MINUTES OF REGULAR MEETING HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 11 HARRIS COUNTY, TEXAS

5 April 2023

THE STATE OF TEXAS § COUNTY OF HARRIS §

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 11 (the "District") met in regular session, open to the public at 5:00 p.m. on the 5th day of April 2023, at the offices of Coats Rose, P.C., 9 Greenway Plaza, Suite 1000, Houston, Texas 77046, outside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board, to-wit:

Kenneth D. VasinaPresident/Investment OfficerCynthia Ann CruzVice PresidentTammy B. RoseSecretary/TreasurerMarvin L. ZahradnikAssistant Secretary/TreasurerLuther F. CowlingAssistant Vice President

and all of said persons were present, thus constituting a quorum.

Also present were Robin Goin of Bob Leared Interests, the District's Tax Assessor/Collector; Troy Bordelon, P.E., of A&S Engineers, Inc. ("A&S"), the District's Engineer; Dennis Wright of Water District Management Company, Inc., the District's Operator; Corrie Aday of Brown & Brown Lone Star Insurance Services, Inc. ("Brown & Brown"); David Green of Coats Rose, P.C. ("Coats Rose"), the District's Attorney; JoAnn Vasina, an interested party; and Leroy Rose, a resident of the District. Attending by teleconference was Cole Konopka of Coats Rose.

Director Vasina called the meeting to order.

Operator's Report

Mr. Wright presented the Operator's Report, a copy of which is attached hereto as an exhibit to these minutes. He reviewed with the Board the condition of the District's facilities.

<u>Water Well No. 1 ("Well No. 1")</u>. Mr. Wright reported on the status of the rehabilitation of Well No. 1 (the "Well Rehabilitation") by C & C Water Services, LLC ("C & C"). He noted that C & C had commenced the installation of the gravel pack in the well shaft. Mr. Wright stated that the Well Rehabilitation would likely require another four weeks for completion.

<u>Wastewater Collection System</u>. Mr. Wright reported on the progress of the jet cleaning being performed on certain sections of sanitary sewer lines in the District.

After further discussion, upon a motion duly made and seconded, the Board voted unanimously to accept the Operator's Report.

Tax Assessor/Collector's Report

Ms. Goin presented the Tax Assessor/Collector's Report for the Board's consideration. She reported that the District's 2021 tax levy was 94.7% collected as of 28 February 2023. She asked for the Board's approval of three checks written on the District's tax account and two transfers by wire as follows: the transfer of \$10,186.04 in revenues from the District's tax for maintenance and operations to the General Fund and the transfer of \$25,000 to the Debt Service Fund. Ms. Goin then called the Board's attention to the list of Top Delinquent Taxpayers, a copy of which is included in the Tax Assessor/Collector's Report.

Identity Theft Prevention Program / Annual Review. The Board then discussed the District's Identity Theft Prevention Program that was adopted 28 April 2009 and was effective 1 May 2009. Ms. Goin reviewed with the Board a letter from Wheeler stating that Wheeler had implemented procedures and controls that provide for the security of accounts as required under the District's Identity Theft Program and under the Identity Theft Rules adopted by the Federal Trade Commission. She stated that it appeared that no "red flags" had been raised during the past year and that all of the procedures were working smoothly for Wheeler. A copy of the letter is attached hereto as an exhibit.

<u>History of Acres and Tax Values</u>. Director Vasina distributed to the Board copies of a report detailing the history of the acreage and taxable value of commercial property and undeveloped property in the District during the period of January 2016 to January 2022 (the "Valuation Report"). A copy of the Valuation Report is attached hereto as an exhibit to these minutes.

After discussion, upon a motion duly made and seconded, the Board voted unanimously to: (1) accept the Tax Assessor/Collector's Report; and (2) authorize the disbursements from the District's Tax Account as listed therein. A copy of the Tax Assessor/Collector's Report is attached hereto as an exhibit to these minutes.

Engineer's Report

Next, Mr. Bordelon presented the Engineer's Report, a copy of which is attached hereto as an exhibit.

Well No. 1. Mr. Bordelon briefly reported on the status of the Well Rehabilitation by C & C.

