

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 503

March 23, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 503 (the "District") met in regular session, open to the public, on the 23rd day of March, 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Patrick Carrigan	President
Kevin Gilligan	Vice President
Jennifer Taylor	Secretary
Sean Mulroony	Assistant Secretary
Kelli Odum	Asst. Vice President/ Asst. Secretary

and all of the above were present except Director Odum, thus constituting a quorum.

Also present at the meeting were Lynn Kurtz of Myrtle Cruz, Inc.; Amanda Benzman of Environmental Development Partners; Brenda McLaughlin of Bob Leared Interests; Loren Morales and Leslie Cook of RBC Capital Markets ("RBC"); J.T. Gaden of EHRA Engineering ("EHRA"); Becky Ullman of Caldwell Companies; and Katie Carner and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the February 23, 2023, regular meeting. After review and discussion, Director Carrigan moved to approve the minutes of the February 23, 2023, regular meeting, as submitted. Director Gilligan seconded the motion, which passed unanimously.

AUTHORIZE AUDITOR TO CONDUCT AUDIT FOR FISCAL YEAR END MARCH 31, 2023

The Board considered authorizing McCall Gibson Swedlund Barfoot PLLC ("McCall") to prepare the District's audit for fiscal year end March 31, 2023. The Board reviewed an audit continuance letter from McCall, a copy of which is attached, which notes that preparation of the District's annual audit will cost an estimated \$9,000-\$10,500. Following review and discussion, Director Gilligan moved to authorize McCall

to prepare the District's audit for fiscal year end March 31, 2023. Director Carrigan seconded the motion, which carried unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Kurtz reviewed the bookkeeper's report, a copy of which is attached, and reviewed the bills submitted for the Board's review.

Ms. Kurtz then reviewed the draft budget for fiscal year ending March 31, 2024, a copy of which is attached to the bookkeeper's report.

Following review and discussion, Director Gilligan moved to: (1) approve the bookkeeper's report and the checks presented for payment; and (2) adopt the budget for fiscal year ending March 31, 2024, subject to final review. Director Mulroony seconded the motion, which passed unanimously.

DISCUSS AND, IF APPROPRIATE, APPROVE AMENDMENT TO FINANCIAL ADVISORY AGREEMENT WITH RBC

The Board reviewed a proposed amendment to the District's Financial Advisory Agreement with RBC. After review and discussion, Director Carrigan moved to approve the amended Financial Advisory Agreement with RBC, subject to final review, and direct that it be filed appropriately and retained in the District's official records. Director Gilligan seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 77.6% of the District's 2022 taxes have been collected as of February 28, 2023.

Ms. McLaughlin updated the Board on the status of the adjustments to the District's 2022 certified value by the Harris Central Appraisal District.

Following review and discussion, Director Carrigan moved to approve the tax assessor/collector's report and the checks presented for payment. Director Gilligan seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Ms. Benzman reviewed the operator's report, a copy of which is attached.

Ms. Benzman reported that EDP filed an unauthorized discharge report with the Texas Commission on Environmental Quality ("TCEQ") and Harris County for an excursion at Harris County Municipal Utility District No. 500 ("HC 500"), as Master

District's, wastewater treatment plant no. 1 caused by a power outage.

Following review and discussion, Director Taylor moved to approve the operator's report. Director Gilligan seconded the motion, which passed unanimously.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE

There were no accounts submitted for termination.

APPROVE ANNUAL REPORT ON IMPLEMENTATION OF WATER CONSERVATION PLAN

Ms. Carner stated that this item was not necessary for this year.

CONDUCT ANNUAL REVIEW OF DROUGHT CONTINGENCY PLAN

The Board reviewed the District's Drought Contingency Plan and determined to make no amendments at this time.

REVIEW EMERGENCY PREPAREDNESS PLAN ("EPP") AND AUTHORIZE FILING OF UPDATES, IF NECESSARY

Ms. Carner discussed the District's EPP and requirements to file any updates with the TCEQ and other required entities. After discussion, Director Carrigan moved to authorize EHRA to update the District's EPP and submit the updated pages to all required entities, if necessary. Director Mulroony seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Gaden reviewed the engineer's report from EHRA, a copy of which is attached.

REPORT ON UPRR/HIGHWAY 290 PROJECT

Mr. Gaden updated the Board on the status of HC 500, as Master District's, UPRR/Highway 290 Project.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 64

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 64. He had no pay

estimates from R Construction Company for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 66

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 66. He had no pay estimates from Principal Services, Ltd. for the Board's approval.

After discussion, Director Carrigan moved to approve the engineer's report. Director Taylor seconded the motion, which passed unanimously.

DEEDS AND EASEMENTS

There was no discussion on this agenda item.

HC 500 MASTER DISTRICT MATTERS

Ms. Carner updated the Board on the status of HC 500, as Master District, projects.

AUTHORIZE EXECUTION OF GENERAL CERTIFICATE IN CONNECTION WITH MASTER DISTRICT'S BOND SALE

The Board considered authorizing execution of the General Certificate in connection with the Master District's Series 2023 Contract Revenue Bonds (Road Facilities). Following review and discussion, Director Carrigan moved to authorize execution of the General Certificate in connection with the Master District's Series 2023 Contract Revenue Bonds (Road Facilities). Director Taylor seconded the motion, which passed unanimously.

AUTHORIZE EXECUTION OF RESOLUTION TO COMPLY WITH THE SECURITIES AND EXCHANGE COMMISSION RULE 15C2-12 IN CONNECTION WITH MASTER DISTRICT'S BOND SALE

The Board considered authorizing execution of a Resolution to Comply with the Securities and Exchange Commission Rule 15c2-12, whereby the District agrees to provide current financial information on an annual basis. Following review and discussion, Director Carrigan moved to authorize execution of the Resolution to Comply with the Securities and Exchange Commission Rule 15c2-12 in connection with the Master District's Series 2023 Contract Revenue Bonds (Road Facilities). Director Taylor seconded the motion, which passed unanimously.

REPORT ON DEVELOPMENT

Ms. Ullman updated the Board on the status of development in the District and around Towne Lake.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



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Asst. Secretary, Board of Directors

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