

## NOTICE OF MEETING

### HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 321

The Board of Directors of Harris County Municipal Utility District No. 321 will hold a regular meeting on Tuesday, July 18, 2023, at 11:00 a.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Trinity Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

1. Public comments.
2. Approve minutes of prior meetings.
3. Financial and bookkeeping matters, including payment of the bills, review of investments, depository pledge agreements, and amendment of budget, if necessary.
4. Budget for fiscal year end September 30, 2024.
5. Tax assessment and collections matters, including payment of tax bills, installment agreements, delinquent tax collections, depository pledge agreements, and requests for estimates of taxable value.
6. Adopt Resolution Regarding Development Status for 2023 Tax Year.
7. Operation of District facilities, including billings, repairs, maintenance, payment processing agreement matters, and amendment of Rate Order, if appropriate.
8. Hearing on termination of water and sewer service to delinquent customers and for damages or theft of District facilities or services and authorize termination of service.
9. City of Houston industrial user permitting matters.
10. Maintenance of detention ponds and District facility sites, including proposals for additional work.
11. Development matters.
12. Engineering matters, including authorize design, approve plans and specifications, authorize advertisement for bids, review bids and award contracts, approve pay estimates and change orders, authorize final acceptance of projects, and direct engineer to notify insurance company, as appropriate, for the following:
  - a. Greens Crossing detention basin expansion;
  - b. water well no. 3 driveway;
  - c. water well no. 3;
  - d. water well no. 3 water line extension;
  - e. next phase of District facilities;
  - f. capital improvement plan;
  - g. proposals for engineering services;

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.

- h. deeds, easements, consents to encroachment, access agreements, pipeline crossing reimbursement and encroachment agreements, requests for service, utility commitment letters, and appraisals; and
    - i. update on bond application no. 11.
- 13. Series 2023 Unlimited Tax Bonds, including:
  - a. approve Preliminary Official Statement and Official Notice of Sale;
  - b. engage rating company to perform credit rating analysis for Series 2023 Unlimited Tax Bonds;
  - c. appoint Paying Agent/Registrar;
  - d. authorize advertisement for sale of the Series 2023 Bonds and schedule bond sale;
  - e. engage auditor to prepare developer reimbursement report; and
  - f. update from District engineer on Texas Commission on Environmental Quality inspection of facilities.
- 14. Capital budgets, letter financing agreements, collateral account agreements, site development agreements, and infrastructure work letter agreements.
- 15. Report regarding legislative matters.
- 16. Execution of Amendment to Information Form.
- 17. Resolution Establishing Director Fees of Office and District Reimbursement Policy.
- 18. Meeting schedule and items for inclusion on next agenda.



A handwritten signature in blue ink that reads "Robert A. Sell".

\_\_\_\_\_  
Attorney for the District

Harris County Municipal Utility District No. 321 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations Regarding Real Property), Section 551.073 (Deliberations Regarding Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations Regarding Security Matters), and Section 551.087 (Economic Development).

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.