

MINUTES
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 147

October 11, 2023

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 147 (the "District") met in regular session, open to the public, on the 11th day of October, 2023, at 777 North Eldridge Parkway, Suite 500, Houston, Texas 77079 outside the boundaries of the District, and the roll was called of the members of the Board:

David E. Bugyi	President
Kay L. Pugh	Vice President
Michelle Miller	Secretary
Lynnea Gallagher	Assistant Secretary
Kirt Rimpela	Assistant Vice President/Treasurer

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Jolie Craft of Vogler & Spencer Engineering, Inc. ("V&S"); Patty Rodriguez of Bob Leared Interests, Inc. ("BLI"); Angela Riley of District Data Services, Inc. ("District Data"); Clay Brandenburg and Randy Davila of Inframark Water & Infrastructure Services ("Inframark"); and Katie Carner and Kerri Houck of Allen Boone Humphries Robinson LLP ("ABHR").

MINUTES

The Board considered approving the minutes of the September 13, 2023, regular meeting. After review and discussion, Director Gallagher moved to approve the minutes of the September 13, 2023, regular meeting, as submitted. Director Pugh seconded the motion, which passed unanimously.

COMMENTS FROM THE PUBLIC

Director Bugyi offered any members of the public attending the meeting the opportunity to make public comment. There being no members of the public requesting to make public comment, Director Bugyi moved to the next agenda item.

FINANCIAL AND BOOKKEEPING MATTERS

Ms. Riley reviewed the bookkeeper's report, including the District's investments, a budget comparison, and a list of checks presented for approval, a copy of which is attached. Discussion ensued.

Ms. Riley noted additional check no. 14664 in the amount of \$13,815.55 payable to Chelford City Regional Wastewater Treatment Plant (“CCRWTP”) for connection fees.

Following review and discussion, Director Pugh moved to approve the bookkeeper’s report and authorize payment of the District’s bills. Director Miller seconded the motion, which passed unanimously.

The Board then discussed the CCRWTP budget for fiscal year end September 30, 2024. Discussion ensued. Following review and discussion, Director Gallagher moved to approve the CCRWTP budget for fiscal year end September 30, 2024. Director Miller seconded the motion, which passed unanimously.

TAX ASSESSMENT AND COLLECTION MATTERS

Ms. Rodriguez reviewed the tax assessor/collector’s report, including the list of top delinquent taxpayers, a copy of which is attached. Discussion ensued. After review and discussion, Director Gallagher moved to approve the tax assessor/collector’s report and payment of the tax bills. Director Pugh seconded the motion, which passed unanimously.

CONDUCT PUBLIC HEARING REGARDING DISTRICT’S TAX RATE, ADOPT ORDER LEVYING TAXES, AND AUTHORIZE EXECUTION OF AMENDMENT TO INFORMATION FORM

Ms. Rodriguez stated that notice was published of the public hearing to be held at today’s meeting regarding adoption of the District’s proposed 2023 total tax rate of \$0.45296.

The Board opened the public hearing. There being no comments from the public, The Board closed the public hearing.

Ms. Carner presented an Order Levying Taxes reflecting the proposed 2023 tax rate. She then presented an Amendment to Information Form reflecting the tax rate and stated that the Amendment will be filed with the Texas Commission on Environmental Quality (“TCEQ”) and recorded in the Official Public Records of Harris County.

After review and discussion, Director Pugh moved to (1) adopt the Order Levying Taxes reflecting a total 2023 tax rate of \$0.45296 per \$100 of assessed valuation for operations and maintenance; (2) authorize execution of the Amendment to Information Form; and (3) direct that the Order and Amendment be filed appropriately and retained in the District’s official records. Director Miller seconded the motion, which passed unanimously.

ADOPT RESOLUTION NOMINATING CANDIDATE FOR THE BOARD OF DIRECTORS ELECTION FOR HARRIS CENTRAL APPRAISAL DISTRICT

The Board considered adopting a Resolution Nominating Candidate for the Board of Directors Election for Harris Central Appraisal District. Following review and discussion, the Board concurred to take no action regarding this item.

REPORT ON LIST OF COMMERCIAL BUSINESSES WITHIN THE DISTRICT

There was no discussion on this item.

SALE OF SERIES B GROUNDWATER CREDITS

Ms. Carner reported that no inquiries were received regarding the sale of Series B groundwater credits.

OPERATION OF DISTRICT FACILITIES; HEARING ON TERMINATION OF WATER AND SEWER SERVICE

The Board then reviewed the operator's report, a copy of which is attached, including the status of District maintenance and repair items.

