

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 503

May 11, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 503 (the "District") met in regular session, open to the public, on the 11th day of May, 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Patrick Carrigan	President
Kevin Gilligan	Vice President
Jennifer Taylor	Secretary
Sean Mulroony	Assistant Secretary
Kelli Odum	Asst. Vice President/ Asst. Secretary

and all of the above were present except Director Taylor, thus constituting a quorum.

Also present at the meeting were Lynn Kurtz of Myrtle Cruz, Inc.; Amanda Benzman of Environmental Development Partners; Brenda McLaughlin of Bob Leared Interests; J.T. Gaden of EHRA Engineering ("EHRA"); and Katie Carner, Allison Leatherwood, and Jennifer Ramirez of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

APPROVE MINUTES

The Board reviewed the minutes of the March 23, 2023, regular meeting. After review and discussion, Director Carrigan moved to approve the minutes of the March 23, 2023, regular meeting, as submitted. Director Odum seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. McLaughlin reviewed the tax assessor/collector's report, a copy of which is attached. She reported that 77.6% of the District's 2022 taxes have been collected as of April 30, 2023.

Ms. McLaughlin updated the Board on the status of the adjustments to the District's 2022 certified value by the Harris Central Appraisal District.

Following review and discussion, Director Gilligan moved to approve the tax assessor/collector's report and the checks presented for payment. Director Carrigan seconded the motion, which passed unanimously.

#### FINANCIAL AND BOOKKEEPING MATTERS

Ms. Kurtz reviewed the bookkeeper's report, a copy of which is attached, and reviewed the bills submitted for the Board's review.

Following review and discussion, Director Carrigan moved to approve the bookkeeper's report and the checks presented for payment. Director Odum seconded the motion, which passed unanimously.

#### TRAVEL REIMBURSEMENT GUIDELINES AND DIRECTOR EXPENSES FOR THE ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE

Ms. Carner discussed the District's Travel Reimbursement Guidelines in connection with the upcoming AWBD summer conference in Corpus Christi.

After review and discussion, Director Carrigan moved to authorize payment of up to four per diems, reimbursement of hotel expenses for a maximum of three nights, and reimbursement for reasonable and necessary meals for Board members attending the AWBD summer conference, all to be submitted in accordance with the District's Travel Reimbursement Guidelines. Director Mulroony seconded the motion, which passed unanimously.

#### AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

The Board considered authorizing the District's delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, LLP ("Perdue Brandon"), to proceed with the collection of the 2022 delinquent tax accounts as of July 1, 2023. After discussion, Director Carrigan moved to authorize Perdue Brandon to proceed with the collection of the 2022 delinquent taxes. Director Odum seconded the motion, which passed unanimously.

#### APPROVE DEVELOPMENT FINANCING AGREEMENTS

The Board reviewed a Development Financing Agreement for Recreational Facilities and a Financing and Reimbursement Agreement for Road Facilities, each with CW SCOA, L.P. (collectively, the "Development Financing Agreements").

After review and discussion, Director Odum moved to approve the Development Financing Agreements and direct that the Agreements be filed

appropriately and retained in the District's official records. Director Mulroony seconded the motion, which passed unanimously.

#### OPERATION OF DISTRICT FACILITIES

Ms. Benzman reviewed the operator's report, a copy of which is attached.

Ms. Benzman reported that EDP filed three unauthorized discharge reports on behalf of Harris County Municipal Utility District No. 500 ("HC 500"), as Master District, with the Texas Commission on Environmental Quality and Harris County for excursions caused by the internal welds failing on the rotating drum screen at wastewater treatment plant no. 1.

Following review and discussion, Director Odum moved to approve the operator's report. Director Mulroony seconded the motion, which passed unanimously.

#### HEARING ON TERMINATION OF WATER AND SEWER SERVICE

There were no accounts submitted for termination.

#### AUTHORIZE PREPARATION OF BOND APPLICATION NO. 1

The Board considered authorizing EHRA to prepare bond application no. 1. After review and discussion, Director Carrigan moved to authorize preparation of bond application no. 1. Director Gilligan seconded the motion, which passed unanimously.

#### ENGINEERING MATTERS

Mr. Gaden reviewed the engineer's report from EHRA, a copy of which is attached.

#### REPORT ON UPRR/HIGHWAY 290 PROJECT

Mr. Gaden updated the Board on the status of HC 500, as Master District's, UPRR/Highway 290 Project. Ms. Carner updated the Board on the status of agreements with HC 500's funding partners for the project.

#### APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 64

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 64. He reviewed and recommended approval of Pay Estimate No. 5 and Final in the amount of

\$200,798.69, submitted by R Construction Company ("R Construction"). Mr. Gaden also recommended the Board accept the project.

After review and discussion, Director Carrigan moved to approve Pay Estimate No. 5 and Final in the amount of \$200,798.69 to R Construction and accept the project, as recommended. Director Mulroony seconded the motion, which passed unanimously.

APPROVE PAY ESTIMATES AND CHANGE ORDERS FOR THE WATER, SEWER, AND DRAINAGE FACILITIES TO SERVE TOWNE LAKE, SECTION 66

Mr. Gaden updated the Board on the status of construction of the water, sewer, and drainage facilities to serve Towne Lake, Section 66. He had no pay estimates from Principal Services, Ltd. for the Board's approval.

After discussion, Director Carrigan moved to approve the engineer's report. Director Mulroony seconded the motion, which passed unanimously.

DEEDS AND EASEMENTS

There was no discussion on this agenda item.

HC 500 MASTER DISTRICT MATTERS

Mr. Gaden updated the Board on the status of HC 500, as Master District, projects.

Ms. Benzman reported that Harris County Municipal Utility District No. 172 ("HC 172") is utilizing the emergency interconnect with HC 500, as Master District, for approximately three weeks due to repairs to HC 172's water plant.

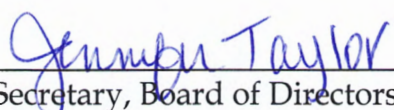
REPORT ON DEVELOPMENT

Ms. Carner reviewed an update on development in Towne Lake provided by the developer.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
Secretary, Board of Directors

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