

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371

Minutes of Meeting of Board of Directors  
April 18, 2023

The meeting of the Board of Directors (“Board”) of Harris County Municipal Utility District No. 371 (“District”) met at Saltgrass Steakhouse, 23952 Northwest Freeway, Houston, Texas 77429 in accordance with the duly posted notice of said meeting, with a quorum of directors present, as follows:

Stephen Jester, President  
Brad Davidsen, Vice President  
Chris Von Wiesenthal, Assistant Vice President  
Marta Galan, Assistant Secretary

and the following absent:

Trisha Bonar, Secretary

Also present were Ms. Demitra Berry, bookkeeper for the District; Ms. Shammarie Leon, tax assessor-collector for the District; Mr. Chris Townsend, operator for the District; Ms. Megan Jordan, P.E., engineer for the District; Deputy Thomas Polson of the Harris County Sheriff’s Office; and Mr. J. Davis Bonham, Jr., attorney for the District.

The President opened the meeting for such business as might come before it.

1. The Board opened the floor for public comment. Hearing none, the President continued with the agenda.

2. The Board reviewed the minutes of the meeting held on March 30, 2023. Upon motion duly made and seconded, and unanimously carried, the Board approved the minutes as presented.

3. Ms. Demitra Berry presented the bookkeeper’s report. The Board reviewed the report in detail. Upon motion duly made, seconded, and unanimously carried, the Board approved the bookkeeper’s report as presented and authorized payment of invoices as reflected therein.

4. Ms. Shammarie Leon presented the tax assessor collector’s report. The report showed 98.7% collections for 2022 taxes. The Board then discussed the delinquent account list. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector’s report and the checks drawn on the tax fund.

5. The Board recognized Chris Townsend of Inframark who presented the operator’s report. Mr. Townsend reviewed maintenance and repairs in detail with the Board. The report showed 90.7% water accountability. Mr. Townsend addressed the Board regarding an excursion at the wastewater treatment plant. The Board noted that the plant exceeded the daily average for total suspended solids. Mr. Townsend informed the Board that the excursion was due

to the fact that the sample was pulled at the incorrect location and that the issue has been addressed with the sampling provider. Mr. Townsend then addressed the Board regarding the failure of a blower at the wastewater treatment plant. The Board discussed a complete rebuild versus replacement in detail and agreed that the blower should be rebuilt. Upon motion duly made, seconded, and unanimously carried, the Board approved the operator's report as presented, approved termination of service as necessary pursuant to the District's Rate Order.

6. Ms. Megan Jordan then presented the engineering report. The Board discussed the low level sensors in the water plant ground storage tanks and the modification of the PLC programming to avoid the recurrence of a low pressure event due to the failure of a single sensor. The Board discussed the matter in detail including engaging a consultant necessary to reprogram the system. The engineer presented a proposal for the on-site inspection of the system by a consultant who would perform the work and the Board authorized the inspection. Upon motion duly made, seconded, and unanimously carried, the Board approved the engineer's report as presented.

7. The Board then recognized Deputy Polson who addressed the Board regarding law enforcement matters. The Board discussed the District's extra job program and a recent evening during which an officer was not available due to vacation. The Board agreed that the current extra job program should be revised to cover seven nights a week as opposed to the current five. The Board agreed that there should be no changes to the level of contract deputy coverage at this time.

There being no further business to come before the Board, the meeting was adjourned.



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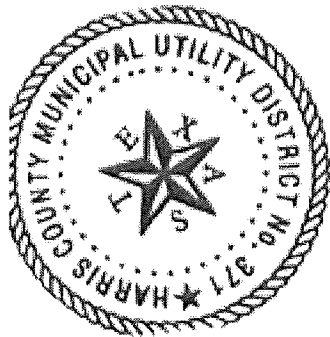
Secretary


**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 371  
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested parties that the Board of Directors of the captioned District will hold a public meeting at **Saltgrass Steakhouse, 23952 Northwest Freeway, Houston, Texas 77429.**

The meeting will be held at **6:30 p.m. on Tuesday, April 18, 2023.**

1. Public comments
2. Approve minutes of Board meeting held on March 30, 2023
3. Bookkeeper's report; review invoices and authorize payment of bills; review investment report and approve investment of District funds; Deposit of District Funds
4. Tax assessor-collector's report; status of tax collections; review invoices and authorize payment; status of delinquent taxes; authorize litigation as necessary; consider any taxpayer appeals; approve installment payment agreements, as necessary; Depository Pledge Agreement
5. Operator's report; review active connections and water accountability; status of operation, maintenance and repair of District facilities; consider customer appeals and accounting issues; approve termination of service on delinquent accounts; Hazardous Operations Review; West Harris County Regional Water Authority
6. Engineer's report; authorize preparation of plans as appropriate; authorize advertising for bids; award contracts; approve change orders
7. Security report
8. Pending business



  
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J. Davis Bonham, Jr.  
Attorney for the District