

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**

January 12, 2023

**THE STATE OF TEXAS** §

**COUNTY OF HARRIS** §

**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58** §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on January 12, 2023; whereupon, the roll was called of the members of the Board of Directors, to-wit:

Harry Haupt	President
O.J. Armstrong	First Vice President/Asst. Secretary
Steve Fields	Second Vice President
Ed Cooke	Secretary
Larry Stefaniak	Treasurer

All members of the Board of Directors were present except Director Warfield.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Erika Mireles of M. Marlon Ivy & Associates, Inc.; Teague Harris of IDS Engineering; and Leonard Schweinle of the Property Owner's Association.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

**1. PUBLIC COMMENTS.** Director Haupt discussed developer interest in the Golf Course and surrounding areas. Director Stefaniak stated the developer has an "option" for nine months. He added that no decision has been made by the Board.

**2. APPROVAL OF AUDIT FOR FISCAL YEAR ENDED JUNE 30, 2022.** The Board reviewed a draft of the audit for the fiscal year ended June 30, 2022 from Fox, Byrd & Company.

Following a full discussion, it was moved by Director Cooke and seconded by Director Fields that the audit for the fiscal year ended June 30, 2022 be approved, which motion carried unanimously, 5-0.

**3. MINUTES OF MEETING.** The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of December 8, 2022. Following a discussion, it was moved by Director Stefaniak and seconded by Director Armstrong that the minutes of the meeting of December 8, 2022 be approved, which carried unanimously, 5-0.

**4. MANAGEMENT AND SECURITY REPORT.** The Board reviewed the Security Report.

Director Haupt reported that the swimming pool management contract has been renewed with DNS for \$24,990.

Director Armstrong informed the Board there is a five-person committee that will address the boat ramp, community center and swimming pool issues.

Leonard Schweinle stated that the community center will be getting new carpet in the meeting room.

**5. OPERATOR'S REPORT.** Erika Mireles presented the monthly operations report for the month of December, a copy of which is attached as Exhibit "A". She reported the District has 650 water connections. She noted the Sewage Treatment Plant was compliant with its permit for the month, operating at 33% of capacity. Accountability for the water system was at 91.49%.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Fields that the operator's report be approved, which motion carried unanimously, 5-0.

**6. ENGINEER'S REPORT.** Teague Harris presented the Engineer's Report, a copy of which is attached hereto as Exhibit "B". Mr. Harris discussed the Whitefeather culverts and swales around the Pro Shop. He recommended approval of Pay Application No. 5, in the amount of \$22,698.59.

Mr. Harris reported they will perform the construction staking for the drainage swales at the Golf Course once Eric Couch is ready to begin.

Mr. Harris discussed the Wastewater Treatment Plant Discharge Permit Renewal. He requested authorization to prepare the TCEQ permit renewal application and attachments, and manage the TCEQ review process including responding to comments, handling the advertisements and the public viewing of the application. He stated that the engineering fee will be \$15,500, including estimated reimbursable expenses, in the amount of \$15,000.

Following further discussion, it was moved by Director Armstrong and seconded by Director Stefaniak that the engineer's report be approved, that Pay Application No. 5 for the Whitefeather culverts and swales around the Pro Shop, and to authorize the engineer to prepare the TCEQ permit renewal application and attachments and manage the application review process, which motion carried unanimously, 5-0.

**7. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT.** Director Stefaniak presented the tax report for the month of December 2022, a copy of which is attached as Exhibit "C". The report reflected the District has collected 59.61% of its 2022 taxes and 98.01% of its 2021 taxes.

Following a discussion, it was moved by Director Cooke and seconded by Director Fields that the report be approved, along with the checks on the tax account, which motion carried unanimously, 5-0.

**8. DELINQUENT TAX PENALTY.** Chris Richardson presented to the Board a Resolution Authorizing Delinquent Tax Penalty, a copy of which was attached as Exhibit "D". Mr. Richardson explained the Resolution allows the District to attach the collection penalty on personal property accounts beginning April 1, and to real property accounts, July 1. Following further discussion, it was moved by Director Fields and seconded by Director Stefaniak that the Resolution Authorizing Delinquent Tax Penalty be approved, which motion carried unanimously, 5-0.

**9. TREASURER'S REPORT.** Director Stefaniak reviewed the report, a copy of which is attached as Exhibit "E". The Board reviewed the checks, investments, and financial statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund and the capital projects fund.

Director Stefaniak requested the Board authorize all five Board members to sign checks for Central Bank, PNC Bank and Comerica Bank. A motion was made by Director Fields, seconded by Director Armstrong and unanimously carried to authorize all five Board members to sign checks for Central Bank, PNC Bank and Comerica Bank, 5-0.

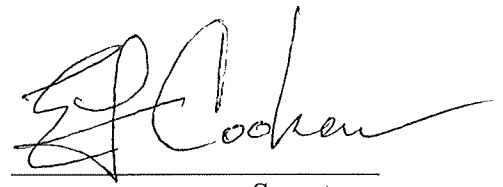
Following further discussion, it was moved by Director Cooke and seconded by Director Armstrong that the Treasurer's report, and those checks as listed thereon be approved, which motion passed unanimously, 5-0.

**10. ANNUAL SPECIAL PURPOSE DISTRICT PUBLIC INFORMATION DATABASE FILING.** The Board considered authorizing the annual Special Purpose District Public Information Database filing. Mr. Richardson explained new legislation, SB 625, requires

an annual filing. Following further discussion, it was moved by Director Stefaniak and seconded by Director Fields to authorize the District's annual Special Purpose District Public Information Databases filing, which motion carried unanimously, 5-0.

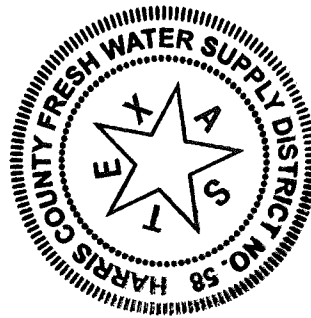
**11. ADJOURNMENT/ OTHER BUSINESS.** There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 9th day of February, 2023.



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Secretary



(DISTRICT SEAL)  
HCS8/ag&min/minutes/2023/2023.01.12