

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 166
Minutes of Meeting of Board of Directors
August 19, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 166 (the "District") met in regular session, open to the public on August 19, 2022, in accordance with the duly posted Notice of Public Meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Richard Love, President
Nano Cox, Vice President
Bill Grzanka, Secretary
Lisa Mendel, Assistant Secretary
Thomas C. Knickerbocker, Assistant Secretary

all of whom were present at the meeting, with the exception of Director Mendel, thus constituting a quorum.

Also attending the meeting were Mirna Bonilla-Odums of Inframark, LLC ("Inframark"); Odett Newman of Bob Leared Interests, Inc. ("Bob Leared"); Eve Blakemore of IDS Engineering Group ("IDS"); Putri Tesalonika of Municipal Accounts & Consulting, L.P. ("MA&C"); Barbara Nussa of Republic Services, Inc. ("Republic"); Travis Benes and J.C. Reno of Storm Water Solutions, L.P. ("SWS"); and Eric Lai, Spencer Creed, and Kris Eddlemon of Schwartz, Page & Harding, L.L.P. ("SPH").

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

PUBLIC COMMENTS

The Board began by opening the meeting for public comments. There being no members of the public present, the Board continued to the next item of business.

MINUTES

The Board considered the minutes of its meeting held on July 15, 2022. After discussion, Director Love moved that the minutes of the July 15, 2022, Board meeting be approved, as written. Director Grzanka seconded the motion, which unanimously carried.

TAX ASSESSOR-COLLECTOR REPORT

Ms. Newman presented to and reviewed with the Board the tax assessor-collector report for the month of July 2022, including the disbursements presented therein for payment from the District's tax account. A copy of the report is attached hereto as **Exhibit A**. After discussion, Director Grzanka moved that the tax assessor-collector report be approved and that the

disbursements identified in the report be authorized for payment from the District's tax account. Director Cox seconded said motion, which unanimously carried.

DELINQUENT TAX COLLECTIONS ATTORNEYS' REPORT

The Board deferred review of the delinquent tax collections attorneys' report after noting that said report is presented on a quarterly basis, and that no report had been prepared for this Board meeting.

FINANCIAL ADVISOR'S RECOMMENDATION CONCERNING THE DISTRICT'S PROPOSED 2022 TAX RATE

The Board deferred consideration of the financial advisor's recommendation concerning the District's 2022 tax rate until the next meeting.

BOOKKEEPER'S REPORT

Ms. Tesalonika then presented to and reviewed with the Board the bookkeeper's report, dated August 19, 2022, including the disbursements presented for payment. A copy of the report is attached hereto as **Exhibit B**. Following discussion, it was moved by Director Cox that the bookkeeper's report be approved, and that the disbursements identified in the report be approved for payment, with the exception of check no. 7202, which was voided. Director Knickerbocker seconded the motion, which unanimously carried.

Ms. Tesalonika additionally presented and reviewed with the Board a Quarterly Investment Inventory Report (the "Quarterly Report") for the period ending June 30, 2022, a copy of which is included with **Exhibit B**. After further discussion of the Report and upon motion duly made by Director Cox, seconded by Director Knickerbocker and unanimously carried, the Quarterly Report was approved and the District's Investment Officer was authorized to execute same on behalf of the Board and the District.

Ms. Tesalonika then presented to and reviewed with the Board the proposed operating budget for the District's fiscal year ending September 30, 2023, a copy of which is attached to the Bookkeeping Report. She requested that the Directors and consultants review the draft budget and forward any comments to her prior to the next Board meeting.

ENGINEERING REPORT

Ms. Blakemore next presented to and reviewed with the Board the Engineering Report prepared by IDS relative to the status of various projects within the District, a copy of which report is attached hereto as **Exhibit C**. With regard to the construction of the new wastewater treatment plant ("WWTP"), Ms. Blakemore advised that the District is in receipt of Pay Estimate No. 12 and Pay Estimate No. 13 from R&B Group, Inc. in the amounts of \$96,750.00 and \$41,962.50, respectively, and that IDS recommends the Board approve the payment of same. Following discussion, Director Grzanka moved that the District approve the payment of said pay estimates, as recommended by IDS. Director Cox seconded the motion, which unanimously carried.

