

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 503

August 25, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 503 (the "District") met in regular session, open to the public, on the 25th day of August, 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Patrick Carrigan	President
Kevin Gilligan	Vice President
Jennifer Taylor	Secretary
Sean Mulroony	Assistant Secretary
Kelli Odum	Asst. Vice President/ Asst. Secretary

and all of the above were present except for Director Taylor, thus constituting a quorum.

Also present at the meeting were Lynn Kurtz of Myrtle Cruz, Inc.; Amanda Benzman of Environmental Development Partners, LLC ("EDP"); Brenda McLaughlin of Bob Leared Interests; J.T. Gaden of Edminster Hinshaw Russ and Associates, Inc. ("EHRA"); Loren Morales of RBC Capital Markets; and Katie Carner, Allison Leatherwood, and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the July 15, 2022, regular meeting. After review and discussion, Director Gilligan moved to approve the minutes of the July 15, 2022, regular meeting, as submitted. Director Odum seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Kurtz reviewed the bookkeeper's report, a copy of which is attached, and reviewed the bills submitted for the Board's review.

Following review and discussion, Director Carrigan moved to approve the bookkeeper's report and the checks presented for payment. Director Mulroony

seconded the motion, which passed unanimously.

ADOPT RESOLUTION REGARDING DEVELOPMENT STATUS FOR 2022 TAX YEAR

The Board discussed the District's development status. After fully considering relevant data, information, statutory definitions, and the engineer's recommendation, the Board determined that the District is a Developing District for the 2022 tax year.

Following review and discussion, Director Carrigan moved to adopt a Resolution Regarding Development Status for 2022 Tax Year establishing the District as a Developing District for the 2022 tax year, pursuant to Section 49.23603, Texas Water Code, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Gilligan seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is attached. She reported that the District's 2021 taxes are 100% collected.

Following review and discussion, Director Carrigan moved to approve the tax report. Director Odum seconded the motion, which passed unanimously.

DISCUSS GARBAGE AND RECYCLING SERVICES AND, IF APPROPRIATE, AUTHORIZE SOLICITATION OF PROPOSALS

Ms. Carner reported that ABHR requested proposals for garbage and recycling collection services from Waste Management and Best Trash, LLC and anticipate having proposals for the Board's review at the next regular meeting.

OPERATIONAL MATTERS

Ms. Benzman reviewed a proposed First Amendment to Agreement for Operating Services, which increases the price for taps charged by EDP due to increases in material costs.

The Board then considered amending the District's Rate Order to increase certain fees and builder deposits charged by the District.

After review and discussion, Director Gilligan moved to: (1) approve the First Amendment to Agreement for Operating Services, subject to final review, and direct that the Amendment be filed appropriately and retained in the District's official records; and (2) adopt the Amended Rate Order and direct that it be filed appropriately and retained in the District's official records. Director Carrigan seconded the motion, which passed unanimously.

REVIEW AND DISCUSS DROUGHT CONTINGENCY PLAN (“DCP”)

The Board discussed the District’s DCP. Ms. Carner stated that representatives of Harris County Municipal Utility District No. 500 (“HC 500”) and Harris County Municipal Utility District No. 501 met to discuss their respective DCPs to determine if there are any recommended changes. She stated any recommended changes also would be brought to the District for consideration, since they all are part of HC 500’s Service Area and are supplied by the regional water supply facilities.

ENGINEERING MATTERS

Mr. Gaden reviewed the engineer’s report from EHRA, a copy of which is attached.

REPORT ON UPRR/HIGHWAY 290 PROJECT

Mr. Gaden updated the Board on the status of HC 500, as Master District’s, UPRR/Highway 290 Project. Ms. Carner updated the Board on the status of HC 500’s federal funding increase request for the project.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE NORTH ENTRY ROAD

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake North Entry Road. He had no pay estimates from Gonzalez Construction Enterprises, Inc. for the Board’s approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 64

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 64. He had no pay estimates from R Construction Company for the Board’s approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 65

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 65. He had no pay estimates from Blazey Construction Services, LLC for the Board’s approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER,
SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION
66

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 66. He reviewed and recommended approval of Pay Estimate Nos. 1 and 2 in the amounts of \$616,528.67 and \$206,289.42, respectively, submitted by Principal Services, Ltd. ("Principal").

After review and discussion, Director Carrigan moved to approve Pay Estimate Nos. 1 and 2 in the amounts of \$616,528.67 and \$206,289.42, respectively, to Principal, as recommended. Director Odum seconded the motion, which passed unanimously.

After discussion, Director Carrigan moved to approve the engineer's report. Director Odum seconded the motion, which passed unanimously.

DEEDS AND EASEMENTS

There was no discussion on this agenda item.

HC 500 MASTER DISTRICT MATTERS

Mr. Gaden updated the Board on the status of HC 500, as Master District, projects, including construction of water well no. 1, the emergency water interconnect with Harris County Municipal Utility District No. 196, and the surface water delivery line to water plant no. 2.

REPORT ON DEVELOPMENT

The Board discussed development in the District.

DISCUSS MEETING SCHEDULE

The Board discussed the regular meeting schedule.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



/s/ Jennifer Taylor
Secretary, Board of Directors

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