

MINUTES
RENN ROAD MUNICIPAL UTILITY DISTRICT
OF HARRIS AND FORT BEND COUNTIES, TEXAS

November 3, 2023

The Board of Directors (the “Board”) of Renn Road Municipal Utility District of Harris and Fort Bend Counties, Texas (the “District”), met in regular session, open to the public, on the 3rd day of November, 2023, at the offices of Vogler & Spencer Engineering, Inc., 777 North Eldridge Parkway, Suite 500, Conference Room A, Houston, Texas 77079, outside the boundaries of the District, and the roll was called of the members of the Board:

Kathleen Farris	President
Bertha (“Candy”) Fair	Vice President
Russell G. Cook	Secretary
Mario Peralta	Assistant Secretary
Victoria D. Estick	Assistant Vice President

and all of the above were present except Director Farris, thus constituting a quorum.

Also attending the meeting were Matthew Dunn of On-Site Protection Inc. (“On-Site”); Ryan Haynes and Murrah Mayberry of Environmental Allies (“EA”); Tracey Scott of Myrtle Cruz, Inc.; Randy Davila of Inframark, LLC (“Inframark”); Ryan Vogler of Vogler & Spencer Engineering, Inc. (“V&S”); Carl Peters of Kingsbridge Municipal Utility District; Moni Mansour, a resident of the District; and Brooke Milbauer and Kathryn Easey of Allen Boone Humphries Robinson, LLP (“ABHR”).

Robin Goin of Bob Leared Interests participated by teleconference.

MINUTES

The Board considered approving the minutes of the October 6, 2023, regular meeting. Following review and discussion, Director Cook moved to approve the minutes of the October 6, 2023, regular meeting as presented. Director Peralta seconded the motion, which passed unanimously.

PUBLIC COMMENTS

There was no discussion on this agenda item.

GARBAGE COLLECTION AND RECYCLING MATTERS

There was no discussion on this agenda item.

SCHOOL PARKING AND TRAFFIC MATTERS

The Board discussed school parking and traffic matters at the intersection of Old Richmond Rd. and Belknap Rd. Mr. Dunn stated On-Site will look into the traffic and parking situation.

SECURITY AND PATROL MATTERS

Mr. Dunn reviewed a report regarding security in the District, a copy of which is attached. Mr. Dunn reviewed and discussed the Area Crime Maps for the District and surrounding areas, copies of which are attached to the security report. He stated On-Site will increase patrols during the holiday season.

MOWING AND DETENTION POND MAINTENANCE

Mr. Haynes reviewed a mowing and detention pond maintenance report, a copy of which is attached. He reported tires, construction debris, and tree trimmings were disposed of along the drainage channel and requested authorization to remove said debris. Following discussion, Director Peralta moved to authorize EA to remove the debris from the drainage channel for a cost not to exceed \$5,000.00. Director Estick seconded the motion, which passed unanimously.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Scott presented and reviewed the bookkeeper's report, including the District's monthly bills, for the Board's consideration. A copy of the bookkeeper's report, including a list of the bills approved for payment, is attached. She reviewed the District's updated year-to-date budget comparison, investment report, pledged securities report, report on the sewage treatment plant general operating account, and a year-to-date budget for the sewage treatment plant. Following review and discussion, Director Cook moved to approve the bookkeeper's report and the bills presented for payment. Director Peralta seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Goin reviewed with the Board the monthly tax assessor/collector's report, a copy of which is attached, including a list of the checks presented for payment and the list of top delinquent tax accounts. Discussion ensued regarding the delinquent tax roll. Following review and discussion, Director Cook moved to approve the tax assessor/collector's report and payment of tax bills. Director Peralta seconded the motion, which passed unanimously.

OPERATION OF DISTRICT FACILITIES

Mr. Davila reviewed with the Board the monthly operator's report, a copy of which is attached. He updated the Board on inspections, repairs, and maintenance items performed and in progress in the District. He stated that the District currently has 1,490 water connections and the percentage of water billed versus water produced for the previous billing cycle was 98.64%.

Mr. Davila reviewed a proposal from Inframark to repair or replace Blower No. 2 at the Sewer Treatment Plant. He recommended the Board consider repairing Blower No. 2 for a cost of \$25,168.00, which includes the vendor's quote for the repair in the amount of \$21,418.00.