ISSUANCE OF UTILITY COMMITMENTS

The Board deferred the approval of utility commitment requests at this time.

FINANCIAL ADVISOR'S REPORT; REIMBURSEMENT OF PULTE

Mr. Lai advised that the District's financial advisor will attend the next meeting to present a report and discuss the District's options to reimburse Pulte.

MAINTENANCE OF DETENTION AND DRAINAGE FACILITIES

Mr. Benes presented and reviewed a Drainage Facilities Report provided by SWS, a copy of which is attached hereto as **Exhibit D**. No action was taken by the Board at this time.

OPERATIONS AND MAINTENANCE REPORT

Ms. Bonilla-Odums presented to and reviewed with the Board the Operations and Maintenance Report for the month of July 2022, a copy of which report is attached hereto as **Exhibit E**.

Ms. Bonilla-Odums requested that Inframark be authorized to transfer two (2) delinquent accounts listed on the Operations and Maintenance Report totaling \$314.44 to Collections Unlimited for collection purposes. After discussion on the matter, Director Grzanka moved that the Board authorize Inframark to transfer said accounts as listed on Inframark's report to Collections Unlimited for collection purposes. Director Knickerbocker seconded the motion, which unanimously carried.

Ms. Bonilla-Odums discussed an appeal of District charges received from a customer account no. 166-00650-08. She advised that the customer has requested that the \$70.00 reconnection fee be waived and that the \$50.00 deposit be funded on their account. After discussion on the matter and consideration of the relevant facts and circumstances, Director Grzanka moved that the customer's request be approved. Director Knickerbocker seconded the motion, which unanimously carried.

Ms. Bonilla-Odums next presented to and reviewed with the Board a Letter Agreement for the imposition of a temporary fuel surcharge between the District and Inframark (the "Letter Agreement") to become effective immediately and expire on August 19, 2023. A copy of the Letter Agreement is included with **Exhibit E**. Following discussion, Director Grzanka moved that the Letter Agreement be approved as presented, that a Board member be authorized to execute same on behalf of the Board and the District, and that SPH be authorized to accept and acknowledge the associated Texas Ethics Commission 1295 Form. Director Knickerbocker seconded the motion, which carried unanimously.

REPORT BY REPUBLIC SERVICES, INC.

Ms. Nussa presented a verbal report to the Board in connection with services provided to the District by Republic. She advised that Republic is requesting that the Board consider moving the District's recycling service day from Thursdays to Wednesdays, effective October 2022. Following discussion, Director Grzanka moved that the Board approve the request, and that Republic be authorized to prepare an amendment to the District's contract with Republic for review and approval at the next meeting. Director Cox seconded the motion, which unanimously carried. Ms. Nussa advised that Republic will provide notice of the change in schedule to residents of the District. Ms. Bonilla-Odums stated that Inframark will also include a notice on customer water bills.

DEVELOPERS' REPORTS

The Board next considered the developers' reports. It was noted that no developers were present at the meeting.

ATTORNEY'S REPORT

The Board next considered the attorney's report. Mr. Lai advised that he had nothing to report regarding legal matters other than those items which were previously addressed in the meeting.

EXECUTIVE SESSION

The Board determined it would not be necessary to enter into Closed Session pursuant to Texas Government Code, Section 551.071.

FUTURE AGENDA ITEMS

The Board next considered items for placement on future agendas. No specific agenda items, other than routine and ongoing matters, were requested.

ADJOURNMENT

There being no further business to come before the Board, upon motion made by Director Cox, seconded by Director Grzanka and unanimously carried, the meeting was adjourned.


Secretary

LIST OF EXHIBITS TO MINUTES

- Exhibit A Tax Assessor Collector's Report
- Exhibit B Bookkeeper's Report
- Exhibit C Engineering Report
- Exhibit D Drainage Facilities Report
- Exhibit E Operation and Maintenance Report