

**CHELFORD CITY MUNICIPAL UTILITY DISTRICT
OF
HARRIS AND FORT BEND COUNTIES, TEXAS**

TO: THE BOARD OF DIRECTORS OF CHELFORD CITY MUNICIPAL UTILITY DISTRICT OF HARRIS AND FORT BEND COUNTIES, TEXAS, AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of Chelford City Municipal Utility District will hold a **regular meeting**, open to the public, on **MONDAY, 3 APRIL 2023, at 6:30 p.m.**, at the Chelford City Regional Wastewater Treatment Facility Administration and Maintenance Building, **15027 Alief-Clodine Road, Houston, Texas**, outside the boundaries of the District. **Guests attending the meeting via teleconference, please dial 877-746-4263 and enter Guest Code 2854531.** The Board will consider and act on the following matters:

1. Questions and comments from residents of the District (8-minute limit);
2. Approval of the minutes of the meetings of 6 and 7 March 2023;
3. Tax Assessor/Collector's Report, including:
 - (a) approve payments from the District's tax account;
 - (b) review status of actions for the collection of taxes, penalties, and interest due to the District and take any necessary action;
4. Bookkeeper's Report, including:
 - (a) authorize payment of the bills of the District and of the Mission Bend Integrated Water System (the "Integrated Water System");
 - (b) review revisions to budget and bills for the Integrated Water System (including reserve funds);
 - (c) review investments of the District's funds;
 - (d) review status of deposits for special projects;
 - (e) review accounts receivable and true-up for same;
 - (f) review items requested to be researched from previous meeting(s);
 - (g) status of accounts receivable from IWS and RWTF participants;
5. Engineer's Report, including:
 - (a) review of the District's Five-Year Plan;
 - (b) status of Geographical Information System;
 - (c) review of requests for service from the District;
 - (d) status of request for service to and annexation of 19-acre tract (NRP Group);
 - (e) review report on inspection of detention ponds in the District;
 - (f) status of the Integrated Water System;
 - (g) status of Water CAD Model for Integrated Water System;
 - (h) status of proposed Bellaire Boulevard Sidewalk Addition;

- (i) review status of projects at the Chelford City Regional Wastewater Treatment Facility (RWTF), including:
 - (1) status of wireless connections for the clarifiers;
 - (2) status of waste activated sludge pump (Sustanite Support Services);
 - (3) status of rotary drum screen replacement (Gilleland Smith Construction, Inc.);
 - (4) status of Headworks "A" washer compactor replacement (Gilleland Smith Construction, Inc.);
 - (5) status of sludge horizontal screw conveyors (C3 Constructors LLC);
 - (6) status of digester blower No. 1 replacement (C3 Constructors LLC);
 - (7) status of pressure tank for NPW system (Sustanite Support Services);
 - (8) status of air conditioner upgrade in operator room (GH Mechanical & Services, LLC);
 - (9) review bids and award contract for replacement of thickener pump;
 - (10) discuss possible withdrawal from RWTF (City of Houston);
 - (11) 4160-Volt electrical conversion;
 - (12) feed line on clarifier No. 4;
 - (13) review of completed projects and warranty expiration dates;

6. Old business, including:

- (a) consider amendments to District's Rate Order (security deposits and charges relating to delinquent accounts);
- (b) status of the Phase II Small MS4 General Permit and Storm Water Management Program;
- (c) discuss items considered by the Mission Bend Greenbelt Association;

7. New business, including:

- (a) discuss proposed mass notification system;
- (b) annual review of Identity Theft Prevention Program (Operator and Tax Assessor/Collector);
- (c) authorize preparation of unclaimed property report and escheat of funds to State of Texas (Bookkeeper & Tax Assessor/Collector);
- (d) discussion regarding insurance renewal (expires 7/1/23);

8. Operator's Report, including:

- (a) review of maintenance list for the District;
- (b) report on operations of the District's facilities, including authorization for any necessary maintenance or repairs;
- (c) authorize termination of services for nonpayment of invoices from the District and review requests for extensions and adjustments;
- (d) review information about resolution of any customer issues raised at previous Board of Directors meetings;
- (e) report on replacement of water meters;
- (f) notification to participants of the Integrated Water System regarding water quality for the Drinking Water Quality Report;

9. Attorney's Report, including:

- (a) discuss matters relating to Alief Independent School District vs. Bobby Cao, et al, and authorize actions deemed necessary, including execution of Certified Statement of Transfer and Tax Lien;
- (b) status of continuing disclosure submission (MSRB – due 3/30/23);
- (c) status of special purpose district database report to Comptroller (due 4/1/23);
- (d) status of annexation of 17.857-acre tract (Westpark Houston MF LP, formerly NRP Group, LLC);
- (e) discuss request for Water Line and Meter Easement (West Harris County Regional Water Authority);

10. Action related to matters discussed during executive session; and

11. Schedule future meetings as required (next meeting date 1 May 2023);

W. Dickinson Yale, Jr.

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