

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 113
Minutes of Meeting of Board of Directors
December 13, 2022

The Board of Directors (“Board”) of Harris County Water Control and Improvement District No. 113 (“District”) met on December 13, 2022 at 12706 Shady Knoll Ln., Cypress, Texas, pursuant to the duly posted notice of said meeting with a quorum of directors present as follows:

Ken Atchison, President
Carolyn Maniscalco, Vice President
Darren Hoyland, Secretary
Scott McCorkle, Director
David Robicheaux, Director

and the following absent:

None

Also in attendance were Scott Shelnett, Michelle Guerrero, Chris Burke and Lisa Stephens.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. As no members of the public were in attendance, there were no public comments.
2. Minutes of the November 8, 2022 meeting were presented. Director Hoyland made a motion to accept the minutes as presented. Director Robicheaux seconded the motion and with there being no opposition, said minutes were approved as presented.
3. Michelle Guerrero presented the tax assessor-collector’s report. The 2021 taxes were 98.468% collected. Payments had been received for the 2022 taxes in the amount of \$46,074.11 making the 2022 taxes 9.313% collected. Upon motion made by Director Hoyland, seconded by Director Maniscalco and unanimously carried, the Board approved the tax assessor-collector’s report and the checks drawn on the tax fund.
4. Ms. Guerrero then presented Perdue, Brandon, Fielder, Collins & Mott, LLP’s report. The report covered status of delinquent tax collections. No Board action was required. Director Hoyland made a motion to accept the delinquent tax report as presented. Director Robicheaux seconded the motion and with there being no opposition, the delinquent tax Report was approved as presented.
5. The Board discussed the one-time requirement to notify the District’s customers of billing and collection procedures during extreme weather events. The deadline to notify is January 31, 2023. Upon motion duly made by Director Hoyland, seconded by Director

Robicheaux and unanimously carried, the Board authorized the operator to include the required notice in the next round of water bills.

6. Scott Shelnett presented the operator's report. There were 420 total connections in the District. Collections for the month were at \$36,875.25 with current billings at \$32,211.12. The report showed water accountability at 114.82% during the period October 13, 2022 through November 15, 2022. Total water plant pumpage for the prior month was 1,941,000 gallons. There were no permit violations at the wastewater treatment plant reported. The Board reviewed the delinquent list and requested the operator to proceed as necessary in accordance with the District's rate order. Completed and pending action items were reviewed. Upon motion then made by Director McCorkle, seconded by Director Robicheaux and unanimously carried, the Board approved the operator's report as presented.

7. Chris Burke then presented the engineer's report. Mr. Burke reported on status of the Ground Storage Tank 1 (East) Interior Coating project. The contractor had requested additional payment for removal of epoxy matting on the floor adding a cost of \$2,105.00 to the project. Pit filling and welding could be omitted which was scheduled to cost \$6,000.00. These changes would provide a net decrease on the project cost of \$3,895.00. Director McCorkle made a motion to approve these changes. Director Maniscalco seconded the motion which passed with no opposition. Mr. Burke reported on status of the Sanitary Sewer System Phase 2C project. Upon motion duly made by Director McCorkle, seconded by Director Robicheaux and unanimously carried, the Board approved the engineer's report as presented.


8. The Board reviewed proposals for renewal of the District's insurance for the December 15, 2022 – December 15, 2023 term. A chart comparing the differences was also reviewed. Upon motion duly made by Director Maniscalco, seconded by Director McCorkle and unanimously carried, the Board authorized acceptance of the renewal proposals as presented.

9. After an inquiry, upon motion duly made by Director Maniscalco, seconded by Director McCorkle and unanimously carried, the Board authorized the District's attorneys to make the Annual Eminent Domain filing as required.

10. The Board then reviewed the bookkeeper's report. Upon motion duly made by Director Maniscalco, seconded by Director Robicheaux and unanimously carried, the Board approved the attached bookkeeper's report and approved payment of the checks listed thereon.

11. The Board then discussed membership with the AWBD. No action was taken.

With there being no further business to come before the Board, the meeting was adjourned.


Secretary