were 420 total connections in the District. Collections for the month were at \$51,341.17 with current billings at \$30,938.76. The report showed water accountability was at 93.83% during the period August 15, 2022 through September 15, 2022. Total water plant pumpage for the prior month was 3,390,000 gallons. There were no permit violations at the wastewater treatment plant reported. The Board reviewed the delinquent list and requested the operator to proceed as necessary in accordance with the District’s rate order. Completed and pending action items were reviewed, and one account was recommended as uncollectible. Upon motion made by Director Hoyland, seconded by Director McCorkle and unanimously carried, the Board approved the one account for collection. Upon motion made by Director Hoyland, seconded by Director Robicheaux and unanimously carried, the Board approved the operator’s report as presented.

8. Upon motion made by Director Hoyland, seconded by Director McCorkle and unanimously carried, the Board ratified approval of the fuel surcharge at the September meeting.

9. Chris Burke then presented the engineer’s report. Contracts for the Ground Storage Tank 1 (East) Interior Coating Project had been reviewed and were ready for signature. Director Hoyland made a motion authorizing signature to the contracts. Director McCorkle seconded the motion and with no opposition the Board unanimously approved signatures to the contract. Mr. Burke reported on the Sanitary Sewer System and there was discussion on an update to the Emergency Preparedness Plan. Upon motion then made by Director Hoyland, seconded by Director McCorkle and unanimously carried, the Board approved the engineer’s report as presented.

10. The Board then reviewed the bookkeeper’s report. Upon motion duly made by Director Hoyland, seconded by Director Robicheaux and unanimously carried, the Board approved the attached bookkeeper’s report and approved payment of the checks listed thereon.

With there being no further business to come before the Board, the meeting was adjourned.

Secretary 