

WEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

Minutes of Meeting of Board of Directors
April 24, 2023

The Board of Directors (“Board”) of West Harris County Municipal Utility District No. 4 (“District”) met on April 24, 2023 at 303 Bridge Crest Blvd., Houston, Harris County, Texas, in accordance with the duly posted notice of said meeting, with a quorum of Directors present as follows:

Mary Gomez, President
Hanna Affram, Vice President
Anthony Rodriguez, Secretary
Michael Cummings, Treasurer

and the following absent:

None.

Also present were Ms. Raquel Garcia and Ms. Missy Steadman, the District’s operators; Ms. Michelle Guerrero, the District’s tax assessor-collector; Mr. Bob Ideus, the District’s bookkeeper; and Ms. Jennifer B. Seipel, attorney for District. Also present was Mr. Jack Patel, a District resident.

The President called the meeting to order and declared it open for such business as might regularly come before it.

1. The Board opened the floor for public comment. None was received.
2. The Board reviewed the minutes of the meeting held on March 27, 2023. Upon motion duly made, seconded and unanimously carried, the Board approved the minutes as presented.
3. The Board then considered the adoption of an Order Appointing Director to fill the vacancy on the Board. Upon motion made, seconded, and unanimously carried, the Board moved to appoint Jack Patel to fill the vacancy on the Board and adopted the order so doing as presented.

4. Following the appointment of Mr. Patel to serve on the Board, there was considered the election of officers. Subject to that discussion, the Board elected to (i) keep its existing officers in their current positions and (ii) appoint Mr. Patel to serve as assistant secretary.

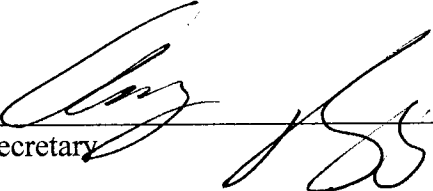
5. Ms. Guerrero presented the tax assessor-collector's report, copy attached, which showed 95.2% collections for 2022 taxes as of the date of the report. Upon motion duly made, seconded and unanimously carried, the Board approved the tax assessor-collector's report and the checks listed thereon as presented.

6. Mr. Ideus presented the bookkeeper's report, copy attached. He noted that the District is six months into its fiscal year, and everything appears to be in good order. Upon motion made, seconded, and duly carried, the Board approved the bookkeeper's report as presented.

7. Ms. Steadman and Ms. Garcia presented the operator's report, copy attached. She noted 568 connections in the District with 93.2% water accountability for the previous month. The operator stated that the water accountability rate again increased over the last month. The District's wastewater treatment plant operated at 28% of its capacity. The operator noted that the fire hydrant repairs previously authorized by the Board are in progress. The operator confirmed that the handouts for the District's eye-on-water program have been mailed to all District customers. The operator also noted that the stairs to the clarifier at the wastewater treatment plant were corroded. Those stairs were replaced at a cost of \$3,200. Director Cummings then asked the operator a billing question with regard to work performed by NTS. Specifically, Director Cummings had a question with regard to the amount of mark-up invoiced. Ms. Steadman stated that the mark-up was applied pursuant to the District's contract with the operator, and Director Cummings inquired as to whether the District could directly engage NTS to avoid such fee. The attorney stated that her office would make an inquiry on behalf of the District. Additional questions were asked with regard to the operator's methodology for flushing District lines. The Board discussed holding a tour of the District's wastewater treatment plant on May 22, 2023. The operator then reviewed a list of delinquent accounts to the Board for termination of utility service. After discussion, upon motion duly made, seconded and unanimously carried, the Board approved the operator's report and action items thereon as presented.

8. Ms. Seipel presented the engineer's report on behalf of the engineer, copy attached. Following that discussion, upon motion made and seconded, the Board unanimously approved the engineer's report as presented.

There being no further business to come before the Board, the meeting was adjourned.


Secretary