

MINUTES  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 500  
(Internal)

June 13, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 500 (the "District") met in regular session, open to the public, on the 13th day of June 2023, at the Lakehouse, 10000 Towne Lake Parkway, Cypress, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Jeffry D. Ottmann	President
Joanne E. Quintero	Vice President
Jeff P. Collins	Secretary
James Spackman	Assistant Secretary
Alan Steinberg	Asst. Vice President/Asst. Secretary

and all of the above were present except Director Quintero, thus constituting a quorum.

Also present at the meeting were Athena Henrickson of the Towne Lake Community Association, Inc. ("HOA"); Becky Ullman and Mike Crahan of Caldwell Companies; JC Reno of Storm Water Solutions, LLC; Eric Steinman of KGA/DeForest Design, LLC; Leslie Cook of RBC Capital Markets ("RBC"); Lynn Kurtz of Myrtle Cruz, Inc. ("MCI"); Mike Ammel of Environmental Development Partners; J.T. Gaden of EHRA Engineering; Brenda McLaughlin of Bob Leared Interests; and Katie Carner, Allison Leatherwood, and Connie Rossi of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no comments from the public.

CONSENT AGENDA

Director Ottmann offered Board members the opportunity to remove items from the consent agenda for individual discussion. After discussion, Director Collins moved to approve all items on the consent agenda, and direct that, where appropriate, the documents be filed appropriately and retained in the District's official records, including: (1) the minutes of the May 9, 2023, regular meeting; (2) the bookkeeper's report; (3) the tax assessor's report; (4) authorizing the delinquent tax attorney to proceed with collection of delinquent taxes; (5) the operator's report; and (6) the engineer's report. Director Steinberg seconded the motion, which passed unanimously. Copies of the bookkeeper's report, tax assessor's report, the operator's report, and the engineer's report are attached.

## ITEMS REMOVED FROM THE CONSENT AGENDA

There were no items removed from the Consent Agenda.

## SECURITY MATTERS, INCLUDING REPORT FROM HARRIS COUNTY SHERIFF'S OFFICE ("HCSO") AND SECURITY COMMITTEE

The Board reviewed the security report from the HCSO, a copy of which is attached.

The Board reviewed correspondence from the HCSO regarding the upcoming contract renewals, a copy of which is attached.

## ADDITIONAL FINANCIAL AND BOOKKEEPING MATTERS

Director Ottmann noted that there was an error in the calculation of his travel expenses and requested that MCI correct the amount.

Ms. Kurtz requested the Board authorize the execution of a TexPool authorization form due to the retirement of a MCI employee. After review and discussion, Director Steinberg moved to authorize execution of the TexPool authorization form. Director Spackman seconded the motion, which passed unanimously.

## DISCUSS FUNDING REQUEST FOR LANDSCAPE AND RECREATIONAL FACILITY IMPROVEMENTS AT RENNELL ELEMENTARY SCHOOL

The Board reviewed correspondence regarding the request for funding for landscape and recreational facility improvements at Rennell Elementary School, a copy of which is attached. Ms. Carner stated that the funding request is currently on hold, pending receipt of a revised funding request from the Rennell Parent Teacher Organization. After discussion, the Board concurred to designate Directors Ottmann and Collins as the District's representatives on a committee of representatives from the Towne Lake municipal utility districts to coordinate on the funding request for landscape and recreational facility improvements at Rennell Elementary School.

## RENEWAL OF DISTRICT'S INSURANCE POLICIES

Ms. Carner stated she has not yet received the insurance renewal proposal from Arthur J. Gallagher & Co. ("AJG"). After discussion, Director Spackman moved to delegate authority to Director Quintero to review the insurance renewal proposal from AJG, once available, to determine whether to solicit additional insurance proposals. Director Collins seconded the motion, which passed unanimously.

ADDITIONAL OPERATIONAL MATTERS

There was no discussion on this agenda item.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE

There were no accounts submitted for termination.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this agenda item.

ADDITIONAL ENGINEERING MATTERS

There was no discussion on this agenda item.

REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Ms. Ullman updated the Board on the status of development in Towne Lake.

REVIEW AND REVISE ACTION LIST

The Board reviewed the action list and noted items to be included and removed from the list.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

The Board did not convene in Executive Session.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



  
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Secretary, Board of Directors

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