

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 183**  
**Minutes of Meeting of Board of Directors**  
**August 23, 2022**

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 183 (the "District") met in regular session, open to the public on August 23, 2022, in accordance with the duly posted notice of public meeting, and the roll was called of the duly constituted officers and members of said Board of Directors, as follows:

Rudy Alvarado, President  
Anthony (Jerry) Langley, Vice President  
Chad Vowell, Secretary  
Robert Pollard, Assistant Secretary  
Daniel Mushen, Assistant Secretary

all of whom were present, except Directors Vowell and Pollard, thus constituting a quorum.

Also present was Chad Walker and Victoria Adams-Forne of Quiddity Engineering, LLC ("Quiddity"); Charlie LaConti of Municipal Accounts & Consulting, L.P. ("MA&C"); Michelle Guerrero of Bob Leared Interests, Inc. ("Leared"); Kyle Donham and Mike Thornhill of Si Environmental, LLC ("SE"); Debbie Shelton of Masterson Advisors, LLC ("Masterson"); Alan Aschenbeck of Texas Tree Depot ("TID"); and Gina Free and Sabrina Johnston of Schwartz, Page & Harding, L.L.P. ("SPH").

Following the roll call, the President called the meeting to order and declared it open for such business as might regularly come before the Board.

**PUBLIC COMMENTS**

Mr. Ashenbeck addressed the Board regarding the proposed annexation of a 31 acre tract located west of Barker Cypress Road and south of and adjacent to Gummert Road (the "31 Acre Tract"). Mr. Ashenbeck responded to questions from the Board.

Mr. Ashenbeck exited the meeting at this time.

**APPROVAL OF MINUTES**

The Board considered approval of the minutes of the Board meetings held on June 28, 2022 and July 25, 2022. Upon review, Director Mushen moved that the minutes of said meetings be approved, as written. Director Langley seconded said motion, which unanimously carried.

**BOOKKEEPER'S REPORT AND QUARTERLY INVESTMENT REPORT**

Mr. LaConti presented and reviewed with the Board the Bookkeeper's Report, dated August 23, 2022, a copy of which is attached hereto as **Exhibit A**, including the disbursements presented for payment from the District's various accounts. Mr. LaConti then presented to and

reviewed with the Board the District's Quarterly Investment Report for the reporting period ended June 30, 2022, a copy of which is included with **Exhibit A**. Following review, Director Alvarado moved that (i) the Bookkeeper's Report be approved, and the disbursements identified therein be approved for payment, except check nos. 10416 and 10419, which were voided, and including check nos. 10445 through 10450, which were not included in the Bookkeeper's Report, and (ii) the Quarterly Investment Report for the reporting period ended June 30, 2022 be approved and the District's Investment Officers be authorized to execute same on behalf of the Board and the District. Director Mushen seconded said motion, which carried unanimously.

### **TAX ASSESSOR-COLLECTOR'S REPORT**

Ms. Guerrero reviewed the Tax Assessor-Collector's Report for the month of July 2022, a copy of which is attached hereto as **Exhibit B**, including the disbursements presented for payment from the District's Tax Account. After discussion, Director Mushen moved that the Tax Assessor-Collector's Report be approved and the disbursements identified therein be approved for payment from the District's Tax Account. Director Alvarado seconded said motion, which carried unanimously.

### **DELINQUENT TAX COLLECTIONS ATTORNEY'S REPORT**

The Board deferred consideration of a Delinquent Tax Collections Attorney's Report after noting that no report was received from Perdue, Brandon, Fielder, Collins & Mott, L.L.P.

### **FINANCIAL ADVISOR'S 2022 TAX RATE RECOMMENDATION**

The Board deferred consideration of the Financial Advisor's recommendation concerning the District's 2022 tax rate until the next Board meeting.

### **ENGINEER'S REPORT**

Mr. Walker presented to and reviewed with the Board the Engineer's Report dated August 23, 2022, a copy of which is attached hereto as **Exhibit C**, relative to the status of various projects within the District. In connection therewith, he advised the Board that Harris County has approved the District's plans for its 500-gallon fuel tank addition at Water Plant No. 1. Mr. Walker then requested that the Board authorize Quiddity to advertise for bids for said project.

