## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 416

Minutes of Meeting of Board of Directors May 11, 2023

The Board of Directors ("Board") of Harris County Municipal Utility District No. 416 ("District") met at 2727 Allen Parkway, Suite 1100, Houston, Texas 77019, in accordance with the duly posted notice of the meeting, with a quorum of directors present as follows:

Mr. Richard Godwin, Vice President Mr. Reed Tinsley, Assistant Secretary Mr. Thomas A. Cook, Assistant Secretary

and the following directors absent:

Mr. Christopher C. Hughes, President Mr. William L. Shappley, III, Secretary

Also present were; Ms. Tina Tran of Forvis LLP.; Ms. Brenda McLaughlin of Bob Leared Interests; Ms. Michelle Kincer of Storm Water Solutions; Mr. Robert Atkinson of EHRA; and Mr. J. Davis Bonham, Jr. of Smith, Murdaugh, Little & Bonham, L.L.P.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board opened the meeting for public comment. Hearing none, the President continued with the agenda.

2. The Board considered the minutes of the meeting held April 13, 2023. Upon motion duly made, seconded, and unanimously carried, the Board approved the minutes as presented.

3. The Board recognized Ms. Tina Tran who presented the bookkeeper's report. Upon motion duly made, seconded, and unanimously carried, the Board approved the bookkeeper's report, authorized payment of the checks listed thereon.

4. The Board recognized Brenda McLaughlin who presented the tax assessor-collector's report. The 2022 taxes are 96.5% collected. The Board reviewed and discussed the District's delinquent accounts in detail. Upon motion duly made, seconded, and unanimously carried, the Board approved the report as presented, including water terminations.

- 5. No action was taken.
- 6. There was no developer's report for consideration.

7. The Board considered the Order Adding Land and Amendment of Statement of Directors. The Board noted that the 25-acre tract to be annexed is within Willowcreek Ranch subdivision and has been planned to be included within the District for some time. Upon motion duly made, seconded, and unanimously carried, the Board approved the Order and Amendment to Statement of Directors as presented.

8. The Board then considered the petition to the City of Houston for the annexation of land. The Board noted that the petition includes the 57-acre southern tract which is part of Willowcreek Ranch subdivision and is currently under development. Upon motion duly made, seconded and unanimously carried the Board approved the Petition as presented.

9. The Board recognized Michelle Kincer who addressed the Board regarding the repair and maintenance of drainage facilities. The Board discussed the proposed wall repair and agreed that the price to perform the temporary repair is too high. The Board then discussed an area of erosion along the main lake. Upon motion duly made, seconded, and unanimously carried, the Board authorized Director Godwin to solicit a bid and to authorize both repairs at a combined price not to exceed \$3,500.

10. The Board discussed the status of the park improvements. The Board noted that the fish feeder is broken and agreed that it should be replaced. The Board authorized Director Godwin to purchase a replacement and agreed to reimburse Director Godwin for actual expenses incurred at a future board meeting.

11. The Board considered the District's contract for engineering services with EHRA. Mr. Atkinson reviewed the proposed rate increases with the Board and noted that rates have not been increased in several years. Upon motion duly made, seconded and unanimously carried, the Board approved the rate adjustments as presented.

There being no further business to come before the Board, the meeting was adjourned.

Secretary

91416-002 562037v1

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 416

## NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested parties that the board of directors of Harris County Municipal Utility District No. 416 will hold a public meeting at 2727 Allen Parkway, Suite 1100, Houston, Texas 77019.

The meeting will be held at 10:30 a.m. on Thursday, May 11, 2023.

The items of business to be considered and transacted at said meeting are as follows:

- 1. Public comments
- 2. Minutes of Board of Directors Meeting(s)
- 3. Bookkeeper's Report; Checks and Invoices; Investment of District Funds; Review General Fund Budget; Depository Pledge Agreement(s)
- 4. Tax Assessor-Collector's Report; Invoices and Checks; Delinquent Tax Collections; Investment of District Funds; Tax Rate; Tax Exemptions
- 5. Resolution Requesting Preparation of Estimate of Total Appraised Value of Taxable Property within the District as of April 1, 2023
- 6. Developer's Report
- 7. Order Adding Land; Amendment to Statement of Directors
- 8. Petition to City of Houston for Addition of Land
- 9. Repair and Maintenance of Drainage Facilities
- Engineer's Report; Design of Facilities; Advertisement for Bids; Construction Contract(s), Pay Estimate(s) and Change Order(s); Annexation of Land; Permit Matters; Proposal(s); Agreement(s) for Maintenance of Facilities; Application for Sale of Bonds; Utility Easements; Inspection of Drainage Facilities; Security Matters
- 11. Amendment to Contract for Engineering Services
- 12. Pending Business



J. Davis Bonham, Jr., Attorney for District