

MINUTES
NORTHEAST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1

March 6, 2023

The Board of Directors (the "Board") of Northeast Harris County Municipal Utility District No. 1 (the "District") met in regular session, open to the public, on the 6th day of March, 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jim Moffatt	President
Keith Jaehne	Vice President
Tonya Nunez	Asst. Vice President
Ellen Crocker	Secretary
Ted Gaylord	Assistant Secretary

and all the above were present except Directors Nunez and Gaylord, thus constituting a quorum.

Also attending either in person were: Aaron Alford of Woodmere Development; Renee Butler of McLennan & Associates, L.P.; Patty Rodriguez of Bob Leared Interests, Inc.; Mike Williams and Ryan Vaughan of Municipal Operations & Consulting, Inc.; Jason Hajduk of IDS Engineering Group; JC Reno of Storm Water Solutions; and Greer Pagan and Arlene Catalan of Allen Boone Humphries Robinson LLP.

PUBLIC COMMENT

The Board offered any members of the public attending the meeting the opportunity to make a public comment. There being no members of the public requesting to make a public comment, the Board moved to the next agenda item.

MINUTES

The Board considered approving the minutes of the February 6, 2023, regular meeting. After review and discussion, Director Jaehne moved to approve the minutes of the February 6, 2023, regular meeting. Director Crocker seconded the motion, which passed by unanimous vote.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Butler presented and reviewed the bookkeeper's report, a copy of which is attached, and presented the District's bills for payment. Following review and discussion, Director Crocker moved to approve the bookkeeper's report, including

payment of the bills, as presented. Director Jaehne seconded the motion, which passed by unanimous vote.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Rodriguez presented and reviewed the tax assessor/collector's report with the Board, a copy of which is attached. Following review and discussion, Director Moffatt moved to approve the tax assessor/collector's report and the payment of the bills contained in the tax assessor/collector's report. Director Jaehne seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Mr. Vaughan presented and reviewed the operator's report, a copy of which is attached.

Mr. Vaughan presented and recommended turning four delinquent accounts to the District's collection agency totaling \$757.47.

Following review and discussion, upon a motion made by Director Crocker and seconded by Director Moffatt, the Board voted unanimously to: (1) approve the operator's report; and (2) authorize the operator to turn the recommended delinquent accounts over for collections.

TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS

Mr. Vaughan reviewed the termination list reflecting delinquent water and sewer accounts, a copy of which is attached to the operator's report. Mr. Vaughan reported the customers on the termination list were mailed written notice prior to today's meeting in accordance with the District's Rate Order, notifying them of the opportunity to appear before the Board to explain, contest, or correct the utility service bill and to show the reason why utility service should not be terminated for the reason of nonpayment. The Board then conducted a hearing on the termination of utility service to other customers. Following review and discussion, Director Crocker moved to authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. The motion was seconded by Director Moffatt and passed by unanimous vote.

REVIEW CRITICAL LOAD SPREADSHEET

The Board reviewed the District's Critical Load Spreadsheet ("CLS"). Mr. Pagan said the District's updated CLS will be filed with the required entities, which include the Public Utility Commission, the Texas Division of Emergency Management, the District's retail electric provider, and CenterPoint Energy as the Transmission and Distribution Utility Company. After review and discussion, the Board concurred to approve and

authorize filing of the updated CLS and direct that it be retained and filed appropriately in the District's official records.

ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

The Board conducted the annual review of the District's Amended and Restated Drought Contingency Plan and concurred to make no changes.

ANNUAL REPORT ON IMPLEMENTATION OF WATER CONSERVATION PLAN

Mr. Williams updated the Board regarding the District's Water Conservation Plan. After review and discussion, the Board concurred to approve the annual report on the implementation of the Water Conservation Plan.

REVIEW EMERGENCY PREPAREDNESS PLAN

Mr. Hajduk updated the Board on the status of the Emergency Preparedness Plan ("EPP"). He presented and reviewed the EPP with the Board and requested authorization to submit the EPP to the Texas Commission on Environmental Quality ("TCEQ") on the District's behalf. Following review and discussion, the Board concurred to approve the EPP, subject to finalization and direct that IDS submit the EPP to the TCEQ and that a copy be filed in the District's official records.

ENGINEERING MATTERS

Mr. Hajduk presented and reviewed the engineer's report, a copy of which is attached, and reviewed the status of construction projects in the District.

Mr. Hajduk gave an update on the Sheldon Road Municipal Utility District ("SRMUD") wastewater plant and water plant capacity project (the "Project").

Mr. Hajduk reported that the advertisement for bids for the construction of the Edgewood Village, Section 9 water, sewer, and drainage is pending developer authorization.

Mr. Hajduk reported that the advertisement for bids for the construction of the Edgewood Village, Section 10 water, sewer, and drainage is pending developer authorization.

Mr. Hajduk reported on the Sheldon Outfall. He presented and reviewed pictures provided by the adjacent landowner, during a storm event, which show that the western bank of the outfall was impacted by the water coming from the adjacent property over the top of the bank. He stated that he does not believe the erosion that happened at the Outfall was due to the District's facilities. Discussion ensued.

After review and discussion, Director Jaehne moved to approve the engineer's report. Director Crocker seconded the motion, which passed by unanimous vote.

REPORT ON DETENTION MAINTENANCE

Mr. Reno presented and reviewed Stormwater Solution's monthly inspection report, a copy of which is attached.

Mr. Reno presented and reviewed a proposal, a copy of which is attached to the inspection report, to pump down and televise the siphon in Edgewood Village in the amount of \$5,700. After review and discussion, Director Jaehne moved to approve the proposal in the amount of \$5,700. Director Crocker seconded the motion, which passed by unanimous vote.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Mr. Alford updated the Board on development in the District.

Mr. Alford reported that residents have reported an increase in crime activity and are requesting that the District consider hiring security. The Board directed ABHR to reach out to Harris County Sheriff's Office and request a proposal for security in the District.

LANDSCAPING AND PARK MATTERS

There was no discussion on this agenda item.

DISCUSS MEETING SCHEDULE

The Board noted that the next regular meeting would be on April 3, 2023, subject to securing a quorum.

There being no further business to conduct, the meeting was adjourned.



Ellen Crocker
Secretary, Board of Directors

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