

## NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15

### NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above-captioned District will hold a regular public meeting at **17707 Old Louetta Road, Spring, Texas 77070**, said address being a meeting place of the District.

**The meeting will be held on *Wednesday, June 28, 2023, at 7:00 p.m.***

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. Public comments;
2. Approve the minutes of the Board of Directors meeting held on May 24, 2023;
3. Tax Assessor-Collector's Report, including status of delinquent tax accounts, authorizing the payment of invoices presented;
4. Review of Delinquent Tax Report from the District's Delinquent Tax Collections Attorneys, Perdue, Brandon, Fielder, Collins & Mott, L.L.P., including authorizing foreclosure proceedings, installment payment agreements, filing of proofs of claim, and termination of water service to District customers, if appropriate;
5. Bookkeeper's Report, including financial and investment reports and authorizing the payment of invoices presented;
6. Authorize completion, execution and filing with the Secretary of State of Voting System Annual Filing Form relative to District elections;
7. Request from Records Management Officer to destroy notes of Board of Directors meetings from February 23, 2022 to February 22, 2023;
8. Drainage and Detention Facilities Maintenance Report; consider any proposals and status regarding maintenance or repair of drainage and detention facilities and/or fencing;
9. Engineer's Report, including:
  - a. Authorizing the design and/or advertisement for bids for the construction of facilities within the District, approving of related storm water plans, and authorize acceptance of TEC Form 1295 in connection therewith, including:
    - (i) Review and approval of any Storm Water Pollution Prevention Plans or Storm Water Quality Management Plans related to construction within or on behalf of the District, and execution of related documentation;
  - b. Authorizing the award of construction contracts or concurrence of award of contracts for the construction of facilities within the District, approval of any


- related storm water permits and authorize acceptance of TEC Form 1295 in connection therewith;
  - c. Status of construction of facilities to serve land within the District, including the approval of any change orders or pay estimates;
    - (i) New Fine Screen for NorthPointe Regional Wastewater Treatment Plant ("WWTP");
    - (ii) WWTP Generator and VFD Addition; and
    - (iii) Water Plant No. 1 Generator;
  - d. Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District, and acceptance of facilities for operation and maintenance purposes; and
  - e. Capital Improvement Plan;
10. Requests for Annexation and/or Utility Commitments, including:
- a. Status of annexation of one-acre tract located at 11710 Spring Cypress Road at the request of Ramon and Anadilia Umanzor; request for Utility Commitment by the Umanzors;
  - b. Status of Annexation Agreement and Utility Development Agreement regarding approximately 3.4732 acres located on SH 249 north of Buvinghausen Road at the request of Ready Go, Inc.; and
  - c. Status of annexation of approximately 6.5 acre tract located at the southeast corner of Gregson Road and Eldridge Parkway at the request of Spice Solutions, LLC;
11. Consider the following actions in connection with Operator's change in electronic payment program vendors:
- a. Authorize termination of Payment Services Agreement with First Mobile Trust, LLC;
  - b. Approve Merchant Services Processing Agreement with JPMorgan Chase Bank, NA and Paymentech, LLC, including Attestation and Amendment of Agreement and ECP Addendum Terms;
  - c. Approve Addendum to Professional Services Agreement with Operator;
12. Operations and Maintenance Report, including:
- a. Discussion regarding appeals of District charges; refer accounts for collection and approve write-off of uncollectable accounts;
  - b. Status of repairs and/or improvements to facilities;
  - c. Status of actions regarding odor control services for District facilities;
  - d. Status of operation of electronic water meters; status of implementation of Meter Supply Agreement with AguaWorks Pipe and Supply, LLC, and License and Hosting Agreement with Kamstrup Water Metering, LLC, regarding Kamstrup electronic water meters; consider notice of termination to Mueller, including timing of same; and
  - e. Submission of updated contact information and/or descriptive information regarding District facilities that qualify for critical load status to the County Office of Emergency Management, Public Utility Commission, and the Division

of Emergency Management of the Governor, relative to compliance with §13.1396, Texas Water Code;

13. Attorney's Report, including:
  - a. Status of communications with Trails of Cypress Lake Community Association ("HOA") regarding (i) maintenance of Trails of Cypress Lake Detention Pond, (ii) HOA's financial responsibility for costs associated therewith, and (iii) Amended and Restated Detention Pond and Drainage Reserves Maintenance Agreement between the District and the HOA;
14. Closed Session pursuant to Open Meetings Act, Texas Government Code, Section 551.071 to consult with the District's attorney regarding pending or threatened litigation or any matters protected by attorney-client privilege, and/or Section 551.072 to discuss acquisition of real property interests;
15. Reconvene in Open Session and authorize any action resulting from matters discussed in Closed Session;
16. Future agenda items; and
17. Adjourn.



SCHWARTZ, PAGE & HARDING, L.L.P.

By:   
Matthew R. Reed  
Attorneys for the District

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***