

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 147

August 9, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 147 (the "District") met in regular session, open to the public, on the 9th day of August, 2023, at 777 North Eldridge Parkway, Suite 500, Houston, Texas 77079 outside the boundaries of the District, and the roll was called of the members of the Board:

David E. Bugyi	President
Kay L. Pugh	Vice President
Michelle Miller	Secretary
Lynea Gallagher	Assistant Secretary
Kirt Rimpela	Assistant Vice President/Treasurer

and all of the above were present except Director Gallagher, thus constituting a quorum.

Also attending the meeting in person were Jolie Craft of Vogler & Spencer Engineering, Inc. ("V&S"); Shammarie Leon of Bob Leared Interests, Inc. ("BLI"); Angela Riley of District Data Services, Inc. ("District Data"); Clay Brandenburg and Randy Davila of Inframark Water & Infrastructure Services ("Inframark"); and Whitney Higgins and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the July 12, 2023, regular meeting. After review and discussion, Director Pugh moved to approve the minutes of the July 12, 2023, regular meeting, as submitted. Director Rimpela seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

Director Bugyi offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Bugyi moved to the next agenda item.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Riley reviewed the bookkeeper's report, including the District's investments, a budget comparison, and a list of checks presented for approval, a copy of which is attached. Discussion ensued.

Ms. Riley then reviewed a draft budget for the fiscal year ending September 30, 2024, a copy of which is included in the bookkeeper's report. Discussion ensued.

Ms. Riley presented and reviewed an Amended and Restated Agreement for Bookkeeping Services. Discussion ensued. Following review and discussion, Director Miller moved to approve the Amended and Restated Agreement for Bookkeeping Services. Director Pugh seconded the motion, which passed unanimously.

Director Pugh then moved to approve the bookkeeper's report and authorize payment of the District's bills. Director Miller seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Leon reviewed the tax assessor/collector's report, including the list of top delinquent taxpayers, a copy of which is attached. Discussion ensued. After review and discussion, Director Miller moved to approve the tax assessor/collector's report and payment of the tax bills. Director Rimpela seconded the motion, which passed unanimously.

DISCUSS 2023 TAX RATE, SET PUBLIC HEARING DATE, AND AUTHORIZE NOTICE OF PUBLIC HEARING REGARDING ADOPTION OF TAX RATE

There was no discussion on this item.

REPORT ON LIST OF COMMERCIAL BUSINESSES WITHIN THE DISTRICT

There was no discussion on this item.

SALE OF SERIES B GROUNDWATER CREDITS

Ms. Higgins reported that no inquiries were received regarding the sale of Series B groundwater credits.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE

The Board discussed work performed by Inframark throughout the District.

The Board then reviewed the operator's report, a copy of which is attached, including the status of District maintenance and repair items.

Mr. Davila reviewed two abandoned accounts with an outstanding balance in excess of \$25.00, and requested authorization to turn over two accounts to the collection agency to pursue collection.

The Board discussed the message on the monthly utility bill. Mr. Davila stated that the current message is the notice regarding reporting leaks and water conservation. Following discussion, the Board concurred to keep the message regarding reporting leaks and water conservation.

The Board discussed high utility users for the month. The Board then considered terminating utility service to customers with delinquent accounts. Mr. Davila reviewed a list of delinquent customers and noted the customers appearing on the termination list were given proper notice and an opportunity to explain, contest, or correct the utility service bills and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order.

Following review and discussion, Director Miller moved to (1) approve the operator's report; (2) authorize Inframark to turn over the two accounts with an outstanding balance in excess of \$25.00 to the collection agency; and (3) authorize termination of service to the delinquent accounts presented if payment is not received prior to scheduled termination since none of the residents on the termination list were either present at the meeting or presented any statement on the matter, in accordance with procedures set forth in the District's Rate Order. Director Pugh seconded the motion, which passed unanimously.

ANNUAL REVIEW OF RATE ORDER

The Board conducted its annual review of the Rate Order and concurred that no changes are necessary at this time.

DISCUSS EMERGENCY MESSAGING SYSTEM, AND AUTHORIZE ACTION, IF NECESSARY

There was no discussion on this item.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY MATTERS

There was no discussion on this item.

ENGINEER'S REPORT

The Board reviewed the engineer's report, a copy of which is attached.

Ms. Craft updated the Board on the status of Chelford City Regional Wastewater Treatment Plant ("CCRWTP") operations and maintenance.

Ms. Craft updated the Board on the Phase 4 sanitary sewer rehabilitation and stated that the contracts are ready for execution.

Ms. Craft updated the Board on communication received regarding the acquisition of water line and water meter easements.

Ms. Craft updated the Board on the status of a Notice of Violation from the Texas Commission on Environmental Quality. She stated that V&S is addressing the next steps for remedying the violation.

Ms. Craft stated that the GIS system will be updated monthly.

Ms. Craft updated the Board on Harris County Municipal Utility District No. 120 matters.

Ms. Craft reported that a request was sent to Harris County Flood Control District to repair or replace a rusted outfall pipe adjacent to Reflection Park.

Ms. Craft reviewed glass rock options for installation at Reflection Park and Director Bugyi discussed plans for the cleanup and maintenance of the park. Ms. Craft then stated that the plaque listing Directors of the District requires a new polycarbonate cover and noted the cost is approximately \$245.00. Discussion ensued regarding updating Director names on the plaque.

Following review and discussion, Director Miller moved to (1) approve the engineer's report; and (2) approve a new polycarbonate cover for a cost of \$245.00, subject to updating Director names on the plaque simultaneously. Director Rimpela seconded the motion, which passed unanimously.

MAINTENANCE OF PARK AND RECREATIONAL FACILITIES, INCLUDING REFLECTION PARK

The Board discussed the maintenance of Reflection Park.

ATTORNEY'S REPORT

There was no discussion on this item.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH

There was no discussion on this item.

There being no further business to come before the Board, the meeting was adjourned by agreement.



A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

Secretary, Board of Directors

ACTION LIST

1. Operator will replace fence slats at the lift station.
2. Bookkeeper will add a line item for a leak detection test to the budget for fiscal year end September 30, 2024.
3. Director Bugyi will begin working on proposals for Reflection Park.

LIST OF ATTACHMENTS TO MINUTES

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