

**WOOD TRACE MUNICIPAL UTILITY DISTRICT NO. 1,
OF MONTGOMERY COUNTY, TEXAS
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above-captioned District will hold a regular public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas, 77056, said address being a meeting place of the District. The meeting will be held on **Tuesday, February 14, 2023, at 9:00 a.m.**

The Board shall consider and/or act on the following matters:

1. Public comments;
2. Approval of minutes of the meeting of the Board of Directors held January 10, 2023;
3. Bookkeeper's Report, including financial investment reports and authorizing the payment of invoices presented;
4. Tax Assessor-Collector's Report, including authorizing payment of invoices presented and approving moving of accounts to uncollectible roll;
5. Report and legal action taken by the District's delinquent tax collections attorney, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
6. Adoption of Resolution Concerning Developed District Status for 2023 Tax Year;
7. Authorize consultants to research unclaimed property and consider authorizing bookkeeper to prepare Unclaimed Property Report as of March 1, 2023;
8. Engineering Report, including:
 - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of facilities within the District, and/or ratification of same, and authorize acceptance of TEC Form 1295;
 - (b) Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for operation and maintenance purposes, including:
 - i) Expansions of Wastewater Treatment Plant and Lift Station No. 1 by Gilleland Smith Construction, Inc.; and
 - ii) Hydropneumatic Tank No. 2 at Water Plant by Tidal Construction, Inc.;
 - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
 - (d) Acceptance of conveyances of facilities;

- (e) Status of Decker Lake Dam, Decker Dry Detention Dam and Goodson Branch Dam safety repairs pursuant to TCEQ Dam Safety Inspection Reports and authorize any action necessary in connection with same, including:
 - i) Status of Emergency Action Plan and Operation and Maintenance Plan for Decker Lake Dam filed with the TCEQ on behalf of the District;
 - (f) Status of roadway repairs within the District by Beyer Construction, LLC;
 - (g) Status of preparation of Bond Application Report(s) for the District's Unlimited Tax Bonds, Series 2023 and Unlimited Tax Park Bonds, Series 2023A;
 - (h) Authorize annual submission to each electric utility that provides transmission and distribution service to the District and each retail electric provider for determination of District facilities that qualify for critical load status relative to compliance with Section 13.1396, Texas Water Code; and
 - (i) Request for installation of additional lighting at the Wood Trace Recreation Center;
9. Review of annual survey of wage rate scales and consider adoption of Resolution Adopting Prevailing Wage Rate Scale for Construction Projects;
 10. Storm Water Management Program for the District;
 11. Developer's Report;
 12. Kudela & Weinheimer, landscape architect report, including:
 - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of landscape facilities within the District and authorize acceptance of TEC Form 1295;
 - (b) Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for maintenance purposes;
 - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District; and
 - (d) Acceptance of conveyances of recreational facilities;
 13. Report from Environmental Allies, including authorizing the repair and maintenance of District facilities;
 14. Operator's Report, including:
 - (a) Authorizing the repair and maintenance of District facilities;
 - (b) Compliance with District's water and waste discharge permits;
 - (c) Appeals of District charges;
 - (d) Refer accounts for collection and approve write-offs; and
 - (e) Ratify repair of motor at water well no. 2;
 15. Authorize operator to prepare and file water conservation plan annual implementation report with the Texas Water Development Board;
 16. Issuance of utility commitments;

17. Review and approval of proposals relative to renewal of the District's general liability, umbrella liability, property, boiler and machinery, director and officer liability, and pollution liability insurance coverage for policies expiring March 31, 2023;
18. Ratify adoption of Resolution Requesting Appraisal of Property as of January 1, 2023;
19. Attorney's Report; and
20. Matters for possible placement on future agendas.



SCHWARTZ, PAGE & HARDING, L.L.P.

By: 
Bryan T. Yeates
Attorneys for the District

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.

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