

## NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 15

### NOTICE OF SPECIAL PUBLIC MEETING

Notice is hereby given to all interested members of the public that the Board of Directors of the above-captioned District will hold a special public meeting at **13927 Boudreaux Road, Tomball, Texas 77377**, said address being a meeting place of the District.

**The meeting will be held on *Wednesday, November 15, 2023, at 7:00 p.m.***

The Board shall consider and discuss the following matters and take any action necessary or appropriate with respect to such matters:

1. Public comments;
2. Approve the minutes of the Board of Directors meeting held on October 25, 2023;
3. Tax Assessor-Collector's Report, including status of delinquent tax accounts, authorizing the payment of invoices presented;
4. Review of Delinquent Tax Report from the District's Delinquent Tax Collections Attorneys, Perdue, Brandon, Fielder, Collins & Mott, L.L.P., including authorizing foreclosure proceedings, installment payment agreements, filing of proofs of claim, and termination of water service to District customers, if appropriate;
5. Bookkeeper's Report, including financial and investment reports and authorizing the payment of invoices presented;
6. Annual review of Amended Order Establishing Policy for Investment of District Funds and Appointing Investment Officer, and adoption of Resolution and amended Order in connection therewith;
7. Drainage and Detention Facilities Maintenance Report; consider any proposals and status regarding maintenance or repair of drainage and detention facilities and/or fencing;
8. Engineer's Report, including:
  - a. Authorizing the design and/or advertisement for bids for the construction of facilities within the District, approving of related storm water plans, and authorize acceptance of TEC Form 1295 in connection therewith, including:
    - (i) Review and approval of any Storm Water Pollution Prevention Plans or Storm Water Quality Management Plans related to construction within or on behalf of the District, and execution of related documentation;
  - b. Authorizing the award of construction contracts or concurrence of award of contracts for the construction of facilities within the District, approval of any

- related storm water permits and authorize acceptance of TEC Form 1295 in connection therewith;
  - c. Status of construction of facilities to serve land within the District, including the approval of any change orders or pay estimates;
    - (i) Water Plant No. 1 Generator;
  - d. Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for the District, and acceptance of facilities for operation and maintenance purposes; and
  - e. Capital Improvement Plan;
9. Requests for Annexation and/or Utility Commitments, including:
- a. Status of Annexation Agreement regarding approximately 7.054 acres located on SH 249 north of Buvinghausen Road at the request of Ready Go, Inc.;
10. Operations and Maintenance Report, including:
- a. Discussion regarding appeals of District charges; refer accounts for collection and approve write-off of uncollectable accounts;
  - b. Status of repairs and/or improvements to facilities;
  - c. Status of actions regarding odor control services for District facilities; and
  - d. Status of operation of electronic water meters;
11. Attorney's Report, including:
- a. Status of communications with Trails of Cypress Lake Community Association ("HOA") regarding (i) maintenance of Trails of Cypress Lake Detention Pond, (ii) HOA's financial responsibility for costs associated therewith, and (iii) Amended and Restated Detention Pond and Drainage Reserves Maintenance Agreement between the District and the HOA; and
  - b. Authorize attorney to file Eminent Domain Report with the Texas Comptroller of Public Accounts prior to February 1, 2024, pursuant to § 2206.154, Texas Government Code;
12. Closed Session pursuant to Open Meetings Act, Texas Government Code, Section 551.071 to consult with the District's attorney regarding pending or threatened litigation or any matters protected by attorney-client privilege, and/or Section 551.072 to discuss acquisition of real property interests;
13. Reconvene in Open Session and authorize any action resulting from matters discussed in Closed Session;
14. Future agenda items; and

15. Adjourn.

(SEAL)



SCHWARTZ, PAGE & HARDING, L.L.P.

By: \_\_\_\_\_

Matthew R. Reed

Attorneys for the District

***Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 623-4531 at least three business days prior to the meeting so that appropriate arrangements can be made.***