

MINUTES
MAYDE CREEK MUNICIPAL UTILITY DISTRICT

June 26, 2023

The Board of Directors (the "Board") of Mayde Creek Municipal Utility District (the "District") met in regular session, open to the public, on the 26th day of June, 2023, at the Mayde Creek Event Center, 19600 Misty Cove, Katy, Texas, inside the boundaries of the District, and the roll was called of the members of the Board:

Cyrus Dumas	President
Jessica Graham	Vice President
Betty Mancía Alvarenga	Secretary
Lee Crenshaw	Director
Vacant	Director

and all the above were present, thus constituting a quorum.

Also present at the meeting were: Thomas Clark and Irwin Sanchez, residents of the District; Deputy Giovanni Ruiz of the Harris County Sheriff's Office; Michael Murr of Murr Incorporated; Kristen Scott of Bob Leared Interests ("BLI"); Claudia Redden of Claudia Redden & Associates; Bart Downum of Environmental Development Partners, LLC ("EDP"); Kelly Wilkinson of IDS Engineering Group ("IDS"); Tonie Pettit, building manager; and Allison Leatherwood and Arlene Catalan of Allen Boone Humphries Robinson, LLP.

PUBLIC COMMENTS

The Board offered any members of the public attending the meeting the opportunity to make a public comment.

Mr. Sanchez expressed his gratitude for the Board's quick action in having the ground around the soccer goals regraded.

MINUTES

The Board considered approving the minutes of the May 22, 2023, regular meeting. After review and discussion, Director Graham moved to approve the minutes of the May 22, 2023, regular meeting. Director Crenshaw seconded the motion, which passed unanimously.

SECURITY REPORT

Deputy Ruiz presented and reviewed the security report. After discussion, Director Graham moved to accept the security report. Director Alvarenga seconded the motion, which passed unanimously.

REPORT ON LANDSCAPE MAINTENANCE

Ms. Petit reported on landscape maintenance in the District.

PARK AND TRAIL REPORT, INCLUDING PARK AND BUILDING MAINTENANCE; EXERCISE EQUIPMENT

Mr. Murr presented and reviewed the Park Maintenance Report, a copy of which is attached.

Mr. Murr reported that tree pruning in the north park has been completed.

Mr. Murr reported on the clearing of the detention pilot channel. Ms. Wilkinson recommended scheduling an annual maintenance clean-up of the channels.

Mr. Murr reported on the bridge repair options and recommended that the Board consider replacing the bridge. He discussed the option for a wood bridge and alternative option for a galvanized steel bridge. Discussion ensued. After discussion the Board requested written proposals for a concrete and steel bridge.

The Board directed Mr. Murr to obtain proposals for new soccer goals and nets.

After review and discussion, Director Graham moved to: (1) accept the landscape maintenance report; and (2) approve the Park and Trail report. Director Crenshaw seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION

Ms. Scott reviewed the tax assessor/collector's report, including a list of bills submitted for payment and list of delinquent taxpayers, a copy of which is attached.

DELINQUENT TAX MATTERS

Ms. Scott reviewed the delinquent tax report from Perdue, Brandon, Fielder, Collins and Mott, L.L.P. ("Perdue Brandon"), a copy of which is attached.

The Board considered authorizing the delinquent tax attorney to proceed with the collection of delinquent taxes.

The Board discussed a certain delinquent tax account. Ms. Scott stated that the property owner has defaulted on their payment plan. She stated that the property owner is requesting an extension and a new payment plan. After discussion, Director Graham moved to deny the payment plan and extension request. Director Alvarenga seconded the motion. The motion passed by a vote of 4, with Director Crenshaw abstaining.

After review and discussion, Director Graham moved to: (1) approve the tax assessor/ collector's report and authorize payment of the bills submitted; (2) authorize Ms. Scott to move certain personal property accounts to the uncollectable roll; and (3) authorize Perdue Brandon to proceed with the collection of delinquent taxes, as discussed. Director Alvarenga seconded the motion. The motion passed by a vote of 4, with Director Crenshaw abstaining.

REGIONAL WASTEWATER TREATMENT PLANT ("WWTP") FINANCIAL AND BOOKKEEPING MATTERS, AND PAYMENT OF THE BILLS AND REVIEW OF INVESTMENTS

The Board reviewed the regional WWTP bookkeeper's report, a copy of which is attached, and the bills submitted for payment. After review and discussion, Director Graham moved to accept the regional WWTP bookkeeper's report and the bills submitted for payment. Director Crenshaw seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING

Ms. Redden presented and reviewed the District's bookkeeper's report, a copy of which is attached, and the bills submitted for payment.

Ms. Redden requested approval of additional check no. 2300 to Director Crenshaw in the amount of \$797.05.

After review and discussion, Director Graham moved to: (1) approve the bookkeeper's report, and the checks presented for payment; and (2) approve additional check no 2300, as discussed. Director Alvarenga seconded the motion, which passed unanimously.

DISCUSS ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE, APPROVE REIMBURSEMENT OF ELIGIBLE EXPENSES, AND AUTHORIZE ATTENDANCE AT WINTER CONFERENCE

The Board discussed the AWBD summer conference. After discussion, the Board concurred to approve reimbursement of all eligible expenses for Directors who attended the summer conference, which the District's bookkeeper confirmed are in compliance

with the District's Travel Reimbursement Guidelines, and authorize attendance at the AWBD winter conference in Dallas, Texas.

