

MINUTES  
FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 206

August 8, 2023

The Board of Directors (the "Board") of Fort Bend County Municipal Utility District No. 206 (the "District"), met in regular session, open to the public, on the 8th day of August, 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Robin Stoner	President
Amy Rozell	Vice President
Sandra Weider	Secretary
Kathrin Yokubaitis	Assistant Secretary
Cheryl A. Kainer	Assistant Vice President/Assistant Secretary

and all of the above were present, except Director Rozell, thus constituting a quorum.

Also present at the meeting were: Debbie Shelton of Masterson Advisors LLC; Debbie Arellano of Bob Leared Interests; Ryan Mapes of Si Environmental, LLC ("SiEnviro"); Shea Walker and Zach Halbert of Champions Hydro-Lawn, Inc. ("Champions"); Danielle Gonzalez of Odyssey Engineering ("Odyssey"); and Hannah Brook and Faye Simonds of Allen Boone Humphries Robinson LLP ("ABHR").

PUBLIC COMMENTS

There were no public comments.

MINUTES

The Board considered approving the regular meeting minutes of July 11, 2023. After review and discussion, Director Weider moved to approve the minutes as presented. Director Yokubaitis seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Brook reviewed the bookkeeper's report and presented checks for payment to the Board, a copy of which is attached.

The Board reviewed the District's Investment Policy to determine if any amendments were necessary. After discussion, the Board determined to make no amendments at this time.

Ms. Brook reviewed a Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions. She stated that the bookkeeper has provided an

updated list of the authorized depository institutions and broker/dealers with whom the District may engage in investment transactions as an exhibit to the Resolution.

After review and discussion, Director Stoner moved to: (1) approve the bookkeeper's report and payment of the bills; (2) adopt the Resolution Regarding Annual Review of Investment Policy; and (3) adopt the Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions. Director Kainer seconded the motion, which passed by unanimous vote.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Arellano distributed the tax assessor/collector's monthly report, a copy of which is attached.

Ms. Brook presented and reviewed a Resolution Voting for Water District Nominee for the Election of the Board of Directors of the Fort Bend Central Appraisal District. She then reviewed the voting process and noted that the District has been allocated five votes.

Following review and discussion, Director Weider moved to: (1) approve the tax assessor/collector's report and the checks presented for payment; and (2) adopt a Resolution Voting for Water District Nominee for the Election of the Board of Directors of the Fort Bend Central Appraisal District, casting the District's five votes for Michael D. Rozell, and direct that the Resolution be filed appropriately and retained in the District's official records. Director Stoner seconded the motion, which passed unanimously.

Ms. Shelton distributed and reviewed a debt service tax rate analysis reflecting the recommendation for the District to levy a 2023 water, sewer, and drainage debt service tax rate of \$0.735 per \$100 of assessed valuation based on the District's initial 2023 certified value of \$202,890,603, plus \$23,548 representing the uncertified value under protest. A copy of the debt service tax rate analysis is attached. The Board then discussed the District's operation and maintenance tax rate. Ms. Brook discussed the two-step process for setting the District's tax rate. The Board considered the District's 2023 tax rate.

Following review and discussion, Director Stoner moved to: (1) set the public hearing date for September 12, 2023; and (2) authorize the tax assessor/collector to publish notice of the District's meeting on September 12, 2023, to set the proposed 2023 total tax rate of \$1.40 per \$100 of assessed valuation, with \$0.735 allocated for debt service on water, sewer, and drainage bonds, and \$0.665 allocated for operations and maintenance. Director Kainer seconded the motion, which passed by unanimous vote.

## OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT ACCOUNTS

Mr. Mapes distributed and reviewed the operator's report, a copy of which is attached.

Mr. Mapes reported on routine maintenance and repair items in the District.

Mr. Mapes presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Following review and discussion, Director Weider moved (1) to approve the operator's report; and (2) that because the customers on the termination list were not present at the meeting to address the Board and had not submitted a written statement on the matter, to authorize the District's operator to proceed with termination of utility service for such customers in accordance with the District's Rate Order, and direct that the customer termination list be filed appropriately and retained in the District's official records. Director Kainer seconded the motion, which passed by unanimous vote.

## STORM WATER FACILITIES MAINTENANCE AND OPERATIONS

Mr. Walker introduced himself and Mr. Halbert. Mr. Halbert distributed and reviewed the monthly report on storm water facilities maintenance and operations for the District. A copy of the report is attached.

Mr. Halbert updated the Board regarding the no parking signs to prevent parking on the rain gardens.

Director Yokubaitis left the meeting.

Following discussion, Director Stoner moved to approve the storm water facilities maintenance and operations report. Director Kainer seconded the motion, which passed unanimously.

## ENGINEERING MATTERS

Ms. Gonzalez reviewed the engineer's report, a copy of which is attached. She updated the Board on construction projects underway, as reflected in her report.

Ms. Gonzalez updated the Board on the District's Phase II MS4 Storm Water Management Plan. She presented a proposal from Double Oak Erosion for street sweeping in the amount of \$3,200.

Ms. Gonzalez updated the Board on the Emergency Interconnect Agreement between the District and Fort Bend County Municipal Utility District No. 30.

Ms. Gonzalez updated the Board on the Texas Commission on Environmental Quality violation from 2020 and the proposed water plant treatment modifications.

Ms. Gonzalez updated the Board on the inspection of the inlets and detention ponds.

Following review and discussion, and based on the engineer's recommendation, Director Stoner moved to approve the engineer's report and approve the proposal from Double Oak Erosion for street sweeping in the amount of \$3,200. Director Weider seconded the motion, which passed by unanimous vote.

#### ATTORNEY'S REPORT

There was no discussion on this agenda item.

#### CONFIRM DATE AND TIME OF NEXT MEETING

The Board concurred to hold the next regular meeting on September 12, 2023, at 12:30 p.m.

There being no further business to come before the Board, the meeting was adjourned.

/s/ Sandra Weider  
Secretary, Board of Directors



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