

MINUTES
FIRST COLONY LEVEE IMPROVEMENT DISTRICT
OF FORT BEND COUNTY, TEXAS

April 28, 2023

The Board of Directors (the "Board") of First Colony Levee Improvement District of Fort Bend County, Texas (the "District") met in regular session open to the public, on the 28th day of April, 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Houston, Texas outside the boundaries of the District, and the roll was called of the members of the Board:

Scott Jacobson	President
Richard E. Sherrill	Vice President/ Assistant Secretary
Debra Coffman	Secretary

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Alence Poudel of the City of Sugar Land; Jenny Hsu, a resident of the District; Robin Goin of Bob Leared Interests, Inc. ("BLI"); Cynthia Colondres of Municipal Accounts & Consulting, L.P. ("MAC"); Jason Klump of LID Solutions, LLC ("LID Solutions"); Greg Frank of Costello, Inc. ("Costello"); and Angela Lutz, Allison Leatherwood, Carli Trojcek, and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

Director Jacobson offered any members of the public attending the meeting the opportunity to make public comment.

Ms. Hsu discussed her concerns regarding wild hogs in the District and requested the Board install a gate along the levee to alleviate hog damage in residents' yards at Heritage Colony. Discussion ensued.

There being no further members of the public requesting to make public comments, Director Jacobson moved to the next agenda item.

WILD HOGS

Director Coffman updated the Board regarding the locations of the hog damage and solutions the homeowners association ("HOA") within the District has authorized. She stated that the HOA has installed partial fencing to deter the hogs from accessing residential areas and plans to install additional fencing. Discussion ensued.

The Board then discussed Ms. Hsu's request for a gate and reviewed a proposal from Tim's Fences in the amount of \$7,131.92, a copy of which is attached.

Following review and discussion, Director Jacobson moved to approve the installation of a gate for an amount not to exceed \$8,500.00, subject to the HOA installing the additional fencing and Mr. Frank reviewing and approving the HOA gate installation. Director Coffman seconded the motion, which passed unanimously.

MINUTES

The Board considered approving the minutes of the March 24, 2023, regular meeting. Following review and discussion, Director Coffman moved to approve the minutes of the March 24, 2023, regular meeting, as submitted. Director Jacobson seconded the motion, which passed unanimously.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Goin reviewed the tax assessor/collector's report for March 2023, a copy of which is attached. Following review and discussion, Director Jacobson moved to approve the tax assessor/collector report and payment of the tax bills. Director Coffman seconded the motion, which passed unanimously.

RESOLUTION NOMINATING CANDIDATE FOR BOARD OF DIRECTOR ELECTION FOR FORT BEND CENTRAL APPRAISAL DISTRICT

There was no discussion on this agenda item.

COLLECTION OF DELINQUENT TAXES

The Board considered authorizing its delinquent tax attorney, Perdue, Brandon, Fielder, Collins & Mott, LP, to begin collection of delinquent District taxes as of July 1, 2023. Following discussion, Director Jacobson made a motion to authorize the delinquent tax attorney to proceed with collection of delinquent real property tax accounts when appropriate. Director Coffman seconded the motion, which passed unanimously.

MS4 STORM WATER MANAGEMENT PLAN

Mr. Klump updated the Board on the MS4 Storm Water Management Plan.

FORT BEND COUNTY COMMISSIONERS COURT

Ms. Lutz updated the Board on the reappointment of Director Jacobson.

DISTRICT WEBSITE

The Board reviewed a website analytics report for the month of March 2023, a copy of which is attached, and discussion ensued regarding updates to the District website.

FINANCIAL AND BOOKKEEPING MATTERS; BUDGET FOR FISCAL YEAR END JULY 31, 2024; DIRECT DEPOSIT CLIENT SERVICES AGREEMENT

Ms. Colondres reviewed the bookkeeper's report, including the list of checks presented for approval. A copy of the bookkeeper's report is attached.

Ms. Colondres reviewed additional check no. 5170 in the amount of \$138.52, payable to Director Jacobson.

Ms. Colondres reviewed the proposed budget for the fiscal year ending July 31, 2024. The Board reviewed and discussed certain line items in the proposed budget.

Ms. Colondres discussed direct deposit payments for Director reimbursements. Following review and discussion, the Board concurred not to enter into an agreement for direct deposit payments for Director reimbursements.

Following review and discussion, Director Jacobson moved to approve the bookkeeper's report and payment of the District's bills, including additional check no. 5170 as detailed above. Director Sherrill seconded the motion, which passed unanimously.

OPERATOR'S REPORT

Mr. Klump reviewed the operator's report regarding general mowing, maintenance, weather watch, and turf management, a copy of which is attached. After review and discussion, Director Jacobson moved to approve the operator's report, as discussed. Director Coffman seconded the motion, which passed unanimously.

ANNUAL WRITTEN REPORT FROM OPERATOR AND ENGINEER

Mr. Frank updated the Board and stated that he is currently finalizing the report. Discussion ensued regarding holding a meeting to tour the levee in the near future.

ENGINEER'S REPORT

Mr. Frank reviewed an engineering report, a copy of which is attached. He provided an update on pending construction matters in the District.

Mr. Frank updated the Board on the levee fill project with Fort Bend Levee Improvement District No. 2 ("FBL No. 2"). He stated that the project is set to begin in June. Discussion ensued.

Following review and discussion, Director Coffman moved to approve the engineering report. Director Jacobson seconded the motion, which passed unanimously.

FORT BEND ECONOMIC DEVELOPMENT COUNCIL ("FBEDC") MEETINGS AND UPDATES, NATIONAL FLOOD INSURANCE PROGRAM ("NFIP") LEGISLATION, FLOOD MANAGEMENT CONFERENCES, AND APPROVE ALL REIMBURSEMENTS TO DIRECTORS

The Board discussed the perimeter levee meetings, FBEDC matters and NFIP matters. Discussion ensued regarding industry conferences.

EMERGENCY ACTION PLANNING ("EAP")

Mr. Frank reported that he has filed the EAP with Fort Bend County.

PARKS AND RECREATIONAL MATTERS

The Board reviewed a Memorandum from ABHR regarding park powers, a copy of which is attached. Ms. Lutz noted that the District does not have park bonding authority, but that operating funds can be used to install certain recreational facilities. Discussion ensued and the Board directed Mr. Frank to obtain proposals on various options for recreational facilities in the District for review at the next meeting.

AGENDA ITEMS FOR NEXT MEETING

The Board discussed agenda items for the next Board meeting and concurred to hold the next regular meeting on July 21, 2023.

There being no further business to come before the Board, the meeting was adjourned.



R.M. Coffman
Secretary, Board of Directors

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