Mr. Davila reviewed a proposal from Inframark for a main line valve survey in the amount of \$8,010.00. He stated a copy of the proposal is not included in the operator's report, but will be provided to ABHR following the meeting. Mr. Vogler recommended adding the main line valves to the District's Geographic Information System (GIS) application.

Mr. Davila reviewed four delinquent accounts totaling \$760.14 deemed uncollectible by the operator, and recommended the accounts be submitted to the collection agency.

Mr. Davila then presented an updated list of delinquent customers and reported that the customers on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment. Mr. Davila noted that the accounts in question had neither contacted his office nor had appeared at the Board meeting concerning their bills.

Following review and discussion, Director Cook moved to (1) approve the operator's report; (2) approve the proposal from Inframark in the amount of \$25,168.00 to repair Blower No. 2 at the Sewer Treatment Plant; (3) approve the proposal from Inframark in the amount of \$8,010.00 for the main line valve survey; (4) authorize Inframark to turn over to collections the accounts totaling \$760.14; and (5) authorize termination of delinquent accounts in accordance with the District's Rate Order and direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Estick seconded the motion, which passed unanimously.

ENGINEERING MATTERS

Mr. Vogler reviewed an engineer's report, a copy of which is attached.

Mr. Vogler updated the Board on the status of the West Harris County Regional Water Authority (“WHCRWA”) surface water project (the “Project”). He stated V&S is working with the WHCRWA on finalizing the meter location and configuration. He stated there are design issues that may require modifications to the existing water line that was installed in accordance with the original Project plans.

Mr. Vogler updated the Board on the status of the Wastewater Treatment Plant Clarifier Rehabilitation project. He stated the clarifiers are in the process of being manufactured and are scheduled to be delivered to the site in the next few weeks.

Mr. Vogler stated construction on the Belknap Road mobility project is anticipated to be bid by end of year.

Mr. Vogler updated the Board on the status of the cleaning and televising of the sanitary sewer facilities in Kingspoint Sections 1, 2 and 3.

Mr. Vogler updated the Board on the status of designing the GIS application.

Mr. Vogler stated he had no items for the Board’s approval.

The Board then discussed scheduling a Sewer Treatment Plant tour in December.

ANNEXATION MATTERS

There was no discussion on this agenda item.

STORM WATER MANAGEMENT PLAN

There was no discussion on this agenda item.

RESOLUTION CASTING VOTE FOR BOARD OF DIRECTOR ELECTION FOR HARRIS CENTRAL APPRAISAL DISTRICT

The Board considered adopting a Resolution Casting Ballot for the Election of a Person to the Board of Directors of the Harris Central Appraisal District. Following review and discussion, Director Cook moved to adopt a Resolution reflecting the District’s votes cast in favor of Alan Bentson and direct that the Resolution be filed appropriately and retained in the District’s official records. Director Peralta seconded the motion, which passed unanimously.

RESOLUTION CASTING VOTE FOR BOARD OF DIRECTOR ELECTION FOR FORT BEND CENTRAL APPRAISAL DISTRICT

The Board considered adopting a Resolution Voting for Director in the Board of Directors Election for the Fort Bend Central Appraisal District. After review and discussion, Director Cook moved to adopt a Resolution Voting for Director in the Board

of Directors Election for the Fort Bend Central Appraisal District reflecting the District's votes cast in favor of Michael D. Rozell and direct that the Resolution be filed appropriately and retained in the District's official records. Director Peralta seconded the motion, which passed unanimously.

GULF COAST WATER CONSERVATION SYMPOSIUM

There was no discussion on this agenda item.

KINGSBRIDGE MUNICIPAL UTILITY DISTRICT, WEST KEEGANS BAYOU IMPROVEMENT DISTRICT ("WEST KEEGANS"), WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA"), AND REGIONAL MUNICIPAL MEETING MATTERS

The Board discussed West Keegans meeting matters.

DISCUSS REGULAR MEETING DATE AND TIME

The Board concurred to hold the next Board meeting at the offices of V&S on Friday, December 1, 2023, at 11:30 a.m.

There being no further business to come before the Board, the meeting was adjourned.

Secretary, Board of Directors

(SEAL)

LIST OF ATTACHMENTS TO MINUTES

	Minutes
	<u>Page</u>
Security report	2
Mowing and detention pond maintenance report	2
Bookkeeper's report	2
Tax assessor/collector's report	2
Operator's report	3
Engineer's report	3