

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 365

February 6, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 365 (the "District") met in special session, open to the public, on the 6th day of February, 2023, at 13050 Barker Cypress Road, Cypress, Texas 77429, inside the boundaries of the District, and the roll was called of the members of the Board:

Joe Myers	President
Greg Coleman	Vice President
Cathy Cropper	Secretary
Ann Nguyen Moore	Assistant Secretary
Angela Small	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Officer Steve Endsley of Harris County Sheriff's Department; Jamar Simien and Jackie Kramer of Murr Incorporated ("Murr, Inc."); Eric Badertscher of Off Cinco; and Adisa Harrington and Connie Rossi of Allen Boone Humphries LLP ("ABHR").

PUBLIC COMMENT

Director Myers offered any members of the public attending the meeting the opportunity to make public comment. There being no public comments, Director Myers moved to the next agenda item.

SECURITY REPORT

Deputy Endsley reviewed the security report from the Harris County Sheriff's Office, a copy of which is attached. Discussion ensued.

RECREATIONAL AND LANDSCAPE FACILITIES

Ms. Kramer presented and reviewed a landscape maintenance report, a copy of which is attached.

Ms. Kramer updated the Board regarding the replacement of the benches and trash receptacles for the trails. She noted that the benches and trash receptacles have been ordered.

Ms. Kramer updated the Board regarding the Coles Crossing Tennis Court fencing project (the "Fencing Project"). She reported that the Fencing Project is scheduled to begin in February.

Ms. Kramer updated the Board regarding the Trees for Houston tree planting project. She noted that one hundred trees are scheduled for planting in February.

Ms. Kramer updated the Board regarding the asphalt overlay project. She reported that the equipment was brought on site and the contractor began installing sleeves. Ms. Kramer added that access was limited to Coles Crossing ingress and egress and that the contractor was asked to leave the site open during the evening and weekend hours. Ms. Kramer stated that due to safety concerns, Murr, Inc. does not recommend leaving the site open. She then reported that the contractor identified 5,044 square feet of base failure on the trail section north of Coles Crossing Drive. Ms. Kramer reviewed and recommended approval of Change Order No. 1 to the contract with Hayden Paving, Inc. ("Hayden") for the asphalt overlay project to increase the contract in the amount of \$42,991.00. Discussion ensued, and the Board expressed concerns regarding the heavy equipment used on the project during wet weather and potential damage that may have resulted to the trail including the base. The Board determined that Change Order No. 1 is beneficial to the District.

Following review and discussion, Director Myers moved to approve Change Order No. 1 in the amount of \$42,991.00 as an increase to the contract with Hayden, based upon the Board's finding that the Change Order is beneficial to the District and the landscape architect's recommendation. Director Coleman seconded the motion, which passed by unanimous vote. The Board requested that Murr, Inc. coordinate with Hayden to ensure that proper equipment be utilized during the asphalt overlay project.

PARKS MATTERS

Director Cropper reported on District parks matters. The Board then discussed the detention basin park project. Discussion ensued. The Board requested the District's Parks Committee submit monthly reports to ABHR.

RECYCLING SERVICES

The Board reviewed a report on recycling matters within the District, a copy of which is attached.

PUBLIC COMMUNICATIONS

Director Moore reported a residential complaint on social media regarding the asphalt overlay project and the Trees for Houston tree planting project. Discussion ensued. Following discussion, the Board requested the District's Communications Committee to (1) coordinate with Off Cinco to publish notices on the District's website regarding information about District projects; and (2) limit communication on social media pages to only providing a link to the District's website for information about District projects.

The Board then requested Off Cinco to update the field entries on the District's website contact page to include the person's address as a required field when submitting a request or comment through the District's website.

The Board discussed social media for the District and engaging a social media consultant. Discussion ensued. Following discussion, the Board concurred to table the discussion regarding social media and engaging a social media consultant for the District.

Mr. Badertscher discussed with the Board District website matters, including the service that is currently being provided by Off Cinco, current hosting of the District's website, and the benefits of using Director e-mail addresses. Discussion ensued. The Board reviewed a proposal from Off Cinco for director e-mail addresses. Mr. Badertscher stated that the cost for set up for each e-mail address will be \$100 per hour, each e-mail address will be \$25 per month, and the domain names will be \$20 per year. Following discussion, Director Cropper moved to approve the proposal for director e-mail addresses from Off Cinco, in the amount of \$100 per hour for set up, \$25 per month for each e-mail address, and \$20 per year for domain names. Director Coleman seconded the motion, which passed by unanimous vote.

The Board then discussed the proposed format of Director e-mail addresses. Following discussion, the Board concurred to discuss the format of Director e-mail addresses at the next meeting.

WATER CONSERVATION AND DRAINAGE MATTERS

The Board discussed the proposed smart meter project. Discussion ensued. Following discussion, the Board concurred to request an update regarding the plans and specifications of the smart meter project from Burke Engineering, LLC.

COMMUNITY EVENTS

Director Cropper reported that the World Water Day event will take place in March. Discussion ensued. Following discussion, the Board designated the District's Parks Committee to coordinate with Si Environmental, LLC to distribute World Water Day event information to residents in the next water bill and coordinate with Off Cinco to publish information regarding the World Water Day event on the District's website. The Board then requested that the District's Parks Committee present recommendations for event activities at the next meeting.

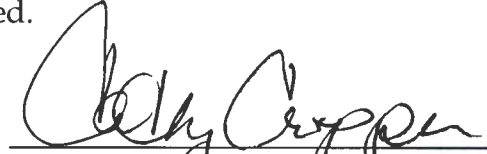
ENGINEERING AND OPERATING MATTERS

Ms. Harrington updated the Board regarding the unauthorized outfall.

RECLAIMED WATER SYSTEM

There was no discussion on this agenda item.

There being no further business brought before the Board, Director Coleman moved to adjourn the meeting. The motion was seconded by Director Cropper, the vote was unanimous, and the meeting was adjourned.


Secretary, Board of Directors



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