

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 503

September 22, 2022

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 503 (the "District") met in regular session, open to the public, on the 22nd day of September, 2022, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Patrick Carrigan	President
Kevin Gilligan	Vice President
Jennifer Taylor	Secretary
Sean Mulroony	Assistant Secretary
Kelli Odum	Asst. Vice President/Asst. Secretary

and all of the above were present except for Director Mulroony, thus constituting a quorum.

Also present at the meeting were Lynn Kurtz of Myrtle Cruz, Inc.; Amanda Benzman of Environmental Development Partners, LLC; Brenda McLaughlin of Bob Leared Interests; J.T. Gaden of Edminster Hinshaw Russ and Associates, Inc. ("EHRA"); Becky Ullman of Caldwell Companies; Loren Morales of RBC Capital Markets; and Katie Carner, Allison Leatherwood, and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the August 25, 2022, regular meeting. After review and discussion, Director Carrigan moved to approve the minutes of the August 25, 2022, regular meeting, as submitted. Director Odum seconded the motion, which passed unanimously.

DISCUSS 2022 TAX RATE, SET PUBLIC HEARING DATE, AND AUTHORIZE NOTICE OF PUBLIC HEARING

Mr. Morales reviewed a tax rate analysis, a copy of which is attached, which recommends that the Board levy a total 2022 tax rate of \$1.50, comprised of \$0.68 to provide for the District's contract tax requirements and \$0.82 to provide for

maintenance and operation requirements. Discussion ensued regarding the proposed tax rate. Ms. Carner discussed the two-step process for setting the District's tax rate.

Following review and discussion, Director Gilligan moved to: (1) set the public hearing date for October 27, 2022; and (2) authorize the tax assessor/collector to mail notice of the District's meeting on October 27, 2022 at 9:30 a.m., to set the proposed 2022 total tax rate of \$1.50 per \$100 of assessed valuation. Director Odum seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Kurtz reviewed the bookkeeper's report, a copy of which is attached, and reviewed the bills submitted for the Board's review.

Following review and discussion, Director Gilligan moved to approve the bookkeeper's report and the checks presented for payment. Director Carrigan seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is attached. She reported that the District's 2021 taxes are 100% collected.

Following review and discussion, Director Odum moved to approve the tax report. Director Taylor seconded the motion, which passed unanimously.

REVIEW PROPOSALS FOR GARBAGE AND RECYCLING SERVICES AND, IF APPROPRIATE, AUTHORIZE EXECUTION OF SERVICE AGREEMENT

The Board reviewed correspondence from Waste Management and GFL Environmental declining to provide a proposal to the District. The Board then reviewed a proposal for garbage and recycling collection services from Best Trash, LLC. After discussion, the Board tabled action on this agenda item until the next regular meeting.

OPERATION OF DISTRICT FACILITIES

Ms. Benzman reviewed the operator's report, a copy of which is attached.

Following review and discussion, Director Taylor moved to approve the operator's report. Director Carrigan seconded the motion, which passed unanimously.

REVIEW AND DISCUSS DROUGHT CONTINGENCY PLAN ("DCP")

Ms. Carner reported on the meeting with representatives from the other participant districts to discuss their respective DCPs to determine if there are any

recommended changes.

ENGINEERING MATTERS

Mr. Gaden reviewed the engineer's report from EHRA, a copy of which is attached.

REPORT ON UPRR/HIGHWAY 290 PROJECT

Mr. Gaden updated the Board on the status of Harris County Municipal Utility District No. 500 ("HC 500"), as Master District's, UPRR/Highway 290 Project. Ms. Carner updated the Board on the status of HC 500's federal funding increase request for the project.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE NORTH ENTRY ROAD

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake North Entry Road. He had no pay estimates from Gonzalez Construction Enterprises, Inc. for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 64

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 64. He had no pay estimates from R Construction Company for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 65

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 65. He had no pay estimates from Blazey Construction Services, LLC for the Board's approval.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 66

Mr. Gaden updated the Board on the status of construction of the water,

sewer, and drainage facilities to serve Towne Lake, Section 66. He had no pay estimates from by Principal Services, Ltd. for the Board's approval.

After discussion, Director Gilligan moved to approve the engineer's report. Director Carrigan seconded the motion, which passed unanimously.

DEEDS AND EASEMENTS

There was no discussion on this agenda item.

HC 500 MASTER DISTRICT MATTERS

Mr. Gaden updated the Board on the status of HC 500, as Master District, projects, including construction of water well no. 1, the emergency water interconnect with Harris County Municipal Utility District No. 196, and the surface water delivery line to water plant no. 2.

Ms. Carner updated the Board on HC 500's, as Master District, proposed action plan to address existing erosion and develop a long-term maintenance plan for the regional detention facilities.

REPORT ON DEVELOPMENT

Ms. Ullman updated the Board on the status of development in the District and around Towne Lake.

DISCUSS MEETING SCHEDULE

The Board discussed the regular meeting schedule.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)




Secretary, Board of Directors

LIST OF ATTACHMENTS TO MINUTES

	Minutes <u>Page</u>
Tax rate analysis.....	1
Bookkeeper's report.....	2
Tax assessor/collector's report	2
Operator's report.....	2
Engineer's report.....	3