

**MINUTES OF MEETING
OF THE
BOARD OF DIRECTORS**
April 13, 2023

THE STATE OF TEXAS §
COUNTY OF HARRIS §
HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58 §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on April 13, 2023; whereupon, the roll was called of the members of the Board of Directors, to-wit:

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|-----------------|--------------------------------------|
| Harry Haupt | President |
| O.J. Armstrong | First Vice President/Asst. Secretary |
| Steve Fields | Second Vice President |
| Ed Cooke | Secretary |
| Larry Stefaniak | Treasurer |

All members of the Board of Directors were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Josh Maas of M. Marlon Ivy & Associates, Inc.; Chad Abram of IDS Engineering; and several District residents.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **PUBLIC COMMENTS.** A resident stated he is hoping to put together a company to “revamp” the Golf Course. He stated that he is currently speaking with the Houston Golf Association.

A resident stated that the City of Houston is asking for water conservation.

A resident discussed the noise issues at the boat ramp and the parking lot of the community center on the weekends. The resident gave the Board a “Notification of Nuisance and Intent to File a Lawsuit”. The resident noted that a member of the gate committee was at the party and the Sheriff was called twice. Director Armstrong stated that the Board has video of the recent disturbance. Director Haupt stated that they will be in contact, and they will address the noise issue. Director Armstrong added that tonight the Board will be considering approval of signs and the Board is working on card keys and installing a gate.

2. MINUTES OF MEETING. The next item to come before the Board of Directors was the review and approval of the minutes of the meeting of March 9, 2023. Following a discussion, it was moved by Director Stefaniak and seconded by Director Armstrong that the minutes of the meeting of March 9, 2023 be approved, which carried unanimously, 5-0.

3. MANAGEMENT AND SECURITY REPORT. The Board reviewed the Security Report.

Director Armstrong presented for the Board’s consideration signage for the boat ramp area, for the community center, as well as signage addressing noise. He stated that the estimated cost for two of each sign is \$1,900. Following further discussion, it was moved by Director Stefaniak and seconded by Director Fields to approve the signage for the boat ramp area, for the community center and for noise level, which motion carried unanimously, 5-0.

4. OPERATOR’S REPORT. Josh Maas presented the monthly operations report for the month of March, a copy of which is attached as Exhibit “A”. He reported the District has 651 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month, operating at 27% of capacity. Accountability for the water system was 92.85%.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Fields that the operator's report be approved, which motion carried unanimously, 5-0.

5. TEMPORARY WATER AND SEWER CONNECTIONS FOR INDIAN SPRINGS. The Board considered approving temporary water and sewer connections for the Indian Springs development. Mr. Maas discussed the location of a "trailer" for Indian Springs developer.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Fields that temporary water and sewer connections for Indian Springs be approved, which motion carried unanimously, 5-0.

6. REVIEW OF IDENTITY THEFT PREVENTION PROGRAM. Mr. Richardson informed the Board the District's Identity Theft Prevention Program requires annual reporting and review by the Plan Administrator, which is the District's operator. Mr. Richardson stated the operator indicated there are no changes needed. Mr. Richardson presented the Order Reviewing and Confirming Identity Theft Prevention Program for the Board's approval, a copy of which is attached as Exhibit "B".

Following further discussion, it was moved by Director Stefaniak and seconded by Director Fields that the Order Reviewing and Confirming Identity Theft Prevention Program be approved, which motion carried unanimously, 5-0.

7. REVIEW EMERGENCY PREPAREDNESS PLAN. Mr. Richardson presented for approval the Order Reviewing Emergency Preparedness Plan and Authorizing Submittal of Critical Load Information, a copy of which is attached as Exhibit "C". Mr. Richardson recommended the Board authorize the operator to update the critical load information with its electrical transmission and retail providers.

Following discussion by the Board it was moved by Director Stefaniak and seconded by Director Fields to approve the Order Reviewing Emergency Preparedness Plan and Authorizing Submittal of Critical Load Information, which motion passed, 5-0.

8. ENGINEER'S REPORT. Chad Abram presented the Engineer's Report, a copy of which is attached hereto as Exhibit "D". Mr. Abram discussed the Rehabilitation of the Sanitary Sewer System Phases 1B and 2. He reported that they received and are currently reviewing post construction videos. Mr. Abram stated that they will schedule a final inspection upon completion of the review. He also reported that Director Haupt informed them of a resident's request regarding a sinkhole. Mr. Abram stated that the contractor has addressed the issue.

Mr. Abram discussed the Eagle Point Lift Station. He reported the one-year warranty inspection was held on March 23, 2023. He stated the one punch list item has been addressed.

Mr. Abram next discussed the Whitefeather culverts and swales around the Pro Shop. He stated they have requested a completion schedule from the contractor.

Mr. Abram discussed the Golf Course drainage swales. He reported that they completed the construction staking of the fairway drainage swales and they have requested a mobilization schedule from the contractor.

Mr. Abram reported that they have obtained a copy of the Phase I Drainage Impact Analysis and Report for the Indian Springs development. He stated that the report has been reviewed by the Harris County Flood Control District. Mr. Abram added that their review is underway.

Mr. Abram discussed the Wastewater Treatment Plant discharge permit renewal. He reported that they published the Notice of Receipt of Application and Intent to Obtain Water Quality Permit Renewal, and the technical review of the application by TCEQ is underway.

Mr. Abram discussed the Wastewater Treatment Plant inspection. He stated that they will perform a general inspection of the facility and interior of the tanks once they are taken down for cleaning.

Mr. Harris next discussed the emergency interconnect request from the City of Houston. He reported that review of potential alignments and preparation of conceptual cost estimates for the transmission main is underway.

Mr. Harris informed the Board that the Lead Water and Service Line Inventory must be completed by October 16, 2024.

Following further discussion, it was moved by Director Armstrong and seconded by Director Stefaniak that the engineer's report be approved, which motion carried unanimously, 5-0.

9. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT. Director Stefaniak presented the tax report for the month of March 2023, a copy of which is attached as Exhibit "E". The report reflected the District has collected 94.20% of its 2022 taxes and 98.57% of its 2021 taxes.

Following a discussion, it was moved by Director Armstrong and seconded by Director Fields that the report be approved, along with the checks on the tax account, which motion carried unanimously, 5-0.

10. TREASURER'S REPORT. Director Stefaniak reviewed the report, a copy of which is attached as Exhibit "F". The Board reviewed the checks, investments, and financial statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund and the capital projects fund.

Following further discussion, it was moved by Director Fields and seconded by Director Cooke that the Treasurer's report, and those checks as listed thereon be approved, which motion passed unanimously, 5-0.

11. ADJOURNMENT/ OTHER BUSINESS. There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

PASSED, ADOPTED and APPROVED this 11th day of May, 2023.


Secretary

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