

MINUTES  
GRAND OAKS MUNICIPAL UTILITY DISTRICT OF MONTGOMERY COUNTY

October 24, 2023

The Board of Directors (the "Board") of Grand Oaks Municipal Utility District of Montgomery County, Texas (the "District"), met in regular session, open to the public, on the 24<sup>th</sup> day of October, 2023, at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Houston, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Joel R. Scott	President
Brandon Buell	Vice President
Rick Nommensen	Secretary
John Hammond	Assistant Vice President
Jeff Inabnit	Assistant Secretary

and all of the above were present except Directors Hammond and Buell, thus constituting a quorum.

Also present at the meeting were Barbara Nussa of Republic Services, Inc.; Doug Jeffery of TNG Utility Corporation ("TNG"); Perry Miller of Champions Hydro-Lawn ("Champions"); Debbie Arellano of Bob Leared Interests; Diego Burgos of Quiddity Engineering, LLC ("Quiddity"); Brenda Garcia of Municipal Accounts & Consulting, L.P.; and Whitney Higgins and Carli Trojcek of Allen Boone Humphries Robinson LLP.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

MINUTES

The Board considered approving the regular meeting minutes of September 26, 2023. After consideration, Director Nommensen moved to approve the regular meeting minutes of September 26, 2023, as presented. Director Inabnit seconded the motion, which passed unanimously.

GARBAGE COLLECTION MATTERS

Ms. Nussa reported that the District had not received any inquiries or calls regarding garbage collection.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Garcia presented the bookkeeper's report, including the investment report and bills presented for payment, a copy of which is attached. She stated the report reflects

the budget that was adopted at the September 26, 2023, regular meeting, which includes the 2023 adopted tax rate.

After review and discussion, Director Nommensen moved to approve the bookkeeper's report and payment of the bills. Director Scott seconded the motion, which passed unanimously.

#### TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Arellano reviewed the tax assessor/collector's monthly report for the previous month, including bills presented for payment and a list of delinquent tax accounts, copies of which are attached. She stated that the District's 2023 taxes were 0% collected as of September 30, 2023.

She requested Board approval for an updated aerial photo of the District in the amount of \$1,025.00. She stated the last aerial photo was taken in 2021.

After review and discussion, Director Nommensen moved to: (1) approve the tax assessor/collector's report and the checks presented for payment; and (2) approve an updated aerial photo of the District in the amount of \$1,025.00. Director Scott seconded the motion, which passed unanimously.

#### OPERATOR'S REPORT; HEARING ON TERMINATION OF WATER AND SEWER SERVICE TO DELINQUENT CUSTOMERS AND AUTHORIZE TERMINATION OF SERVICE

Mr. Jeffery reviewed the operator's report, a copy of which is attached.

Mr. Jeffrey presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting, of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Following review and discussion, Director Inabnit moved to: (1) approve the operator's report; and (2) authorize termination of delinquent accounts, in accordance with the District's Rate Order, and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Scott seconded the motion, which passed unanimously.

#### DRAINAGE AND DETENTION FACILITY MAINTENANCE MATTERS

Mr. Miller reviewed the drainage and detention facility report, a copy of which is attached.

Mr. Miller stated he completed the tree and fence survey and identified 32 trees that needed to be removed. He then presented a proposal in the amount of \$12,000.00, submitted by Champions, for tree and debris removal, a copy of which is attached.

Mr. Miller stated Champions cleaned the drainage channel located at Glen Oaks, Section 4, and discovered erosion and failing concrete along a portion of the channel. He stated the costs associated with repairing the channel would be approximately \$24,900.00.

Following review and discussion, Director Nommensen moved to: (1) approve the detention and drainage report; (2) approve the proposal in the amount of \$12,000.00, submitted by Champions, for tree and debris removal; and (3) approve an amount not to exceed \$24,900.00 for the costs associated with repairing the channel. Director Inabnit seconded the motion, which passed unanimously.

### ENGINEER'S REPORT

Mr. Burgos reviewed the engineer's report, a copy of which is attached.

Mr. Burgos updated the Board on the status of Glen Oaks, Section 3, including an update on work related to pavement damage along Butternut Oak Lane. He reported that Principle was the original contractor. He stated he was going to contact Principle to gather more information, including to inquire about any potential warranty and report back at the next meeting.

Mr. Burgos updated the Board on the status of construction of paving facilities to serve Glen Oaks, Section 5, stating that Quiddity received comments from Montgomery County regarding the revised plan for the roundabout modifications.

Mr. Burgos updated the Board on the District's bond application report no. 4.

Mr. Burgos updated the Board on the Emergency Preparedness Plan, as detailed in the engineer's report.

Following review and discussion, Director Nommensen moved to approve the engineer's report. Director Inabnit seconded the motion, which passed unanimously.

### REPORT REGARDING DEVELOPMENT IN THE DISTRICT

Mr. Burgos updated the Board regarding home construction in Section 5.

### CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE

The Board did not convene in executive session.

### DISTRICT MEETING SCHEDULE

The Board concurred to hold the next regular meeting on November 28, 2023.

There being no further business to come before the Board, the Board concurred to adjourn the meeting.

(SEAL)



Secretary, Board of Directors

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