

MINUTES
RENN ROAD MUNICIPAL UTILITY DISTRICT
OF HARRIS AND FORT BEND COUNTIES, TEXAS

January 6, 2023

The Board of Directors (the "Board") of Renn Road Municipal Utility District of Harris and Fort Bend Counties, Texas (the "District"), met in regular session, open to the public, on the 6th day of January, 2023, at the offices of Vogler & Spencer Engineering, Inc., 777 North Eldridge Parkway, Suite 500, Conference Room A, Houston, Texas 77079, outside the boundaries of the District, and the roll was called of the members of the Board:

Kathleen Farris	President
Bertha ("Candy") Fair	Vice President
Russell G. Cook	Secretary
Mario Peralta	Assistant Secretary
Victoria D. Estick	Assistant Vice President

and all of the above were present except Director Cook, thus constituting a quorum.

Also attending the meeting were Matthew Dunn of On-Site Protection Inc.; Rob McFarland and Bradley Hinkle of Environmental Allies ("EA"); Brittini Silva of Myrtle Cruz, Inc.; Robin Goin of Bob Leared Interests; Missy Steadman of Inframark, LLC ("Inframark"); Ryan Vogler of Vogler & Spencer Engineering, Inc. ("V&S"); Jennifer Hanna of Forvis, LLP; Carl Peters of Kingsbridge Municipal Utility District; Moni Mansour, a resident of the District; and Brooke Milbauer and Kathryn Easey of Allen Boone Humphries Robinson, LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the December 2, 2022. Following review and discussion, Director Fair moved to approve the minutes of the December 2, 2022, regular meeting as presented. Director Estick seconded the motion, which passed unanimously.

PUBLIC COMMENTS

There was no discussion on this agenda item.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Goin presented and reviewed with the Board the monthly tax assessor/collector's report, a copy of which is attached, including a list of the checks presented for payment and the list of top delinquent tax accounts. She stated 34.4% of the District's 2022 taxes have been collected as of December 31, 2022. Discussion ensued

regarding certain delinquent tax accounts and payment plans. Following review and discussion, Director Peralta moved to approve the tax assessor/collector's report and payment of tax bills. Director Fair seconded the motion, which passed unanimously.

AUDIT FOR THE REGIONAL SEWAGE TREATMENT PLANT AND THE DISTRICT'S FISCAL YEAR ENDED SEPTEMBER 30, 2022

Ms. Hanna presented and reviewed with the Board draft audit reports for the fiscal year ended September 30, 2022, for the District and the regional sewage treatment plant. Following review and discussion, Director Estick moved to approve the audit reports for the fiscal year ended September 30, 2022, subject to final review by the District's consultants, and direct that the audits be filed appropriately and retained in the District's official records. Director Peralta seconded the motion, which passed unanimously.

UPDATE ON KINGSPPOINT HOMEOWNERS ASSOCIATION'S ("KINGSPPOINT HOA") COMMUNITY FENCE IMPROVEMENT PROJECT, REVIEW BIDS, AND CONSIDER MAINTENANCE AND OWNERSHIP AGREEMENT

Ms. Milbauer stated there was no update on the Kingspoint HOA's perimeter fence improvement project.

GARBAGE COLLECTION AND RECYCLING MATTERS

The Board reviewed a report prepared by Best Trash, LLC regarding garbage and recycling collection in the District, a copy of which is attached.

SECURITY AND PATROL MATTERS

Mr. Matthew Dunn presented and reviewed a report regarding security in the District, a copy of which is attached. The Board reviewed and discussed the Area Crime Maps for the District and surrounding areas, copies of which are attached to the security report.

MOWING AND DETENTION POND MAINTENANCE

Mr. McFarland presented and reviewed a mowing and detention pond maintenance report, a copy of which is attached. Discussion ensued regarding graffiti removal. The Board concurred to have EA remove graffiti on an as-needed basis as part of the drainage channel monthly maintenance schedule.

