

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 355

March 3, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 355 (the "District") met in regular session, open to the public, on the 3rd day of March, 2023, at the offices of Allen Boone Humphries Robinson LLP ("ABHR"), 3200 Southwest Freeway, Suite 2400, Houston, Texas 77027, outside the boundaries of the District, and the roll was called of the members of the Board:

Kurt A. Baerenstecher	President
Claude A. Zackary	Vice President
Jon Elmendorf	Secretary
Gary D. Lower	Assistant Vice President
Letha P. Slagle	Assistant Secretary

and all of the above were present except Director Lower, thus constituting a quorum.

Also present for all or part of the meeting were Kurt Albaugh, resident of the District; Kelly Brezger, director of the Lakes of Parkway Homeowners Association ("LOP HOA"); Luis Cebrian of Champions Hydro-Lawn, Inc.; Patty Rodriguez of Bob Leared Interests, Inc.; Rahi Patel of Municipal Accounts & Consulting, L.P.; Andy Mersmann of BGE, Inc. ("BGE"); Ben Moore; and Greer Pagan and Justine M. Cherne of ABHR.

PUBLIC COMMENTS

Mr. Albaugh distributed a document listing security and maintenance issues related to the City of Houston's lift station nos. 1 and 2 located within the District, a copy of which is attached. Mr. Albaugh requested the Board's assistance with contacting the City of Houston to address the issues.

APPROVE MINUTES

The Board considered approving the minutes of its February 3, 2023, meeting. Following review and discussion, Director Elmendorf moved to approve the minutes as revised to correct a typographical error on page 2. Director Zackary seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Mr. Patel presented the bookkeeper's report and invoices for payment. A copy of the bookkeeper's report, including a list of checks presented for approval, is attached. Following review and discussion, Director Slagle moved to approve the bookkeeper's

report and payment of the invoices. Director Elmendorf seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez reviewed the tax assessor/collector's report and invoices for payment. A copy of the tax assessor/collector's report, including a list of checks presented for approval, is attached. Ms. Rodriguez reported that as of February 28, 2023, 95.1% of the District's 2022 taxes were collected. She reviewed a list of delinquent tax accounts. Following review and discussion, Director Elmendorf moved to approve the tax assessor/collector's report and payment of the invoices as presented. Director Zackary seconded the motion, which passed unanimously.

DETENTION AND DRAINAGE FACILITIES MAINTENANCE

Mr. Cebrian reviewed a Detention and Drainage Facilities Report and reported on maintenance items. A copy of the report is attached.

Director Zackary reported on coordination with LOP HOA to address an overflow pipe draining from a resident's backyard located on Cloud Cliff Lane into the District's swale located near Jade Cove Court. Following discussion, the Board concurred to coordinate with the LOP Architectural Review Committee to address the matter with the resident.

ENGINEERING MATTERS

Mr. Mersmann reviewed preliminary plans and specifications and an Invitation to Bidders for replacement of Irrigation Pump Station Nos. 100 and 200. He reported on efforts to schedule a final design meeting with representatives of BGE, Waterwise Irrigation, Inc., and LOP HOA, residents, and Directors Baerenstecher and Elmendorf. He stated that after incorporating any final comments, the District's project will be complete and the documents will be ready for LOP HOA's use. Discussion ensued regarding LOP HOA's anticipated next steps for implementing replacement of the pump stations. Following discussion, Mr. Mersmann stated that he will provide a preliminary cost estimate for the proposed projects to LOP HOA at the final design meeting.

WATER CONSERVATION PROJECT, PHASE III

The Board concurred to remove this item from future agendas.

CONTRACT MATTERS

Discussion ensued regarding LOP HOA matters related to annual well permitting and a malfunctioning electrical meter.

PROCEDURES FOR CONTINUING DISCLOSURE COMPLIANCE

The Board reviewed the District’s procedures for continuing disclosure compliance. Mr. Pagan stated that no changes to the procedures are required at this time.

ACCEPT RESIGNATION OF DIRECTOR LOWER AND DISCUSS APPOINTING A NEW DIRECTOR

The Board discussed a previously distributed email dated February 14, 2023, from Director Lower submitting his resignation from the Board. Director Elmendorf moved to accept Director Lower’s resignation. Director Zackary seconded the motion. Discussion ensued. Following discussion, the motion passed unanimously.

The Board discussed appointing a new Director to the Board, including procedures for selection of candidates. Following discussion, the Board authorized Director Baerenstecher to contact the general manager of LOP HOA to request that she distribute a notification of the opportunity to fill the vacancy on the Board to the District’s residents with a two-week deadline for interested persons to respond.

MEETING SCHEDULE

The Board concurred to reschedule its next regular meeting to 12:00 p.m. on Friday, April 14, 2023, at ABHR’s offices due to the Good Friday holiday.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)




Secretary, Board of Directors

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