Mr. Davila reviewed three abandoned accounts with an outstanding balance in excess of \$25.00, and requested authorization to turn over the three accounts to the collection agency to pursue collection.

The Board discussed the message on the monthly utility bill. Mr. Davila stated that the current message is the notice regarding reporting leaks and water conservation. Following discussion, the Board concurred to add a message regarding water shut offs for emergency repairs.

Mr. Davila reported that AT&T and their contractors have caused additional damage in the District while fiber optic lines were being installed. Discussion ensued, and the Board concurred to authorize ABHR to send a demand letter to AT&T.

The Board discussed work performed by Inframark throughout the District.

The Board discussed high utility users for the month. The Board then considered terminating utility service to customers with delinquent accounts. Mr. Davila reviewed a list of delinquent customers and noted the customers appearing on the termination list were given proper notice and an opportunity to explain, contest, or correct the utility service bills and show reason why utility service should not be terminated for reason of nonpayment, all as required by the District's Rate Order.

Following review and discussion, Director Gallagher moved to (1) approve the operator's report; (2) authorize Inframark to turn over the three accounts with an outstanding balance in excess of \$25.00 to the collection agency; and (3) authorize termination of service to the delinquent accounts presented if payment is not received prior to scheduled termination since none of the residents on the termination list were either present at the meeting or presented any statement on the matter, in accordance with procedures set forth in the District's Rate Order. Director Miller seconded the motion, which passed unanimously.

DISCUSS EMERGENCY MESSAGING SYSTEM, AND AUTHORIZE ACTION, IF NECESSARY

There was no discussion on this item.

WEST HARRIS COUNTY REGIONAL WATER AUTHORITY ("WHCRWA") MATTERS

The Board reviewed correspondence from the WHCRWA, a copy of which is attached. Discussion ensued.

ENGINEER'S REPORT

The Board reviewed the engineer's report, a copy of which is attached.

Ms. Craft updated the Board on the status of CCRWTP operations and maintenance.

Ms. Craft updated the Board on the Phase 4 sanitary sewer rehabilitation and reviewed and recommended approval of Pay Estimate No. 1 in the amount of \$4,500.00 and Pay Estimate and No. 2 in the amount of \$25,612.50 payable to TMS Utility.

Ms. Craft updated the Board on communication received regarding the acquisition of water line and water meter easements.

Ms. Craft updated the Board on the status of a Notice of Violation from the Texas Commission on Environmental Quality. She stated that V&S is addressing the next steps for remedying the violation.

Ms. Craft stated that the GIS system will be updated monthly. She inquired if the Board would like to post a link online to access the GIS for an annual fee of \$500.00. Following discussion, the Board declined adding a link online for access to the GIS system.

Ms. Craft updated the Board on Harris County Municipal Utility District No. 120 matters.

Ms. Craft reported that a request was sent to Harris County Flood Control District to repair or replace a rusted outfall pipe adjacent to Reflection Park and noted that repair is scheduled for early 2025.

Following review and discussion, Director Gallagher moved to (1) approve the engineer's report; and (2) approve Pay Estimate No. 1 in the amount of \$4,500.00 and Pay Estimate No. 2 in the amount \$25,612.50 for the Phase 4 sanitary sewer rehabilitation. Director Miller seconded the motion, which passed unanimously.

MAINTENANCE OF PARK AND RECREATIONAL FACILITIES, INCLUDING REFLECTION PARK

The Board discussed the maintenance of Reflection Park. Director Bugyi reviewed samples of tiles and grout for the monument fountain. He then reviewed proposals with the Board for landscaping at Reflection Park. Discussion ensued, and the Board concurred to discuss this further at the next meeting.

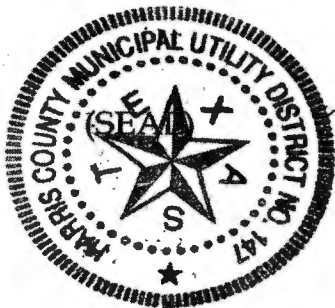
ATTORNEY'S REPORT

There was no discussion on this item.

REPORTS FROM DIRECTORS AND DISTRICT CONSULTANTS REGARDING CORRESPONDENCE AND/OR REPORTS RECEIVED DURING THE MONTH

There was no discussion on this item.

There being no further business to come before the Board, the meeting was adjourned by agreement.




Secretary, Board of Directors

ACTION LIST

1. Bookkeeper will bring documentation regarding repayment from AT&T.
2. ABHR will send a demand letter to AT&T regarding new damage in the District caused while installing fiber optic lines.
3. Operator will follow up on leaks in the District.
4. The Board will review the proposals for Reflection Park.

LIST OF ATTACHMENTS TO MINUTES

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