Mr. Walker next discussed the proposed annexation of the 31 Acre Tract. In connection therewith, Director Langley requested additional information concerning said annexation request, including information on Mr. Ashenbeck's previous communication with surrounding municipal utility districts.

Mr. Walker next advised the Board that a Sanitary Sewer Easement is needed for the public sanitary sewer line extension at 5240 Barker Cypress Road. In connection therewith, he requested that the Board approve said Easement.

Following discussion, Director Alvarado moved to (i) authorize Quiddity to advertise for bids for the 500-gallon fuel tank addition at Water Plant No. 1, and (ii) approve the Sanitary Sewer Line Easement for the property located at 5240 Barker Cypress Road. Director Langley seconded said motion, which unanimously carried.

### **UTILITY COMMITMENT LETTERS**

The Board next considered requests for utility commitment letters. It was determined that this matter was previously discussed during the Engineer's Report.

### **OPERATIONS AND MAINTENANCE REPORT**

Mr. Donham presented to and reviewed with the Board the Operations and Maintenance Report for the month of July 2022, a copy of which is attached hereto as **Exhibit D**. In connection therewith, he advised the Board of an appeal received from a customer requesting an adjustment to the water bill for the month of June 2022.

Following discussion, Director Mushen moved to (i) authorize termination of accounts in accordance with the District's Rate Order, and (ii) use a three-month average to recalculate the customer's utility bill for the month of June and allow said customer to pay said bill in six (6) equal monthly installments, as discussed. Director Langley seconded said motion, which carried unanimously.

Ms. Shelton entered the meeting during the Operations and Maintenance Report.

### **DISCUSSION REGARDING THE PROPOSED ADMINISTRATIVE BUILDING**

The Board next considered the status of the proposed administrative building. In connection therewith, the Board concurred to defer consideration of same at this time.

### **SECURITY REPORT**

Ms. Free presented the security report to the Board, a copy of which is attached hereto as **Exhibit E**.

Ms. Free next presented to and reviewed with the Board the Interlocal Agreement for Law Enforcement Services between the District and Harris County, Texas, a copy of which is attached hereto as **Exhibit F**. Following discussion, Director Alvarado moved to approve the Interlocal Agreement for Law Enforcement Services and authorize the President to execute same on behalf of the Board and the District. Director Langley seconded said motion, which carried unanimously.

Ms. Shelton, Mr. Donham, Mr. Thornhill, Mr. Walker, Ms. Adams-Forne, and Ms. Guerrero exited the meeting following the Security Report.

**THIRD AMENDED AND RESTATED AGREEMENT FOR BOOKKEEPING SERVICES**

The Board next considered the proposed Third Amended and Restated Agreement for Bookkeeping Services (the "Bookkeeping Agreement"). Following a lengthy discussion, the Board concurred not to approve the Bookkeeping Agreement. Following further discussion, Director Alvarado moved to authorize SPH to solicit proposals from other bookkeeping firms. Director Langley seconded said motion, which carried unanimously. The Board requested that a special meeting be held on August 29, 2022 to consider the bookkeeping presentations.

**ATTORNEY'S REPORT**

The Board next considered the Attorney's Report. In connection therewith, Ms. Free advised the Board that she had nothing additional of a legal nature that was not previously discussed.

**FUTURE AGENDA ITEMS**

The Board did not request any items be place on future agendas other than those already discussed and regular, on-going items.

**ADJOURNMENT**

There being no further business to come before the Board, upon motion made by Director Alvarado, seconded by Director Langley, and unanimously carried, the meeting was adjourned.



  
Secretary, Board of Directors

**Harris County Municipal Utility District No. 183  
EXHIBITS**

- Exhibit A Bookkeeper's Report
- Exhibit B Tax Assessor-Collector Report
- Exhibit C Engineer's Report
- Exhibit D Operations and Maintenance Report
- Exhibit E Security Report
- Exhibit F Interlocal Agreement for Law Enforcement Services

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