

SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1
Minutes of Meeting of Board of Directors
October 10, 2023

The Board of Directors (“Board”) of Southwest Harris County Municipal Utility District No. 1 (“District”) met at 2727 Allen Parkway, Suite 1100, Houston, Harris County, Texas, on October 10, 2023 in accordance with the duly posted notice of the meeting, with a quorum of directors present, as follows:

Keith W. Bynam, President
Jo Ann W. Miller, Vice President
Stephanie A. Johnson, Secretary
Bruce Zaborowski, Director
Horace Q. Buckley, Director

and the following were absent:

None.

Also present were Ms. Dawn Mouton of Inframark; Ms. Michelle Guerrero of Bob Leared Interests; Mr. Bob Ideus of Municipal Business Services, Inc.; Mr. David Beyer of Storm Water Solutions; and Mr. James D. Bonham of Smith, Murdaugh, Little, & Bonham, L.L.P.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. The Board considered the minutes of the meeting of September 12, 2023, and upon motion duly made, seconded, and unanimously carried, the Board approved the minutes as presented.

2. The Board then recognized Mr. Bob Ideus who presented the bookkeeper’s report. The Board reviewed invoices presented by the bookkeeper and reviewed a schedule of District investments. The Board also reviewed the general fund budget comparison of actual versus budgeted revenues and expenditures for the fiscal year ending December 31, 2023. After review and discussion, upon unanimous vote, the Board approved the bookkeeper’s report and the checks listed thereon.

3. The Board then recognized the tax assessor who presented the tax assessor/collector’s report reflecting the District’s 2022 taxes to be 95.38% collected. The Board reviewed activity in the tax account and the checks presented for the Board’s approval. The Board reviewed a schedule of delinquent taxes, and after discussion, upon motion duly made, seconded, and unanimously carried, the Board approved the tax assessor/collector’s report and the checks drawn on the tax account. The Board also authorized transfer of a series of delinquent tax accounts to an uncollectable roll.

4. The Board acknowledged publication of Notice of a Public Hearing to consider the District's 2023 tax rate for the year 2023. The Board opened the meeting for public comment or question and, hearing none, the hearing was closed. The Board then considered the attached Order adopting the District's 2023 tax rate, and upon unanimous vote, the Order was approved and executed.


5. The Board then voted unanimously to approve the amendment to the Statement of Directors as required by law.

6. The Board then recognized Ms. Dawn Mouton who presented the operator's report and reviewed with the Board the billing and collections data which appears therein, as well as the repairs and maintenance required to the District's facilities during the previous month. The operator reported that 106.48% of the water pumped during the reporting period had been accounted for and advised that there were no waste discharge permit violations during the reporting period. The operator reported that the fire hydrant painting is underway and advised that following discussions with Director Zaborowski, the District will receive a credit on the next invoice. The operator presented a proposal from the Harris County Health Department for an automatic sampler in the District's wastewater collection system which was approved by the Board subject to execution of an interlocal agreement. The Board acknowledged the Consumer Price Index pursuant to the contract with Inframark. After further discussion, upon unanimous vote, the Board approved the operator's report and authorized termination of water service to all customers on the delinquent account list in accordance with the District's Rate Order.

7. The Board then considered amendment of the District's Rate Order to address the additional expense to be incurred with Inframark and upon motion duly made and seconded, upon a vote of four in favor with Director Zaborowski opposed, the District approved amendment of the Rate Order.

8. The Board then recognized Mr. David Beyer who conducted the semi-annual training on the District's storm water management program. Mr. Beyer advised that the Texas Commission on Environmental Quality has completed review of the District's storm water management plan and has issued preliminary approval

There being no further business to come before the Board, the meeting was adjourned.


Secretary

SOUTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 1
NOTICE OF PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the captioned district will hold a public meeting at **2727 Allen Parkway, Suite 1100, Houston, Texas 77019.**

The meeting will be held at **11:15 a.m. on Tuesday, October 10, 2023.**

The subject of the meeting is to receive public comment on, consider and act on the following:

1. Minutes of Board of Directors Meeting(s)
2. Bookkeeper's Report; Checks and Invoices; Investment of District Funds; General Fund Budget; Depository Pledge Agreement(s)
3. Tax Assessor/Collector's Report; Invoices and Checks; Delinquent Tax Collections; Investment of District Funds; Tax Rate; Tax Exemptions
4. Public Hearing on Proposed 2023 Tax Rate
5. Order Approving Tax Roll and Levying Debt Service Tax and Maintenance and Operation Tax
6. Amendment to Statement of Directors
7. Operator's Report; Operation, Maintenance and Repair of District Facilities; Rate Order; Consumer Confidence Report; Waste Discharge Permit; Drought Contingency Plan; Customer Appeals; Termination of Service on Delinquent Accounts
8. Engineer's Report
9. Other Matters: Messaging Service; Insurance; Consultant Contracts; Contract for Electric Power; Audit Report; Critical Load Submission; Application to Texas Commission on Environmental Quality; Water Conservation Plan; Drought Contingency Plan; Continuing Disclosure
10. Public Discussion of Storm Water Management Plan; Documents Related to Storm Water Management Plan and Permit
11. Pending Business



A handwritten signature in black ink, appearing to read "James D. Bonham".

James D. Bonham, Attorney for the District