

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT
OF
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a **special meeting**, open to the public, on **THURSDAY, 5 JANUARY 2023, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, **15027 Alief-Clodine Road, Houston, Texas**, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 4 and 5 December 2022;
3. Review of Audit Report for the District for the fiscal year ended 9/30/22, including:
 - (a) authorize filing of Audit Report with the Texas Commission on Environmental Quality and other agencies as required;
 - (b) annual review of Investment Policy and Investment Strategies of the District;
 - (c) adopt resolution evidencing review of Investment Policy and Investment Strategies and review of authorized brokers;
 - (d) discuss continuing disclosure requirements for the District (due 3/30/23);
4. Tax Assessor/Collector's Report, including:
 - (a) approve payments from the District's tax account;
 - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
5. Bookkeeper's Report, including:
 - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
 - (b) review investments of the District's funds;
 - (c) review status of deposits for special projects;
 - (d) review accounts receivable and true-up for same;
 - (e) review items requested to be researched from previous meeting(s);
 - (f) discuss schedule for billing of RWTF participants;
6. Engineer's Report, including:
 - (a) review of the District's Five-Year Plan;
 - (b) status of Geographical Information System;
 - (c) review of requests for service from the District;
 - (d) status of request for service to and annexation of 19-acre tract (NRP Group);
 - (e) review report on inspection of detention ponds in the District;
 - (f) status of the Integrated Water System;
 - (g) status of Water CAD Model for Integrated Water System;

- (h) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
 - (1) status of wireless connections for the clarifiers;
 - (2) status of waste activated sludge pump (Sustanite Support Services);
 - (3) status of rotary drum screen replacement (Gilleland Smith Construction, Inc.);
 - (4) status of Headworks "A" washer compactor replacement (Gilleland Smith Construction, Inc.);
 - (5) status of sludge horizontal screw conveyors (C3 Constructors LLC);
 - (6) status of digester blower No. 1 replacement (C3 Constructors LLC);
 - (7) status of pressure tank for NPW system (Sustanite Support Services);
 - (8) status of air conditioner upgrade in operator room (GH Mechanical & Services, LLC);
 - (9) review bids and award contract for replacement of thickener pump;
 - (10) discuss possible withdrawal from RWTF (City of Houston);
 - (11) 4160-Volt electrical conversion;
 - (12) review of completed projects and warranty expiration dates;

- 7. Old business, including:
 - (a) consider amendments to District's Rate Order (security deposits and charges relating to delinquent accounts);
 - (b) status of the Phase II Small MS4 General Permit and Storm Water Management Program;
 - (c) discuss items considered by the Mission Bend Greenbelt Association;

- 8. New business;

- 9. Operator's Report, including:
 - (a) review of maintenance list for the District;
 - (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
 - (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
 - (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
 - (e) discuss proposed mass notification system;
 - (f) report on replacement of water meters;

- 10. Attorney's Report, including:
 - (a) discussion regarding 5/6/23 Directors Election;
 - (b) status of eminent domain filing information with Texas Comptroller (due 2/1/23);
 - (c) status of annexation of 17.857-acre tract (Westpark Houston MF LP, formerly NRP Group, LLC);
 - (d) discuss request for Water Line and Meter Easement (West Harris County Regional Water Authority);

- 11. Action related to matters discussed during executive session; and

12. Schedule future meetings as required (next meeting date 6 February 2023);



W. Dickinson Yale, Jr.

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NOTICE: Pursuant to V.T.C.A., Government Code, Chapter 551, the Board of Directors may convene in closed session to receive advice of legal counsel, discuss matters relating to pending or contemplated litigation, personnel matters, real estate transactions, gifts and donations, security devices and/or economic development negotiations. Pursuant to Section 49.062, Texas Water Code, a written request of at least five registered voters may be submitted to the Board of Directors requesting the Board of Directors to designate a meeting place within the District. If no suitable meeting place exists inside the District, the Board may designate a meeting place outside the District that is located not further than 10 miles from the boundary of the District. If the Board of Directors fails to designate a meeting place within the district or not further than 10 miles from the boundary of the District, after the receipt of such petition, five registered voters may petition the Texas Commission on Environmental Quality to designate a meeting location.