## NOTICE OF MEETING

## HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 391

The Board of Directors of Harris County Municipal Utility District No. 391 will hold a regular meeting on Monday, August 14, 2023, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2600, Neches Room, Houston, Texas, to discuss and, if appropriate, act upon the following items:

- 1. Public comments.
- 2. Approve Minutes.
- 3. Financial and bookkeeping matters, including payment of bills and review of investments.
- 4. Tax assessment and collections matters, including delinquent tax collections, installment agreements, and payment of tax bills.
- 5. Adopt Resolution Regarding Development Status for 2023 Tax Year.
- 6. Discuss new development adjacent to the District and authorize appropriate action, if necessary, including agreement for sale of water and wastewater capacity.
- 7. Engineering matters, including:
  - a. authorize engineer to design facilities in the service area;
  - b. approve plans and specifications and authorize advertisement for bids for construction of water, sewer and drainage;
  - c. review bids and award contract for construction of water, sewer and drainage facilities for the following project;
  - d. approve pay estimates, change orders and final acceptance as appropriate, for construction of water, sewer and drainage facilities;
    - i. wastewater treatment plant expansion;
  - e. deeds, easements, consent to monument encroachment, requests for service or utility commitment letters;
  - f. wastewater reuse program feasibility, including water user agreements; and
  - g. sanitary sewer televising and cleaning.
- 8. Lake and turf management report, including approval of proposals for necessary repairs or replacements, improvements, renewal of permits, or landscaping Agreements.
- 9. Master parks plan and future park development, including:
  - a. authorize design of projects and authorize advertisement for bids, including:
    - i. lighting around the lakes;
  - b. review bids and award contracts; and

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- c. approve pay estimates, change orders and final acceptance as appropriate.
- 10. Operation of District facilities, including:
  - a. billings, repairs and maintenance; and
  - b. conduct hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- 11. Garbage collection matters.
- 12. Report regarding development in the District.
- 13. Discuss Security Report, including, discuss Renewal of Interlocal Agreement for Law Enforcement Services with Harris County and authorize appropriate action.
- 14. Website matters and community outreach.
- 15. Discuss meeting schedule and location.



## Attorney for the District

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Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that appropriate arrangements can be made.