Director Farris reported that CenterPoint Energy cut back the tree limbs located near the power lines at 9706 Kingsville Park Drive.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Silva presented and reviewed the bookkeeper's report, including the District's monthly bills, for the Board's consideration. A copy of the bookkeeper's report, including a list of the bills approved for payment, is attached. She reviewed the District's updated year-to-date budget comparison, investment report, pledged securities report, report on the sewage treatment plant general operating account, and a year-to-date budget for the sewage treatment plant.

Ms. Silva noted the \$180,000.00 transfer from the collections account was transferred to the District's operating account and not to the deposit refund account as noted in her report.

Ms. Silva stated check no. 1345 in the amount of \$144.77 payable to Director Cook will be voided since he did not attend the December 2, 2022 Board meeting.

Following review and discussion, Director Estick moved to approve the bookkeeper's report and the bills presented for payment. Director Peralta seconded the motion, which passed unanimously.

ANNUAL DISCLOSURE STATEMENTS FOR INVESTMENT OFFICER AND BOOKKEEPER

In accordance with the District's Investment Policy, the Board considered the annual disclosure statements of Brittni Silva and Mary Jarmon as the District's bookkeeper and investment officer, respectively. Ms. Milbauer explained that the statements disclose any relationships with entities or individuals who are offering, have offered, or may offer to engage in an investment transaction with the District, and the disclosure statements will be filed with the Texas Ethics Commission and the District. After review and discussion, Director Estick moved to accept the disclosure statements as presented, and direct that they be filed appropriately and retained in the District's official records. Director Peralta seconded the motion, which passed unanimously.

ANNUAL REPORT REGARDING POST-ISSUANCE COMPLIANCE POLICY

Ms. Milbauer reported on the District's compliance activities during the prior calendar year related to bond financings. She stated that no corrective action is required at this time.

OPERATION OF DISTRICT FACILITIES

Ms. Steadman presented and reviewed with the Board the monthly operator's report, a copy of which is attached. She updated the Board on inspections, repairs, and maintenance items performed and in progress in the District. She stated that the District

currently has 1,488 water connections and the percentage of water billed versus water produced for the previous billing cycle was 95.4%.

Ms. Steadman reported on the recent freeze event and stated there were a few minor repairs required, but these did not affect the functionality of the facilities.

Ms. Steadman reported receiving a call from the Texas Commission on Environmental Quality (“TCEQ”) regarding a customer complaint that a sewer lateral broke during the freeze. She stated an inspection of the call log was performed and no complaints were noted. She stated that Inframark responded to the TCEQ in a timely manner.

Ms. Steadman reviewed one delinquent account totaling \$9.41 deemed uncollectible by the operator, and recommended the account be written off.

Ms. Steadman then presented an updated list of delinquent customers and reported that the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District’s Rate Order, prior to the meeting of the opportunity to appear before the Board to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Ms. Steadman noted that the accounts in question had neither contacted her office nor had appeared at the Board meeting concerning their bills.

Following review and discussion, Director Fair moved to (1) approve the operator’s report; (2) authorize Inframark to write off one account totaling \$9.41; and (3) authorize termination of delinquent accounts in accordance with the District’s Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District’s official records. Director Estick seconded the motion, which passed unanimously.

PUBLIC UTILITY COMMISSION RULES REGARDING EXTREME WEATHER EMERGENCIES, INCLUDING ISSUANCE OF ONE-TIME NOTICE TO CUSTOMERS AND ADOPT AMENDED RATE ORDER

Ms. Milbauer discussed rules adopted by the Public Utility Commission of Texas (“PUC”) to implement legislation prohibiting certain retail water or sewer providers from imposing late fees or terminating service for nonpayment of water bills that are due during a period when the previous day’s highest temperature and the predicted temperature for the next 24 hours is not higher than 28 degrees Fahrenheit. Ms. Steadman reviewed and discussed the one-time notice of the requirements that must be sent to utility customers by January 31, 2023. Ms. Milbauer then presented a proposed Amended Rate Order incorporating the provisions of the PUC rules, including terms for customers to request and receive a payment schedule for payment of bills due during such an

extreme weather emergency. After review and discussion, Director Fair moved to authorize the operator to send the one-time notice to District customers and to adopt the Amended Rate Order and direct that it be filed appropriately and retained in the District's official records. Director Estick seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Vogler presented and reviewed an engineer's report, a copy of which is attached.

