

**WOOD TRACE MUNICIPAL UTILITY DISTRICT NO. 1,  
OF MONTGOMERY COUNTY, TEXAS  
NOTICE OF PUBLIC MEETING**

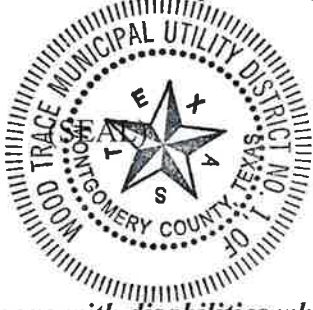
Notice is hereby given to all interested members of the public that the Board of Directors of the above-captioned District will hold a regular public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas 77056, said address being a meeting place of the District. The meeting will be held on Wednesday, July 12, 2023, at 1:00 p.m.

The Board shall consider and/or act on the following matters:

1. Public comments;
2. Approval of minutes of the meeting of the Board of Directors held May 10, 2023;
3. Bookkeeper's Report, including financial investment reports and authorizing the payment of invoices presented;
4. Adoption of Resolution Adopting List of Qualified Brokers Authorized to Engage in Investment Transactions with District;
5. Tax Assessor-Collector's Report, including authorizing payment of invoices presented and approving moving of accounts to uncollectible roll;
6. Report and legal action taken by the District's delinquent tax collections attorney, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
7. Adoption of Resolution Requesting Appraisal of Property as of July 15, 2023;
8. Engineering Report, including:
  - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of facilities within the District, and/or ratification of same, and authorize acceptance of TEC Form 1295;
  - (b) Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for operation and maintenance purposes, including:
    - i) Expansions of Wastewater Treatment Plant and Lift Station No. 1 by Gilleland Smith Construction, Inc.; and
    - ii) Hydropneumatic Tank No. 2 at Water Plant by Tidal Construction, Inc.;
  - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
  - (d) Acceptance of conveyances of facilities;

- (e) Status of Decker Lake Dam, Decker Dry Detention Dam and Goodson Branch Dam safety repairs pursuant to TCEQ Dam Safety Inspection Reports and authorize any action necessary in connection with same, including:
    - i) Status of Emergency Action Plan and Operation and Maintenance Plan for Decker Lake Dam filed with the TCEQ on behalf of the District;
  - (f) Status of roadway repairs within the District by Beyer Construction, LLC;
  - (g) Status of Bond Application Reports for the District's Unlimited Tax Bonds, Series 2023 and Unlimited Tax Park Bonds, Series 2023A; and
  - (h) Inspection of drainage outfalls;
9. Storm Water Management Program for the District;
  10. Developer's Report;
  11. Report from Environmental Allies, including authorizing the repair and maintenance of District facilities;
  12. Operator's Report, including:
    - (a) Authorizing the repair and maintenance of District facilities;
    - (b) Compliance with District's water and waste discharge permits;
    - (c) Appeals of District charges; and
    - (d) Refer accounts for collection and approve write-offs;
  13. Submission of updated contact information and/or descriptive information regarding District facilities that qualify for critical load status to the County Office of Emergency Management, Public Utility Commission, and the Division of Emergency Management of the Governor, relative to compliance with Section 13.1396, Texas Water Code;
  14. Consider the following actions in connection with Operator's change in electronic payment program vendors:
    - (a) Authorize termination of Payment Services Agreement with First Mobile Trust, LLC;
    - (b) Approve Merchant Services Processing Agreement with JPMorgan Chase Bank, NA and Paymentech, LLC, including Attestation and Amendment of Agreement and ECP Addendum Terms; and
    - (c) Approve Addendum to Professional Services Agreement with Operator;
  15. Issuance of utility commitments;
  16. Adoption of Resolution Authorizing Increase in Fees of Office;
  17. Adoption of Order Adopting a Code of Ethics, Fees and Expense Policy, Policy Relating to Consulting Services, Uniform Financial Accounting and Reporting Standards, Policy Relating to Adoption of Annual Operating Budget, and Creating an Audit Committee;

18. Authorize execution of Amendment to the District's Third Amended and Restated District Information Form;
19. Request from Records Management Officer to destroy notes of Board of Directors meetings from March 16, 2022 to February 9, 2023;
20. Authorize completion, execution and filing with the Secretary of State of Voting System Annual Filing Form relative to District elections;
21. Attorney's Report, including discussion of Legislative Summary of the 88<sup>th</sup> Regular Session of the Texas Legislature; and
22. Matters for possible placement on future agendas.



SCHWARTZ, PAGE & HARDING, L.L.P.

By: \_\_\_\_\_

Bryan T. Yeates  
Attorneys for the District

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***

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