

**MINUTES OF MEETING  
OF THE  
BOARD OF DIRECTORS**  
May 11, 2023

**THE STATE OF TEXAS** §  
**COUNTY OF HARRIS** §  
**HARRIS COUNTY FRESH WATER SUPPLY DISTRICT NO. 58** §

The Board of Directors of Harris County Municipal Fresh Water Supply District No. 58 met in regular session, open to the public, at its regular meeting place inside the boundaries of the District on May 11, 2023; whereupon, the roll was called of the members of the Board of Directors, to-wit:

|                 |                                      |
|-----------------|--------------------------------------|
| Harry Haupt     | President                            |
| O.J. Armstrong  | First Vice President/Asst. Secretary |
| Steve Fields    | Second Vice President                |
| Ed Cooke        | Secretary                            |
| Larry Stefaniak | Treasurer                            |

All members of the Board of Directors were present.

Also present were Chris Richardson of Strawn & Richardson, P.C.; Josh Maas of M. Marlon Ivy & Associates, Inc.; Chad Abram of IDS Engineering; and several District residents.

WHEREUPON, the meeting was called to order by the President and evidence was presented that public notice of the meeting was given in compliance with the law.

1. **PUBLIC COMMENTS.** Several residents expressed their displeasure with the new signs at the boat ramp regarding noise. The residents noted the signs requesting “quiet” has made people angry. The residents added that the signs are ugly and too big. There was a very long discussion. It was agreed that a committee, including residents and two Board members, would be formed to work together to reach a reasonable compromise for signage and hours.

**2. MINUTES OF MEETINGS.** The next item to come before the Board of Directors was the review and approval of the minutes of the meetings of April 8, 2023 and April 13, 2023. Following a discussion, it was moved by Director Fields and seconded by Director Armstrong that the minutes of the meetings of April 8, 2023 and April 13, 2023 be approved, which carried unanimously, 5-0.

**3. MANAGEMENT AND SECURITY REPORT.** The Board reviewed the Security Report.

Director Fields reported the trees on the golf course fairways have been removed. He also reported that the plumbing work at the Community Center will begin soon.

Director Haupt stated that the Board is looking into hiring extra security.

Director Haupt presented bids for mowing the District facilities and bids for mowing the Golf Course. He stated the low bidder for the District facilities was Warfunkles, LLC, with a bid amount of \$22,940.00. Director Haupt added that Warfunkles, LLC was also the low bidder for the Golf Course, with a bid amount of \$3,400 per cut.

Following further discussion, it was moved by Director Armstrong and seconded by Director Fields to approve the security report, to award the mowing contract for the District facilities to Warfunkles, LLC and to award the mowing contract for the Golf Course to Warfunkles, LLC, which motion carried unanimously, 5-0.

**4. OPERATOR'S REPORT.** Josh Maas presented the monthly operations report for the month of April, a copy of which is attached as Exhibit "A". He reported the District has 651 water connections. He noted the Sewage Treatment Plant was compliant with its permit for the month, operating at 21% of capacity. Accountability for the water system was 97.8%.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Fields that the operator's report be approved, which motion carried unanimously, 5-0.

**5. CONSUMER CONFIDENCE REPORT.** Mr. Maas presented the Consumer Confidence Report for approval. He stated the report will be mailed out by June 30, 2023. Following a discussion, it was moved by Director Stefaniak and seconded by Director Fields that the Consumer Confidence Report be approved, which motion carried unanimously, 5-0.

**6. ENGINEER'S REPORT.** Chad Abram presented the Engineer's Report, a copy of which is attached hereto as Exhibit "B". Mr. Abram discussed the Rehabilitation of the Sanitary Sewer System Phases 1B and 2. He reported that they received and are currently reviewing post construction videos. Mr. Abram stated that they will schedule a final inspection upon completion of the review.

Mr. Abram next discussed the Whitefeather culverts and swales around the Pro Shop. He reported that the final inspection was held on April 19, 2023. Mr. Abram stated that the contractor is addressing the punch list items.

Mr. Abram discussed the Golf Course drainage swales. He reported that they completed the construction staking of the fairway drainage swales and they are awaiting a mobilization schedule from the contractor.

Mr. Abram reported they are currently reviewing the Phase I Drainage Impact Analysis and Report for the Indian Springs development. He stated that they have requested preliminary drainage and grading plans for review of any impacts to the District.

Mr. Abram discussed the Wastewater Treatment Plant discharge permit renewal. He reported that the technical review of the application by TCEQ is underway.

Mr. Abram discussed the Wastewater Treatment Plant inspection. He stated that they will perform a general inspection of the facility and interior of the tanks once they are taken down for cleaning.

Mr. Abram next discussed the emergency interconnect request from the City of Houston. He reported that review of potential alignments and preparation of conceptual cost estimates for the transmission main is underway.

Mr. Abram informed the Board that the Lead Water and Service Line Inventory must be completed by October 16, 2024. He stated that they will assist the operator, as needed, to prepare the water service line inventory.

Following further discussion, it was moved by Director Stefaniak and seconded by Director Armstrong that the engineer's report be approved, which motion carried unanimously, 5-0.

**7. TAX ASSESSOR'S REPORT AND DELINQUENT TAX REPORT.** Director Stefaniak presented the tax report for the month of April 2023, a copy of which is attached as Exhibit "C". The report reflected the District has collected 94.55% of its 2022 taxes and 98.57% of its 2021 taxes.

Following a discussion, it was moved by Director Armstrong and seconded by Director Cooke that the report be approved, along with the checks on the tax account, which motion carried unanimously, 5-0.

**8. TREASURER'S REPORT.** Director Stefaniak reviewed the report, a copy of which is attached as Exhibit "D". The Board reviewed the checks, investments, and financial statements. Director Stefaniak reviewed the profit and loss statement, the balance sheet and the general ledger for the general fund, the debt service fund and the capital projects fund.

Following further discussion, it was moved by Director Armstrong and seconded by Director Fields that the Treasurer's report, and those checks as listed thereon be approved, which motion passed unanimously, 5-0.

**9. REVIEW BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2024.** The Board tabled this item.

**10. ENGAGEMENT OF AUDITOR FOR FISCAL YEAR ENDING JUNE 30, 2023.** The Board considered engaging an auditor for the fiscal year ending June 30, 2023. Director Stefaniak stated last year the Board engaged Fox, Byrd & Company, P.C. as the District's auditor, and he recommended engaging Fox, Byrd & Company, P.C. again. Following discussion, it was moved by Director Cooke and seconded by Director Armstrong to engage the District's auditor, Fox, Byrd & Company, P.C., for fiscal year ending June 30 2023, which motion carried unanimously, 5-0.

**11. ADJOURNMENT/ OTHER BUSINESS.** There being no further business, a motion was made, seconded, and unanimously carried, that the meeting be adjourned.

*PASSED, ADOPTED and APPROVED* this 8th day of June, 2023.

  
Secretary

(DISTRICT SEAL)

HC58/ag&min/minutes/2023/20230511

