

MINUTES  
GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 68

March 21, 2023

The Board of Directors (the "Board") of Galveston County Municipal Utility District No. 68 (the "District") met in regular session, open to the public, on the 21<sup>st</sup> day of March, 2023, at Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board being present in person or by video:

Suzanne Ross	President
Randy Trncak	Vice President
Cory Burton	Secretary
Joanne Lannin	Assistant Secretary
Bobby Rich	Assistant Vice President

and all of the above were present except Director Trncak, thus constituting a quorum.

Also attending the meeting in person were Renee Butler of McLennan & Associates, L.P.; Jason Robinett of Costello, Inc. ("Costello"); Scott Gray of Champions Hydro-Lawn, Inc.; Spencer Day of Masterson Advisors LLC; Bill Frey of Frey Development Companies, Inc.; and Kathryn Easey of Allen Boone Humphries Robinson LLP.

Director Trncak participated by teleconference.

PUBLIC COMMENT

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of the February 21, 2023, meeting. After review and discussion, Director Ross moved to approve the minutes, as submitted. Director Burton seconded the motion, which passed unanimously.

ASSOCIATION OF WATER BOARD DIRECTORS

The Board considered joining the Association of Water Board Directors ("AWBD"). Discussion ensued regarding authorizing attendance of its Board members at the AWBD summer conference. The Board concurred to defer action on authorizing attendance at the AWBD summer conference to further discuss the District's reimbursement guidelines at the next meeting. After discussion, Director Lannin moved to join AWBD. Director Rich seconded the motion, which passed unanimously.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Butler reviewed the bookkeeper's report and the investment report, copies of which are attached.

Ms. Butler reviewed the amended budget, and the Board requested additional expense line items be included for AWBD membership and conference attendance.

The Board reviewed the Investment Report and noted a typographical error on a tax transfer in the amount of \$2,450,000 into the debt service fund. Ms. Butler stated the bookkeeper report and investment report will be updated to show the corrected transfer amount of \$245,000.

Following review and discussion, Director Burton moved to (1) approve the bookkeeper's report and the investment report, as amended, and authorize payment of the District's bills; and (2) approve the amended budget as discussed. Director Rich seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTION MATTERS

The Board reviewed the tax assessor/collector's report prepared by Bob Leared Interests, including the bills presented for payment and the delinquent tax roll. A copy of the tax report is attached. After review and discussion, Director Ross moved to approve the tax assessor/collector's report and payment of the tax bills. Director Burton seconded the motion, which passed unanimously.

## DETENTION POND AND OUTFALL CHANNEL FACILITIES REPORT

Mr. Gray presented and reviewed the detention and drainage facilities report, a copy of which is attached. Discussion ensued regarding fish stocking in the detention ponds.

## MS4 STORM WATER MANAGEMENT MATTERS

There was no update regarding MS4 storm water management matters.

## ENGINEERING MATTERS

Mr. Robinett presented and reviewed a report on engineering matters, a copy of which is attached.

Mr. Robinett updated the Board on the status of Sunset Grove Sections 5 and 6. He requested the Board authorize Costello to advertise for bids for the construction of the water, sewer and drainage facilities to serve Sunset Grove Section 6 in July, 2023.

Mr. Robinett updated the Board on the status of design of mass grading and water, sewer and drainage facilities to serve Trails at Woodhaven Lakes Section 2.

Mr. Robinett reported on the findings of the City of LaMarque's (the "City") one-year inspection of the street and storm sewer facilities to serve Sunset Grove Section 3 for the City's acceptance. He reported the City is requiring the installation of a pair of inlets at the dead end of Green Jay Lane, and the construction of leads to connect into the ultimate outfall into Sunset Grove Section 5. Mr. Robinett noted that these inlets would have been installed once construction in Sunset Grove Section 5 commenced, but the City is requiring that the inlets be installed before accepting the Sunset Grove Section 3 facilities. Mr. Robinett reviewed the proposal from R Construction Civil, LLC ("R Construction"), the original contractor on the project, and recommended that the Board award the contract to R Construction in the amount of \$15,646.80. The Board concurred that, in its judgment, R Construction is a responsible bidder who will be most advantageous to the District and will result in the best and most economical completion of the project.

Mr. Robinett updated the Board regarding construction of the water, sewer, and drainage facilities to serve Ambrose, Section 2. He stated he had no items for the Board's approval.

Mr. Robinett stated the Texas Commission on Environmental Quality declared bond application no.5 to be administratively complete on February 10, 2023. Discussion ensued regarding the proposed bond sale scheduling.

Following review and discussion, Director Lannin moved to (1) approve the engineer's report; (2) authorize Costello to advertise for bids for the construction of the water, sewer and drainage facilities to serve Sunset Grove Section 6 in July, 2023; and (3) award the contract for the completion of the punch list items from the City's one-year inspection of the street and storm sewer facilities to serve Sunset Grove Section 3, to R Construction in the amount of \$15,646.80, based upon the engineer's recommendation and subject to approval of the payment and performance bonds and review of the certificate(s) of insurance and endorsements, if any, provided by the contractor. Director Burton seconded the motion, which passed unanimously.

#### REPORT REGARDING DEVELOPMENT

Mr. Robinett updated the Board on development in the District by KB Home.

#### NEXT MEETING DATE AND AGENDA ITEMS

Following discussion, the Board concurred to hold its next meeting on April 18, 2023, at 11:30 a.m.

There being no further business to come before the Board, the meeting was adjourned.

SEAL



  
Secretary, Board of Directors

ATTACHMENTS TO MINUTES

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