Mr. Vogler updated the Board on the status of West Harris County Regional Water Authority's plans to bring surface water to the District.

Mr. Vogler updated the Board on the status of the Wastewater Treatment Plant Clarifier Rehabilitation project.

Mr. Vogler updated the Board on the status of the Belknap Road mobility project and its impact on the Harmony School waterline construction project.

Mr. Vogler updated the Board on the status of providing water and wastewater service to the Van Learning Academy. He stated taps have been issued and construction is underway.

Mr. Vogler presented and reviewed the updated 5-Year Capital Improvements Repair and Maintenance Plan with the Board.

Mr. Vogler stated that bids were received for the construction of the Ground Storage Tank Rehabilitation project. He recommended that the Board award the contract to Texas Aqua Store ("TAS") in the amount of \$62,836.00. The Board concurred that, in its judgment, TAS is a responsible bidder who will be most advantageous to the District and will result in the best and most economical completion of the project.

Mr. Vogler presented and reviewed a cost estimate for cleaning and televising the sanitary sewer facilities in Kingspoint Sections 1, 2 and 3. Discussion ensued regarding funding for the proposed project. Mr. Vogler then requested the Board authorize V&S to advertise for bids for cleaning and televising the sanitary sewer facilities in Kingspoint Sections 1, 2 and 3.

Following review and discussion, Director Fair moved to (1) approve the engineer's report; (2) award the contract for construction of the Ground Storage Tank Rehabilitation project to TAS in the amount of \$62,836.00, based upon the engineer's recommendation and subject to approval of the payment and performance bonds and review of the certificate(s) of insurance and endorsements, if any, provided by the contractor; and (3) authorize V&S to advertise for bids for cleaning and televising the

sanitary sewer facilities in Kingspoint Sections 1, 2 and 3. Director Estick seconded the motion, which passed unanimously.

ANNEXATION MATTERS

There was no discussion on this agenda item.

STORM WATER MANAGEMENT PLAN

There was no discussion on this agenda item.

ANNUAL CYBERSECURITY TRAINING

Ms. Milbauer reviewed the annual cybersecurity training requirements for certain local government employees and elected officials pursuant to Chapter 2054, Texas Government Code. She stated that Board members must select a training program that is certified by the Texas Department of Information Resources. She added that according to the Texas Department of Information Resources the training should be completed by August 31st of each year.

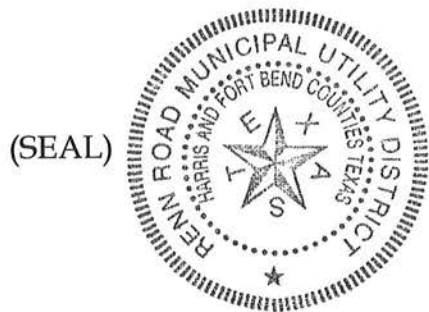
KINGSBRIDGE MUNICIPAL UTILITY DISTRICT, WEST KEEGANS BAYOU IMPROVEMENT DISTRICT, WEST HARRIS COUNTY REGIONAL WATER AUTHORITY (“WHCRWA”), AND REGIONAL MUNICIPAL MEETING MATTERS

Mr. Peters updated the Board on security patrol matters in Kingsbridge Municipal Utility District.

DISCUSS REGULAR MEETING DATE AND TIME

The Board concurred to hold the next Board meeting at the offices of V&S on Friday, February 3, 2023, at 11:30 a.m.

There being no further business to come before the Board, the meeting was adjourned.




Secretary, Board of Directors

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