

**WOOD TRACE MUNICIPAL UTILITY DISTRICT NO. 1,  
OF MONTGOMERY COUNTY, TEXAS  
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above-captioned District will hold a regular public meeting at 1300 Post Oak Boulevard, Suite 2500, Houston, Harris County, Texas 77056, said address being a meeting place of the District. The meeting will be held on **Wednesday, August 9, 2023, at 1:00 p.m.**

The Board shall consider and/or act on the following matters:

1. Public comments;
2. Approval of minutes of the meeting of the Board of Directors held July 12, 2023;
3. Bookkeeper's Report, including financial investment reports and authorizing the payment of invoices presented;
4. Adoption of general operating budget for the District's fiscal year ending August 31, 2024;
5. Engagement of auditor relative to preparation of an audit report for the District's fiscal year ending August 31, 2023;
6. Tax Assessor-Collector's Report, including authorizing payment of invoices presented and approving moving of accounts to uncollectible roll;
7. Receive the Financial Advisor's recommendation concerning the District's proposed 2023 tax rate, determine intended tax rate, and authorize:
  - (a) The required notice that the Board will consider adoption of a tax rate; and
  - (b) The means of providing such notice;
8. Report and legal action taken by the District's delinquent tax collections attorney, including authorizing foreclosure proceedings, installment agreements, and the filing of proofs of claim;
9. Engineering Report, including:
  - (a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of a contract for the construction of facilities within the District, and/or ratification of same, and authorize acceptance of TEC Form 1295;
  - (b) Status of construction contracts, including the approval of any pay estimates, change orders and/or acceptance of facilities for operation and maintenance purposes, including:
    - i) Expansions of Wastewater Treatment Plant and Lift Station No. 1 by Gilleland Smith Construction, Inc.; and

- ii) Hydropneumatic Tank No. 2 at Water Plant by Tidal Construction, Inc.;
  - (c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
  - (d) Acceptance of conveyances of facilities;
  - (e) Status of Decker Lake Dam, Decker Dry Detention Dam and Goodson Branch Dam safety repairs pursuant to TCEQ Dam Safety Inspection Reports and authorize any action necessary in connection with same, including:
    - i) Status of Emergency Action Plan and Operation and Maintenance Plan for Decker Lake Dam filed with the TCEQ on behalf of the District;
  - (f) Status of roadway repairs within the District by Beyer Construction, LLC; and
  - (g) Inspection of drainage outfalls;
10. Status of the District's Bond Application Reports in connection with the District's \$4,495,000 Unlimited Tax Bonds, Series 2023 and \$3,460,000 Unlimited Tax Park Bonds, Series 2022A (collectively, the "Bonds"), including review of Orders of the Texas Commission on Environmental Quality authorizing issuance of same, and take the following actions related to the Bonds:
    - (a) Review and approve Preliminary Official Statements and Official Notices of Sale;
    - (b) Authorize the District's financial advisor to advertise for the sale of the Bonds;
    - (c) Approval of designation of Paying Agent/Registrar; and
    - (d) Authorize bookkeeper to wire funds for Attorney General's fees;
  11. Storm Water Management Program for the District;
  12. Developer's Report;
  13. Report from Environmental Allies, including authorizing the repair and maintenance of District facilities;
  14. Review of Drought Contingency Plan and amendments as appropriate, including the adoption of a resolution regarding review of said plan, consider comments and input from the public, authorize publication of notice, as required;
  15. Operator's Report, including:
    - (a) Authorizing the repair and maintenance of District facilities;
    - (b) Compliance with District's water and waste discharge permits;
    - (c) Appeals of District charges;
    - (d) Refer accounts for collection and approve write-offs; and
    - (e) Implementation of the District's Drought Contingency Plan;
  16. Issuance of utility commitments;
  17. Attorney's Report; and

18. Matters for possible placement on future agendas.



SCHWARTZ, PAGE & HARDING, L.L.P.

By: \_\_\_\_\_

Bryan T. Yeates  
Attorneys for the District

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***

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