

## SPANISH COVE PUBLIC UTILITY DISTRICT

Minutes of Meeting of Board of Directors

April 4, 2023

The Board of Directors ("Board") of Spanish Cove Public Utility District met at 102-A Spanish Cove Dr., Crosby Texas 77532 on April 4, 2023 in accordance with the duly posted notice of said meeting, with the following members present as following:

Eldon Gizinski, President  
Don Housely Jr. Director  
Doyle Bowers, Director  
Tommy Curry, Secretary

and following absent:

David Hilditch, Treasurer

Also present were Ms. Debbie Arellano, tax assessor-collector for the District, Mr. Darrell Hawthorne, bookkeeper for the District; Mr. John Davis, operator for the District, and Ms. Jennifer B. Seipel, attorney for the District.

The President called the meeting to order and declared it open for such business might regularly come before it.

1. The Board first considered approval of the minutes of the meeting held on March 7, 2023. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.

2. The Board opened the floor for public comment. No public comment was presented.

3. Ms. Arellano presented the tax assessor-collector's report, copy attached. She reported that 2022 taxes are 96.2% collected. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and the checks drawn on the tax fund.

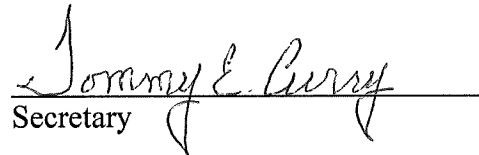
4. Mr. Hawthorne presented the bookkeeper's report, copy attached. Upon motion duly made, seconded and unanimously carried, the Board approved the bookkeeper's report as presented and the checks listed thereon.

5. The Board then discussed adopting a payroll agreement with the District's bookkeeper, whereby the director would receive their fees of office through a direct bank deposit. After discussion, and in light of the cost associated with the deposit procedures under the agreement, the Board elected not to execute the agreement.

6. Mr. Davis then presented the operator's report. The Board discussed the lack of working phone service to the District's plant. The operator again stated that Frontier refuses to take any action to rectify the situation. As such, the Board agreed not to pay the bill for service that is not being provided. Mr. Davis then presented a proposal for chlorinator maintenance in the amount of \$8,822.00, which the Board approved. Upon motion duly made, seconded, and unanimously carried, the Board approved the operator's report as presented.

7. The Board then considered amending its Rate Order to reflect changes in the rights of customers during "extreme weather emergencies," as defined by the Texas Public Utility Commission. Ms. Seipel stated that these rights include the right to continued water service during an extreme weather emergency and the option to participate in a payment plan for outstanding balances owed during an extreme weather emergency. Upon motion duly made and seconded, the Board unanimously approved the Rate Order as recommended.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary