

## **SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1**

Minutes of Meeting of Board of Directors

December 13, 2022

The Board of Directors (“Board”) of Southwest Harris County Municipal Utility District No. 1 (“District”) met at 2727 Allen Parkway, Suite 1100, Houston, Harris County, Texas, on December 13, 2022, in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Keith W. Bynam, President  
Jo Ann W. Miller, Vice President  
Stephanie A. Johnson, Secretary  
Bruce Zaborowski, Director  
Horace Q. Buckley, Director

and the following were absent:

None.

Also present were Mr. Juan Montano and Mr. Robert Miller of Inframark; Ms. Michelle Guerrero of Bob Leared Interests; Mr. Bob Ideus of Municipal Business Services, Inc.; and Mr. James D. Bonham of Smith, Murdaugh, Little, & Bonham, L.L.P.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of November 8, 2022, and upon motion duly made, seconded, and unanimously carried, the Board approved the minutes as presented.

2. The Board then recognized Mr. Bob Ideus who presented the bookkeeper’s report. The Board reviewed invoices presented by the bookkeeper and reviewed a schedule of District investments. The Board also reviewed the general fund budget comparison of actual versus budgeted revenues and expenditures for the fiscal year ending December 31, 2022. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

3. The Board then considered the attached Resolution Adopting a General Fund Budget for the Fiscal Year Ending December 31, 2023, and upon unanimous vote the budget was adopted by the Board.

4. The Board then recognized the tax assessor who presented the tax assessor/collector’s report reflecting year 2021 taxes to be 97.3% collected. The Board reviewed activity in the tax account and the checks presented for the Board’s approval. The Board reviewed a schedule of delinquent taxes, and after discussion, upon motion duly made, seconded, and unanimously carried, the Board approved the tax assessor/collector’s report and the checks

drawn on the tax account. The Board also authorized transfer of a series of delinquent tax accounts to an uncollectable roll.

5. The Board then recognized Mr. Robert Miller who presented the operator's report and reviewed with the Board the billing and collections data which appears therein, as well as the repairs and maintenance required to the District's facilities during the previous month. The operator reported that 108% of the water pumped during the reporting period had been accounted for and advised that there were no waste discharge permit violations during the reporting period. After further discussion, upon unanimous vote, the Board approved the operator's report and authorized termination of water service to all customers on the delinquent account list in accordance with the District's Rate Order.

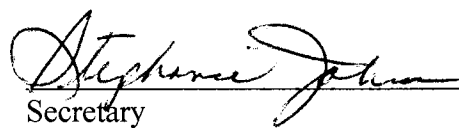
6. The Board then considered a lock box services contract with Central Bank and upon unanimous vote, the contract was approved by the Board.

7. The attorney for the District then discussed with the Board the requirement to file a report regarding the District's eminent domain authority with the State Comptroller of Public Accounts, and upon unanimous vote, the report was approved by the Board. The attorney was authorized to file the report as required by law.

8. The Board then discussed the Texas Utility Help Program and agreed that the operator should proceed with the application.

9. The Board then discussed a proposed agreed Order with the Texas Commission on Environmental Quality (TCEQ), and upon unanimous vote, the Board approved amendment of the Water Supply Agreement with Harris County Water Control and Improvement District - Fondren Road and approved payment of the penalty imposed by the TCEQ.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary

# SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1

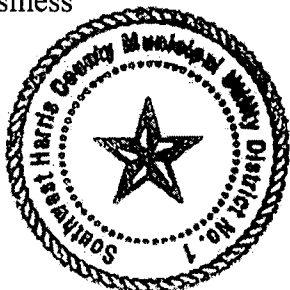
## NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **2727 Allen Parkway, Suite 1100, Houston, Texas 77019.**

The meeting will be held at **11:15 a.m. on Tuesday, December 13, 2022.**

The subject of the meeting is to receive public comment on, consider and act on the following:

1. Minutes of Board of Directors Meeting(s)
2. Bookkeeper's Report; Checks and Invoices; Investment of District Funds; General Fund Budget; Depository Pledge Agreement(s)
3. Resolution Adopting Operating Budget
4. Tax Assessor/Collector's Report; Invoices and Checks; Delinquent Tax Collections; Investment of District Funds; Tax Rate; Tax Exemptions
5. Operator's Report; Operation, Maintenance and Repair of District Facilities; Rate Order; Water Well Permit; Waste Discharge Permit; Drought Contingency Plan; Customer Appeals; Termination of Service on Delinquent Accounts
6. Resolution Approving Central Bank's Electronic Lockbox Payment Services for District Customers
7. Addendum to Operator Service Agreement
8. Processing Agreement with Central Bank
9. Engineer's Report
10. Eminent Domain Report
11. Texas Utility Help Contract
12. Agreed Order with the Texas Commission on Environmental Quality
13. Other Matters: Messaging Service; Insurance; Consultant Contracts; Contract for Electric Power; Audit Report; Critical Load Submission; Application to Texas Commission on Environmental Quality; Water Conservation Plan; Drought Contingency Plan; Continuing Disclosure
14. Public Discussion of Storm Water Management Plan; Documents Related to Storm Water Management Plan and Permit
15. Pending Business



A handwritten signature in black ink, appearing to read "James D. Bonham", is written over a horizontal line.

James D. Bonham, Attorney for the District