INTERLOCAL AGREEMENT WITH HARRIS-GALVESTON SUBSIDENCE DISTRICT FOR WATER WISE PROGRAM

Ms. Leatherwood reviewed an Interlocal Agreement with the Harris-Galveston Subsidence District for the District's sponsorship of certain students attending Mayde Creek Elementary and Polly McRoberts Elementary schools in the Learning to be Water Wise Program for the 2023-2024 school year in the amount of \$38.00 per student. After review and discussion, Director Graham moved to approve the Interlocal Agreement and direct that the Agreement be filed appropriately and maintained in the District's files. Director Crenshaw seconded the motion, which passed by unanimous vote.

OPERATION OF DISTRICT FACILITIES

Mr. Downum presented and reviewed the Operator's Report, a copy of which is attached, including system repairs and maintenance. He reported on pending and completed repairs and improvements to the District's water and sanitary sewer systems.

Mr. Downum reported that EDP is working with IDS to address the Texas Commission on Environmental Quality ("TCEQ") concerns following the Water Plant inspection.

After review and discussion, Director Graham moved to approve the operator's report. Director Crenshaw seconded the motion, which passed unanimously.

HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

The Board reviewed the list of delinquent accounts. Mr. Downum informed the Board that the residents on the termination list were delinquent in payment of their utility bills and had been given written notification prior to the meeting of the opportunity to appear before the Board to explain, contest, or correct the utility service bill and show reason why utility services should not be terminated for reason of nonpayment. The Board conducted a hearing regarding water and sewer service termination. Following review and discussion, Director Graham moved that, because the customers on the list were not present at the meeting, nor had presented any written statement on the matter, all utility services should be terminated, if their utility bills are not paid in accordance with the District's Amended Rate Order. The motion was seconded by Director Crenshaw, which passed unanimously.

ENGINEERING MATTERS

Ms. Wilkinson reviewed the engineering report, a copy of which is attached.

Ms. Wilkinson updated the Board on the regrading of swales at the Water Plant to address the TCEQ's concerns following the Water Plant inspection. Additionally, she reviewed a list of recommended items for future rehabilitation.

Ms. Wilkinson stated the next the Regional WWTP Advisory Committee meeting will be held August 3, 2023. She noted that IDS is preparing a scope of work and cost estimate for the WWTP Motor Control Center replacement project in time for the August Advisory meeting.

Ms. Wilkinson reported on the detention basin pilot channel desilting project.

SITE DEVELOPMENT REQUESTS AND UTILITY COMMITMENT LETTERS

There was no report on this agenda item.

DEEDS AND EASEMENTS

There were no deeds or easements presented to the Board.

ASSET MANAGEMENT PLAN

There was no discussion on this matter.

After review and discussion, Director Graham moved to approve the engineer's report. Director Crenshaw seconded the motion, which passed unanimously.

BUILDING MANAGER'S REPORT AND BUILDING MATTERS

Ms. Pettit presented and reviewed the Building Manager's Report, a copy of which is attached.

Ms. Pettit reported that banquet chairs have been cleaned and repaired.

Ms. Pettit reported that a resident residing in a neighboring property to the Building has contacted her regarding concerns that the District is laying mulch in the Building's flower beds above the bottom of her fence. Discussion ensued. Director Dumas offered to look at the area of concern with Ms. Pettit.

After discussion, Director Alvarenga moved to accept the Building Manager's Report. Director Graham seconded the motion, which passed unanimously.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA")

There was no report on this agenda item.

REPORTS FROM DIRECTORS

Ms. Catalan reported that the Texas Network has updated the District’s website and requested that the Board and consultants review. She noted that the pictures on the website were taken by Ms. Pettit.

GARBAGE SERVICES

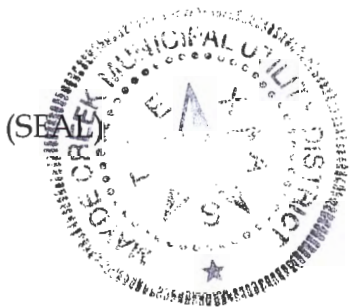
Ms. Catalan noted that Best Trash does not provide dumpster services but has provided alternatives. She presented two proposals: the first proposal was from Nexus Disposal for a six-yard dumpster at a cost of \$260.00 per month and an eight-yard dumpster at a cost of \$325.00 per month; and the second proposal was from Republic Services for a six-yard dumpster at a cost of \$125.00 per month and an eight-yard dumpster at a cost of \$160.00 per month. She noted that both proposals include services of once a week. After review and discussion, Director Graham moved to approve the proposal from Republic Services for an eight-yard dumpster. Director Alvarenga seconded the motion, which passed unanimously.

AGENDA ITEMS FOR NEXT BOARD MEETING

Ms. Leatherwood stated the next Committee meeting will be held on August 3, 2023.

Ms. Leatherwood said that the next Board meeting is scheduled to be held on July 24, 2023.

There being no further business to come before the Board, Director Alvarenga moved to adjourn the meeting. Director Graham seconded the motion, which passed unanimously.



P. Manish
Secretary, Board of Directors

ATTACHMENTS TO MINUTES

Minutes
Page

Park Maintenance Report2
Tax Assessor/Collector's Report2
regional WWTP bookkeeper's report.....3
District Bookkeeper Report3
Operator's Report.....4
Engineering report.....4
Building Manager Report5