<u>Central Harris County Regional Water Authority (the "CHCRWA")</u>. Mr. Bordelon reported that construction of the CHCRWA's surface water transmission line project to provide surface water to Harris County Municipal Utility District No. 33 and Fallbrook Utility District was scheduled to commence in the fourth quarter of this year and finish in the second quarter of 2024.

<u>Rehabilitation of Sanitary Sewer Lines in Woodgate Subdivision, Sections 1 and</u> <u>2 (the "Sewer Repairs")</u>. Mr. Bordelon reported on the status of the contract with King Solution Services LLC ("KSS") for the Sewer Repairs. He called the Board's attention to the Certificate of Substantial Completion and the Certificate of Completion as prepared by the District's Engineer in connection with the contract with KSS for the Sewer Repairs, copies of which are included with the Engineer's Report.

<u>List of Proposed Replacement Items</u>. Mr. Bordelon reported that the District's Engineer and Operator were working to prepare a list of replacement items for the District's facilities.

After further discussion, upon a motion duly and seconded, the Board voted unanimously to (1) accept the Engineer's Report; and (2) approve the Certificate of Completion for the Sewer Repairs.

Security Patrol Report

Director Zahradnik reviewed with the Board the Security Patrol Report for the month of March 2023 as prepared by the Harris County Sheriff's Office. A copy of the Security Patrol Report is attached hereto as an exhibit to these minutes.

Proposal for Insurance Coverage

Next, Ms. Aday reviewed with the Board the proposal for insurance coverage (the "Proposal") for the District for the policy term of 1 May 2023 through 1 May 2024 as prepared by Brown & Brown. The Board noted that the premium for the Proposal totaled \$40,688 (up from \$36,356 last year). Mr. Aday responded to questions from the Board regarding the Proposal. After discussion, upon a motion duly made and seconded, the Board voted unanimously to accept the Proposal and to authorize execution of same. A copy of the Proposal as accepted by the Board is attached hereto and shall be considered to be a part of these minutes. Mr. Konopka noted that the insurance policies being provided to the District under the Proposal would be forwarded to the District's Attorney at a later date.

Review of District's Investment Policy

The Directors then reviewed the District's investment strategies, pursuant to the requirements of the Public Funds Investment Act. The Board reviewed the strategies for each of the District's accounts. The Board also reviewed the List of Authorized Brokers included as Exhibit "A" to the RESOLUTION EVIDENCING REVIEW OF INVESTMENT POLICY AND INVESTMENT STRATEGIES. After discussion, upon a motion duly made and seconded, the Board voted unanimously to adopt the Resolution, a copy of which is attached hereto as an exhibit to these minutes.

Attorney's Report

Mr. Konopka presented the Attorney's Report.

<u>Directors Election</u>. The Board discussed matters relating to the 6 May 2023 Directors Election. Mr. Konopka stated that the District's Attorney would provide the Directors with the location of voting centers for early voting and election day voting for the Directors Election.

<u>Continuing Disclosure</u>. Mr. Konopka reported that the District's consultants would prepare the necessary materials to fulfill the continuing disclosure requirements of the Securities and Exchange Commission ("SEC") pursuant to SEC Rule 15c2-12 prior to the deadline of 30 June 2023.

<u>CHCRWA / Proposed Water Line Easement Agreement (the "Easement Agreement"</u>). The Board discussed matters relating to the proposed Easement Agreement between the District and the CHCRWA in connection with the CHCRWA's proposed surface water transmission line project. Mr. Konopka reported that, to date, the CHCRWA had not executed and returned to the District's Attorney the Encroachment Agreement between the District and the CHCRWA as prepared by the District's Attorney as a prerequisite for the Easement Agreement. He stated that the District's Attorney was continuing to retain the executed signature pages for the Easement Agreement, pending receipt of the executed Encroachment Agreement from the CHCRWA.

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

SEAL

Harris County Municipal Utility District No. 11 Meeting of 5 April 2023 Attachments

- 1. Operator's Report;
- 2. Tax Assessor/Collector's Report;
- 3. ID Theft Prevention Report;
- 4. History of Acres and Tax Values;
- 5. Engineer's Report;
- 6. Security Patrol Report;
- 7. Proposal for Insurance Services; and
- 8. Resolution Evidencing Review of Investment Policies.