

MINUTES
OF THE

Regular Meeting of the Board of Directors of Harris County Fresh Water Supply District No. 51 held on November 9, 2022 at 367 Queenstown Road at 12:00 p.m.

Members Present

Jerry Dominy	President
Mike Bilnoski	Vice President
Cary Stephens**	Assistant Vice President
Les LeBleu*	Secretary
David Gray	Assistant Secretary

Members Absent

(None)

Others Present

Diane Bailey	McLennan and Associates, Bookkeeper
Pam Redden	McLennan and Associates, Bookkeeper
Odette McMullen**	BLICO, Tax Assessor Collector
Marcel Khouw*	IDS, District Engineer
Rita Rodriguez*	North Channel Water Authority
Mark Eyring	Auditor
Billy C. Allen, Jr.	General Manager

*Present via Teleconference ** Present via Telephone

A motion was made by Bilnoski, seconded by Gray and carried that the Minutes of the meeting held on October 12, 2022 be approved.

Pam Redden reported that some checks had been stolen from the mail and the checks had been altered to be payable to someone other than the intended payee. She also stated that the District had implemented "secure pay" with Woodforest Bank where the bank is notified in advance of each check number, amount and payee so that the checks can be verified. A motion was made by Bilnoski, seconded by Gray and carried that the Bookkeeper's report be approved.

Mark Eyring reported that he was engaged by the District to prepare the audit for the fiscal year ended June 30, 2022 as the second year of a two-year contract. He reported that the audits for the District and the RWTP were complete and showed no problems. A motion was made by Gray, seconded by Bilnoski and carried that the audits be approved.

A motion was made by Bilnoski, seconded by Gray and carried that the Board Approve the Annual Report and authorize filing of same in accordance with the District's Continuing Disclosure of Information Agreement and as required by SEC Rule 15c2-12.

The Board then reviewed the Procedures for Continuing Disclosure Requirements and determined that no changes were necessary.

A motion was made by Gray, seconded by Bilnoski and carried that the Board approve the Tax Assessor/Collector's report

A motion was made by Bilnoski, seconded by Gray and carried that the Board approve the attached Engineer's report.

Rita Rodriguez reported that the North Channel Water Authority would be meeting next week and that she would report at the next meeting of the Board.

There being no further business to come before the Board, the meeting was adjourned.

(SEAL)



A handwritten signature in cursive script, appearing to be "Rita Rodriguez", written over a horizontal line.

Secretary, Board of Directors