

**HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 401
NOTICE OF PUBLIC MEETING**

Notice is hereby given to all interested members of the public that the Board of Directors of the above captioned District will hold a public meeting at **Staybridge Suites, 10011 Farm to Market Road 2920, Tomball, Harris County, Texas**, said address being an office and meeting place of the District.

The meeting will be held on **Monday, November 20, 2023, at 7:00 p.m.**

The subject of the meeting will be to consider and take such actions as the Board may deem appropriate in connection with the following:

1. Consider report from Harris County Constable relative to security services for the District, and other security related matters;
2. Comments from the public (the Board imposes a three-minute speaking limit for each member of the public wishing to address the Board, and public comments will be closed after this item);
3. Review and approval of the minutes of the meetings of the Board of Directors held on October 16, 2023 and October 27, 2023;
4. Consider review and approval of audit report for fiscal year ending July 31, 2023;
5. Bookkeeper's report, including financial and investment reports, investment analysis, report on utilities expense, and authorizing payment of invoices presented;
6. Annual review of Order Establishing Policy for Investment of District Funds and Appointing Investment Officer, and adoption of Resolution in connection therewith;
7. Tax Assessor-Collector's report, including authorizing payment of invoices presented and approve moving accounts to uncollectible roll;
8. Champions Hydro-Lawn, Inc. report on facility site maintenance;
9. Engineer's report, including:
 - a) Authorizing the design, advertisement for bids and/or award of construction contracts or concurrence in the award of contracts for the construction of water, sanitary sewer and drainage facilities and/or park and recreation facilities within the District;
 - 1) Approval of design plans and authorize advertisement for bids for Willow Creek Trail, Phase 3;
 - b) Status of construction of water, sewer and drainage facilities to serve land within the District, including approval of any change orders, and acceptance by Harris County of streets for maintenance;

*An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at: www.districtdirectory.org/agenda.

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at 713-942-9922 at least three business days prior to the meeting so that appropriate arrangements can be made.

- 1) Status of construction contract with Wright Solutions, LLC for concrete trail widening for Constable access;
 - 2) Status of construction contract with Wright Solutions, LLC for addition of slide gates at WWTP;
 - 3) Status of construction contract with Wright Solutions, LLC for District park rules signage, fencing and surveillance;
 - c) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District;
 - d) Consider status of installation of additional park signage, gate locks and fencing;
 - e) Consider review and approval of proposal from Lake Management Services, L.P. for maintenance of the detention pond aeration system;
 - f) Status of turf repairs on Shieldhall Lane and Wixford Lane;
 - g) Review timeline for rehabilitation of Water Well No. 1;
 - h) Consider discussion regarding the construction of a bridge over Willow Creek;
10. Consider review and approval of Resolution Authorizing Use of Surplus Construction Funds;
 11. Consider status of property acquisition by the District;
 12. Operator's report, including:
 - a) Monthly report;
 - b) Compliance with District permits;
 - c) Authorizing delinquent accounts to be turned over for collection or written off;
 - d) Appeals of District charges; and
 - e) Status of Drought Contingency Plan implementation and take any action required in connection with same; and
 13. Matters for possible placement on future agendas.



MARKS RICHARDSON PC

By: Kara E. Richardson / MSR
 Kara E. Richardson
 Attorneys for the District

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